

UPHAM PARISH COUNCIL

The Minutes of the Monthly Meeting of Upham Parish Council which was held on Monday 25th October, 2021 at 7.30 p.m. in the Committee room at Upham Village Hall

Cllr Halsall (Chair), Cllr Ashe, Cllr LeMay, Cllr Croucher, Cllr Snowdon, the Clerk (Mrs Anne Collins), along with District Councillor Ruffell were present.

1. **Apologies for Absence:** Apologies were received from Cllr Dalley, County Councillor Humby and District Councillor Lumby.
2. **The Minutes of the Meeting held on Monday 27th September, 2021 were agreed and signed.**
3. **Declarations of Interests under the Code of Conduct.** Cllr Ashe made a Declaration of Interest on item 9.2.1.
4. **Matters Arising:**
 - 4.1 Highways Report – Cllr Snowdon update on Highway improvements along Winchester Road. The road improvements are continuing to make progress and the Clerk has claimed the CIL Funding Grant from WCC towards some of the cost. A detailed Highways update is attached to these Minutes as Appendix 1. Report on Public Exhibition (Highways) held on 2.10.21. Cllr Snowdon said that residents who attended the Exhibition were supportive of the Highways improvements. Clerk will ask SDNP when the parish boundary signs will be installed. Cllr Dalley to report on progress with bus shelter replacements. A detailed report was circulated to Councillors by Cllr Dalley. It was proposed that we purchase 2 of the Radford bus shelters at a cost of £8,540 each. At the Public Exhibition it was suggested that perhaps we could place a wooden sign on the bus shelters stating Upham – Councillors agreed that this was a good idea. Thanks were given to Cllr Dalley for all the hard work in researching the bus shelters. Wild-flower planting update – Cllr Halsall gave an update of the work carried out and a detailed Report is attached as Appendix 2. Clerk has informed HCC and WCC that the wild flower areas are not to be mowed. It was agreed that small white signs will be put into the 3 areas to make sure that Contractors are aware of the areas. Road names – Clerk is still waiting for confirmation from WCC that we can name Queen Street as they have no knowledge of this named road. Flooding in Upham Street – update from Cllr Snowdon. The Report from the FMT was sent just before the Meeting and it was agreed that Cllr Snowdon would speak to Woody before circulating. This is getting very frustrating for UPC and residents who live in the area which is flooding regularly so it was agreed that our MP Flick Drummond would be informed so that she is also able to follow this issue up. The Clerk has asked for the vegetation overhanging the pavement alongside the Winchester Road to be cut back as brambles etc. are growing over, WCC have confirmed that this will be done. Steve Comley has been asked to clear brambles etc. around the bus shelter and bus stop sign on the Alma side of the Winchester Road. Cllr Dalley informed Councillors that the lifting of the crown of the lime tree at the end of Upham Street has been completed. Work on the new signpost at the end of Sciviers Lane crossroads has been started. Cllr Snowdon updated Councillors on the offer of help with the SID signs. Cllr LeMay informed Councillors about the timescales for the pipeline work which will affect the Winchester Road planning.
 - 4.2 Drainage at Torbay Farm – DC Lumby/Clerk to report on any updates. Clerk has chased up Sovereign to see if a Drainage/Flood Report has been carried out yet, but has not been received to date. It is hoped that one will be received for the November Meeting.
 - 4.3 Update on progress at Pond – Update. There is no further update on this Project.
 - 4.4 Wet Woodland Update and Ecology Study – Deferred for the time being.
 - 4.5 Updating of Village Design Statement/Exhibition – Cllr Halsall to report on results of Public Exhibition held on 2.10.21 and an analysis of residents' views. Councillors agreed that the Public Exhibition went well and valuable feedback was given by residents attending. A detailed Report is attached to these Minutes as Appendix 3. A VDS Meeting will be arranged for November.
 - 4.6 Green Initiatives in Upham – Cllr Halsall to report on any update. There was no further update as Cllr Halsall will incorporate this within item 4.9.

- 4.7 Update on VE Day Commemorations – Cllr LeMay reported that a Meeting is being arranged for 1st – 8th November to discuss the Commemorations. It was agreed that perhaps Richard Clark could be asked about lighting a beacon again at the Recreation Ground with some help.
- 4.8 Telegraph poles along Alma Lane and Durley Hall Lane. Clerk reported that the resident who shared his concerns with Councillors at our last Meeting has written to WCC. He has decided that he does not want to pursue putting TPOs on his oak trees.
- 4.9 SDNP Parish Webinar on Nature Recovery – Cllr Halsall produced a Report which is attached to these Minutes as Appendix 4. There are quite a few projects already happening in Upham and it was agreed that we could expand the Green Group. Cllr Halsall offered to draw up an Environmental Policy for Upham Parish Council based on the Kingston Parish Council Policy. Councillors agreed that this was a positive approach. It is hoped that by adopting this Policy it would encourage local initiatives. Hopefully the Policy can be agreed at the next Meeting.
- 5. City and County Reports:** (We will hear these Reports after item 4.2).
- 5.1 HCC – CC Humby. There was no Report available.
- 5.2 WCC – DC Ruffell and DC Lumby. October, 2021 Report sent via e-mail and is attached to these Minutes as Appendix 5. DC Ruffell informed Councillors that Planning and Enforcement are now more efficient so it is hoped that more enforcement cases will be visited and resolved. WCC has £5,000 in fly-tipping fines. Councillors outlined some of the outstanding enforcement cases in Upham and DC Ruffell offered to follow these up. Clerk will send on the details. Other enforcement issues were discussed. DC Ruffell also said that he would chase up with WCC Officers when Parish Councils will be getting housing numbers for the impending new Local Plan.
- 6. Public Participation items by invitation of the Chairman.** There were no members of the public present.
- 7. Neighbourhood Watch/Community Safety:**
- 7.1 Neighbourhood Watch Report – Cllr Croucher sent a detailed Report which is attached to these Minutes as Appendix 6.
- 8. Correspondence:**
- 8.1 Offer of Defibrillator training from Heartstart if we would like it. It was agreed that we would wait until Covid numbers are lower before organising a large village training session jointly with Durley to build up the numbers.
- 8.2 Winchester District Association of Parish Councils’ AGM on 28.10.21 at Whiteley. Cllr Halsall and the Clerk hope to attend.
- 8.3 HCC Community Preparedness online event on 9th November, 2021. Cllr Dalley has offered to attend this event.
- 8.4 Planning Policies in Rural Areas – Joint letter regarding development from rural parishes in Hampshire. A letter is being prepared from the Southern Parishes Group and will be circulated.
- 8.5 Southern Parishes Group Meeting – the next Meeting is due to be held on 15th November. Cllr Croucher asked if there were any issues that we wished to bring to the attention of the Southern Parishes Group. Councillors had no further items to raise.
- 9. Planning:**
- 9.1 PENDING:
- 9.1.1 (21/00700/FUL). Land south of Clevedon Cottages, Alma Lane, Upham. Erection of 3 no loose boxes (stables), tack room and feed store. Access gate to the land from Alma Lane (unclassified road). Hardstanding surrounding the stable block providing personal parking (max 2 cars, 1 horse trailer), turning space and access for the removal of horse manure. Due to the wet/boggy nature of the land, permission also sought for the installation of an

exercise/turn out area adjacent to the stable block. We have recently acquired this parcel of land from the neighbour (to the south) who already has a stable block and has used the land for the grazing and exercising of horses for some years (ref: 04/00101/FUL).

- 9.1.2 (21/00777/FUL). Oakridge Barn, Oakridge Smallholding Ltd., Alma Lane, Upham. Application is for the permanent siting of a Mobile Home and Shepherds Hut for combined use as a single holiday letting out.
- 9.1.3 (SDNP/21/02610/HOUS). Ower Farm House, Ower Farm Lane, Upham. Erection of a small building to be used as home office and with occasional use as extra bedroom to main dwelling.
- 9.1.4 (SDNP/21/03975/HOUS). Oakhurst, Popes Lane, Upham. Construction of a double car port with tiled roof and storage area.
- 9.1.5 (SDNP/21/04218/FUL). Stakes Field, Stakes Lane, Upham. Change of Use of Agricultural land for the Exercising of Dogs and Installation of a perimeter fence.
- 9.1.6 (SDNP/21/04348/LIS). The Old Farm House, Lower Preshaw Lane, Upham. Retrospective application for replacement windows. Listed Building Grade II.
- 9.1.7 (SDNP/21/04667/HOUS). 2 Dagwell Cottages, Upham Street, Upham. Replacement single storey side extension.
- 9.1.8 (SDNP/21/04540/LIS) & (SDNP/21/04539/HOUS). 1 Fir Tree Cottages, Upham Street, Upham. (Part retrospective) Remove collapsing, dilapidated wooden garage/workshop and replace with new wooden garage and garden shed on same footprint. Listed Building Grade II.
- 9.1.9 (SDNP/21/04767/HOUS). 7 Upham Street, Upham. 3m two storey rear extension with internal alteration works.

9.2 NEW:

Cllr Ashe left the Meeting and took no part in the discussion of the Planning Application below.

- 9.2.1 (SDNP/21/05251/HOUS) & (SDNP/21/05252/LIS). The Old Farm House, Lower Preshaw Lane, Upham. New car barn and two storey rear extension to replace existing double garage. Grade II Listed Building. Councillors agreed that an Objection should be made as the proposal is not appropriate for a Listed Building within the SDNP. The building can be seen from the road and is not proportionate to the original farmhouse building. The scale and mass of the extension, especially the gable width and height, and large windows are too dominant, and are not sympathetic to the original farmhouse or the surrounding rural landscape.

Cllr Ashe returned to the Meeting.

9.3 DECISIONS:

- 9.3.1 (SDNP/21/01492/FUL). The Forge, Upham Street, Upham. Change of use and extension of an existing forge to create a domestic dwelling. Extension of an existing dwelling. Associated landscape works and replacement drainage system. **Approved.**
- 9.3.2 (21/01978/PNACOU). Walnut Grove, Sciviers Lane, Upham. 1 dwelling. **Approved.**

10. Recreation and Amenities:

- 10.1 Torbay Farm Play Area and Green space planting – Cllr Croucher reported that Trevor Scott is willing to supply a replacement tree and it is hoped this will be replaced in December. Clerk has written a letter to the resident who has been seen not picking up after his dog, but no response has been received to date. Cllr Croucher is happy to produce and put up more permanent signs regarding dog fouling, however Councillors agreed to wait and see if the dog fouling has ceased before making a decision. Parking signs are now also in place.
- 10.2 Recreation Ground and Play Area – Cllr Croucher sent a detailed Report to Councillors. The costings for the replacement bench and pendulum swing were discussed, and it was agreed that the bench would be replaced by Greenspan (£450), the pendulum swing repairs will be carried out in steel by Huck (£2,700) and Malcolm

Croucher offered to carry out the walking beam repairs at cost. Clerk suggested using the CIL Funding from 2018 and 2019 to help with the cost. This was agreed. Steve Comley has cut back the footpath along Widlers Lane. Dog fouling signs were discussed, but no agreement was made. However, the Clerk offered to swap over the Durley and Upham dog fouling signs to see if this made a difference. Councillors were disappointed that the Play Area Inspection Report did not pick up the repairs required on the pendulum swing so it was agreed to get quotes from Scandor and Greenspan to see if they can provide an Inspection Report along with a Maintenance Scheme as this would be useful for future financial planning. Clerk will enquire with both Company's.

- 10.3 Update on ownership of ditch behind play area in Torbay Farm. Clerk is still waiting for a reply from Stuart DD (WCC Landscape Officer) who is dealing with Bargate for us. Paris Smith have been paid for their investigation work.
- 11. Upham Primary School:** There was no Report available.
- 12. The Village Hall:** Cllr Dalley to report. There has been no Meeting held since our last UPC Meeting, however Cllr Dalley did report that there is some concern about the artificial turf which has been laid.
- 13. Parish Magazine Report:** Clerk will submit.
- 14. Finance:**
 - 14.1 Financial report for October, 2021 (circulated). This was noted.
 - 14.2 Half year Internal Audit Report Completed. Clerk said that this was satisfactory.
 - 14.3 Cllr Halsall reminded Councillors that we need to set the Precept for 2022-23 ready to agree at the November Meeting. A spreadsheet will be prepared and discussed via a zoom Meeting in preparation for agreement at the next Meeting.
- 15. Items for Future Consideration at next Meeting:**
 - 15.1 Cllr Ashe asked if mobile phone signal could be put on the Agenda.
 - 15.2 Cllr Snowdon asked if we should consider further Public Exhibitions as the one held in October went so well. Councillors agreed that perhaps up to 2 a year might be possible, and may be the Annual Meeting might be a good time to hold an Exhibition – although a Saturday morning does appear to suit some residents more. This will be discussed more at the next Meeting.
- 16. Dates of Future Meetings:**

Monday 22nd November, 2021, No December Meeting.
17. THERE BEING NO FURTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 9.50 p.m.