

**UPHAM
PARISH COUNCIL
Community Emergency Plan**

Plan last updated on: 08/05/2017

If you are in immediate danger call 999



CabinetOffice



Contents

Plan Distribution	3
Emergency Contact List	4
Aims and Objectives of the Plan.....	5
Local risk assessment.....	6-8
Local skills and resources	9-20
People who may need help in an Emergency.....	21-22
Key locations for use as places of safety.....	23
Emergency Action Checklist.....	24
Useful Contacts.....	25

PLAN DISTRIBUTION LIST:

1. County Emergency Planning Officer
2. District Emergency Planning Liaison Officer
3. Parish Councillors
4. Upham School (without sensitive information)
5. Upham Village Hall Committee (without sensitive information)
- 6 Upham Village Website (without sensitive information)

EMERGENCY CONTACT LIST:

CLERK TO UPHAM PARISH COUNCIL:

Mrs Anne Collins
Homefield, Kytes Lane, Durley
Telephone: 01489 860236
Email: uphampc@homecall.co.uk

PARISH COUNCILLORS:

Mr David Ashe (Chairman)
01489 860396 07767 350454
Penhale Cottage, Shoe Lane, Upham

Mr Gary Armstrong (Vice Chairman)
01489 861382
Church Height, Shoe Lane, Upham

Mrs Janet Dunford
01489 860579 07778 453472
Pine End, Upham Street, Upham

Mrs Ashley Dukes
01962 777613, 07711 679095
Dairy Cottage, Woodcote Farm Lane, Upham

Mrs Sarah Le May
01489 860332 07970 048197
Upham House, Upham

Mrs Heather Flaherty
01489 860377 0775 2208 473
Manor Cottage, Queen Street, Upham

AIMS AND OBJECTIVES OF THE PLAN:

The aim of this Plan is to help the parishioners of Upham be able to support themselves when faced with an emergency situation within the village. It should also provide important information to the emergency services regarding the ongoing situation and the requirements of the village.

Should it be considered that a critical emergency has taken place within the village, the Parish Clerk, Mrs Anne Collins or in her absence Councillor Armstrong or Councillor Flaherty must be contacted as soon as possible. It will then be up to this person to get the Emergency Plan under way.

This will happen in the following order:

1. Contact emergency services and the other Councillors.
2. Delegate someone to do an assessment of the incident, identify hazards involved, estimate casualties, estimate requirements.
3. Have emergency control set up and manned.
4. Contact people who have offered to help.
5. Contact people in the village who have medical or first aid experience if required.
6. Arrange for vulnerable people to be contacted.
7. Contact Jenni Bell (01489 860690) and ask her to put messages on the village website www.uphamvillage.org.uk and Mike Elliott commshub@uphamvillage.org.uk to send email communications via Upham Commshub letting people know where the emergency is and where to go for emergency shelter.

Local Risk Assessment

Hazard	Impact	Mitigation in Place	Mitigation possible
Flooding	<input type="checkbox"/> Loss of access <input type="checkbox"/> Loss of utilities <input type="checkbox"/> Water Damage	<input type="checkbox"/> Monitor flood warnings issued by the Environment Agency <input type="checkbox"/> Identify any residents that require shelter	<input type="checkbox"/> Police traffic diversions in place <input type="checkbox"/> Emergency rest centre activated <input type="checkbox"/> Residents store sandbags
Total or partial loss of oil, electricity, water or telephone	<input type="checkbox"/> Loss of heating and/or cooking facilities <input type="checkbox"/> Loss of lighting <input type="checkbox"/> Loss of communication	<input type="checkbox"/> Notify utility provider	<input type="checkbox"/> Identify any residents that require rest centre <input type="checkbox"/> Emergency rest centre activated
Severe weather	<input type="checkbox"/> Fallen trees <input type="checkbox"/> HCC unable to clear roads <input type="checkbox"/> Building damage	<input type="checkbox"/> Identify roads that need immediate clearance <input type="checkbox"/> Identify dangerous trees	<input type="checkbox"/> Identify any residents that require shelter <input type="checkbox"/> Emergency rest centre activated <input type="checkbox"/> Enlist volunteers with chainsaws or tractors with chains
Major fire	<input type="checkbox"/> Building damage <input type="checkbox"/> Threat to life		<input type="checkbox"/> Evacuate area <input type="checkbox"/> Emergency rest centre activated

Heavy snow	<input type="checkbox"/> Access in and out and within the village difficult <input type="checkbox"/> Loss of utilities <input type="checkbox"/> Care providers unable to meet their commitments <input type="checkbox"/> Disruptions for pedestrians and possible physical injury	<input type="checkbox"/> Monitor weather warnings issued by the Met Office <input type="checkbox"/> Ensure all grit bins are full	<input type="checkbox"/> Contact care providers to ensure they can meet their commitments <input type="checkbox"/> Contact neighbourhood watch coordinators so they can check on vulnerable people in the area <input type="checkbox"/> Contact Hampshire 4*4 Responders <input type="checkbox"/> Emergency rest centre activated
Major road accident	<input type="checkbox"/> Many injured people <input type="checkbox"/> Emergency services require assistance		<input type="checkbox"/> Contact First Aiders, St Johns Ambulance 01962 863366 Rev Jane Beloe 01489 860452
Terrorism or violence	<input type="checkbox"/> Building damage <input type="checkbox"/> Threat to life <input type="checkbox"/> Many injured people <input type="checkbox"/> Emergency services require assistance		<input type="checkbox"/> Evacuate area <input type="checkbox"/> Emergency rest centre activated <input type="checkbox"/> Contact First Aiders, St Johns Ambulance 01962 863366

<p>Aircraft accident</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Building damage <input type="checkbox"/> Threat to life <input type="checkbox"/> Many injured people <input type="checkbox"/> Emergency services require assistance 		<ul style="list-style-type: none"> <input type="checkbox"/> Evacuate area <input type="checkbox"/> Emergency rest centre activated <input type="checkbox"/> Contact First Aiders, St Johns Ambulance 01962 863366 Rev Jane Beloe 01489 860452
--------------------------	---	--	--

Key locations identified with emergency services for use as places of safety:

Building	Location	Potential use in an emergency	Contact details of key holder
Upham School	Upham Street	Rest Centre/Safe Place Meeting place	Mr Woolley 01489 860355 Gwyn Little 01489 860355
Upham Village Hall	Mortimers Lane Lower Upham	Rest Centre/Safe Place/Meeting Place	Martin Danby 01489 860249
Brushmakers Arms	Shoe Lane Upham	Rest Centre/Catering	Nicky Roper 01489 860231 Cooks with gas Would need generator
Pavillion	Upham Recreation Ground	Meeting Place	Janet Dunford 01489 860579
Church of Blessed Mary	Church Street	Meeting Place	Heather Flaherty (keyholder) 01489 860377 Rev Jane Beloe 01489 860452

Emergency Action Check List

1. Dial 999 if life or property is threatened in your community by an incident or an emergency.
2. Contact Winchester City Council, on 01962 840222.
3. Contact other members of the community who need to be alerted:

These could include those under direct threat
The Parish Council via the Parish Clerk. Telephone 01489 860236
Volunteers and key holders who may be needed.

4. Decide if a Community Emergency Meeting is required

LIST OF USEFUL CONTACTS

Emergency Services	999
Emergency Co-ordinator	Parish Clerk – Mrs Anne Collins 01489 860236
Deputy Emergency Co-ordinators	Councillor Armstrong 01489 861382 and Councillor Flaherty 01489 860377
Winchester City Council	01962 840222
Hampshire County Council	01962 841841 www.hants.gov.uk
Emergency Planning Unit HCC	01962 846846 www.epoffice@hants.gov.uk
Police Headquarters	08450454545 www.hampshire.police.uk
Fire Service HQ	02380 644000 www.hantsfire.gov.uk
NHS Direct	0845 4647 www.nhsdirect.nhs.uk
EA Floodline	0845 988 1188 www.environment-agency.gov.uk
Local Doctors Surgery	01489 892288
Parish Council Chairman	01489 860396
Key Holder to Upham Village Hall	Martin Danby 01489 860249
Upham Primary School	01489 860355
Caretaker to Upham Village Hall	To be confirmed