

# UPHAM PARISH COUNCIL

## The Minutes of the Monthly Meeting of Upham Parish Council which was held on Monday 27<sup>th</sup> September, 2021 at 7.30 p.m. in the Committee room at Upham Village Hall

Cllr Halsall (Chair), Cllr Ashe, Cllr LeMay, Cllr Croucher, Cllr Dalley, the Clerk (Mrs Anne Collins), along with County Councillor Humby and District Councillor Lumby were present.

1. **Apologies for Absence:** Apologies were received from Cllr Snowdon and District Councillor Ruffell.
2. **The Minutes of the Meetings held virtually on Monday 26<sup>th</sup> July, 2021 and Monday 16<sup>th</sup> August, 2021 were agreed and signed.**
3. **Declarations of Interests under the Code of Conduct.** A Declaration of Interest was made by Cllr Croucher on item 9.2.1.
4. **Matters Arising:**
  - 4.1 Highways Report – Cllr Snowdon sent an updated report on Highways improvements, gateway signs and landscaping. This is attached to these Minutes. Cllr Dalley is investigating further manufacturers for oak bus shelters for Councillors to consider at the next Meeting. Wild flower planting update – Cllr Halsall reported that the areas for the wild flowers are prepared ready. Road names – Cllr Dalley produced photographs of the siting for the signs. One resident has offered to pay for one of the signs – which was appreciated. It was agreed that the Clerk would enquire with WCC to make sure that naming Queen Street was able to be done. SID sign update – the second SID sign is now in operation and potentially 2 more volunteers have come forward to help with the signs. Flooding in Upham Street – update from Cllr Snowdon. There has been a Meeting held with HCC Highways and the FMT to discuss the flooding issue and residents have confirmed that the information which the FMT have provided is correct. We are now waiting for the FMT to come back to us with a plan of action. Public Exhibition (2.10.21) – Councillors and the VDS Team have agreed what format the Exhibition will take and where boards of information will be placed in the Hall. Feedback will be asked for from the residents attending.
  - 4.2 Drainage at Torbay Farm – DC Lumby/Clerk to update. Clerk said that she has received a response from Sovereign explaining the mix up with the shed bases (they had been looking at another site not Torbay Farm). Sovereign have agreed to ask their Ground Engineers to look at the flooding in the gardens and produce a Report to see what could be done. Once the Report is available a site visit will be made. Clerk will chase up if a Report is not forthcoming.
  - 4.3 Update on progress at Pond – Update. Cllr Halsall reported that the work at the Pond is going well and the area looks a lot better. Bogden was thanked for all his work at the Pond.
  - 4.4 Wet Woodland Update and Ecology Study – Deferred for the time being.
  - 4.5 Updating of Village Design Statement/Exhibition – Cllr Halsall to report. The Exhibition is progressing and will take place on Saturday 2<sup>nd</sup> October at the Hall.
  - 4.6 Green Initiatives in Upham – Cllr Halsall to report on any update. There was no further update.
  - 4.7 Update on VE Day Commemorations – Cllr LeMay to report on any update. The date for the Village Dance at the Hall is being looked into as it appears that it might have been double-booked.
  - 4.8 Telegraph poles along Alma Lane and Durley Hall Lane. Clerk has not heard from the resident complaining about whether he has asked for TPOs on his trees and whether he has received any response from HCC or BT Openreach.
5. **City and County Reports:** (We will hear these Reports after item 4.2).
  - 5.1 HCC – CC Humby. Cc Humby informed Councillors about his role at the County Council and also that his

previous work is now split with 3 Councillors. He explained about the Decision Days at the Council and Covid Recovery. UPC explained that we were disappointed that the gateways and highways work along the Winchester Road has been postponed until January, 2022 and CC Humby said that if there was a further delay he would follow up for us. Savings need to be made and Climate Change is very much on the Agenda at HCC. Junction 10 on the motorway at Wellbourne is the largest project on a motorway and is going to cost around £100m. CC Humby also informed Councillors about the Joint Municipal Waste Management Strategy which he is involved in.

- 5.2 WCC – DC Ruffell and DC Lumby. September, 2021 Report sent via e-mail. The Report is attached to these Minutes. DC Lumby also informed Councillors about the Planning and Enforcement at WCC. It is hoped that the process will now improve and 3 monthly reports of enforcement cases will be sent to Clerks again. He also spoke about the SHEELA sites which have been circulated to parishes recently.
- 6. Public Participation items by invitation of the Chairman.** There were no issues raised by members of the public.
- 7. Neighbourhood Watch/Community Safety:**
- 7.1 Neighbourhood Watch Report – Cllr Croucher reported that the “Beating Crime Plan” includes ensuring that every neighbourhood in England and Wales has a named and contactable police officer dedicated to that neighbourhood. New fuel details will go into the Upham Update and possible theft of catalytic converters is on the rise again.
- 8. Correspondence:**
- 8.1 Updates from WCC and HCC have been circulated as and when they arrive.
- 8.2 Report on Southern Parishes Meeting held on 13.9.21 – Cllr Croucher reported that no minutes have been circulated to date. The overhaul of new planning laws is to be ditched by Ministers – which is good news for Upham. Cllr Ashe was congratulated on his work on this. Other discussions took place on the WCC Local Plan Advisory Group, planning discussions and visits and Parish Council responses to the Boundary Commission Consultation.
- 8.3 Insurance Renewal for 2021-22. The proposal for £789.82 was agreed. This was an increase of £64.06 from last year. Clerk will send off a cheque.
- 8.4 Letter from Donna Jones (Police and Crime Commissioner). This was noted. It was also hoped that Donna would attend a Southern Parishes Meeting to meet the Parish Councils in this area.
- 8.5 First Aid from CAB offer. This was noted and will be circulated to the Blue Lamp Trust and the NHW Team.
- 8.6 The Canine Code Notice – circulated by Cllr Halsall. It was agreed that this information could be incorporated within the revised sign at the Recreation Ground.
- 8.7 WCC Feedback from Strategic Issues and Priorities Consultation. The results will be presented at a virtual Meeting this evening – Cllr Ashe is speaking at the Meeting on behalf of UPC. Cllr Ashe outlined the 57,000 proposed housing numbers in the document and said that after getting 1,500 new dwellings refused along Mortimers Lane it was disturbing to see 990 additional homes proposed in this document for Mortimers Lane. It was also felt that it was not fair that Parish Councils have not been given their individual housing numbers for their parishes yet as it will not give very much time to consult with residents and prepare responses.
- 9. Planning:**
- 9.1 PENDING:
- 9.1.1 (SDNP/21/01492/FUL). The Forge, Upham Street, Upham. Change of use and extension of an existing forge to create a domestic dwelling. Extension of an existing dwelling. Associated landscape works and replacement drainage system.
- 9.1.2 (21/00700/FUL). Land south of Clevedon Cottages, Alma Lane, Upham. Erection of 3 no loose boxes (stables),

tack room and feed store. Access gate to the land from Alma Lane (unclassified road). Hardstanding surrounding the stable block providing personal parking (max 2 cars, 1 horse trailer), turning space and access for the removal of horse manure. Due to the wet/boggy nature of the land, permission also sought for the installation of an exercise/turn out area adjacent to the stable block. We have recently acquired this parcel of land from the neighbour (to the south) who already has a stable block and has used the land for the grazing and exercising of horses for some years (ref: 04/00101/FUL).

9.1.3 (21/00777/FUL). Oakridge Barn, Oakridge Smallholding Ltd., Alma Lane, Upham. Application is for the permanent siting of a Mobile Home and Shepherds Hut for combined use as a single holiday letting out.

9.1.4 (SDNP/21/02610/HOUS). Ower Farm House, Ower Farm Lane, Upham. Erection of a small building to be used as home office and with occasional use as extra bedroom to main dwelling.

9.1.5 (SDNP/21/03975/HOUS). Oakhurst, Popes Lane, Upham. Construction of a double car port with tiled roof and storage area.

9.1.6 (SDNP/21/04218/FUL). Stakes Field, Stakes Lane, Upham. Change of Use of Agricultural land for the Exercising of Dogs and Installation of a perimeter fence.

9.1.7 (SDNP/21/04348/LIS). The Old Farm House, Lower Preshaw Lane, Upham. Listed Building Grade II.

9.1.8 (21/01978/PNACOU). Walnut Grove, Scivers Lane, Upham. 1 dwelling.

## 9.2 NEW:

9.2.1 (SDNP/21/04667/HOUS). 2 Dagwell Cottages, Upham Street, Upham. Replacement single storey side extension. Councillors agreed that they had no objection to this Application.

9.2.2 (SDNP/21/04540/LIS) & (SDNP/21/04539/HOUS). 1 Fir Tree Cottages, Upham Street, Upham. (Part retrospective) Remove collapsing, dilapidated wooden garage/workshop and replace with new wooden garage and garden shed on same footprint. Listed Building Grade II. Councillors agreed that they had no comments to make on this Application.

9.2.3 (SDNP/21/04767/HOUS). 7 Upham Street, Upham. 3m two storey rear extension with internal alteration works. Councillors had no comments to make on this Application other than if approved this will give limited morning sunlight to the neighbouring property, and it will no doubt have a material impact on the neighbouring property if approved.

## 9.3 DECISIONS:

9.3.1 (SDNP/21/03332/HOUS). 4 Winchester Road, Upham. Two storey rear extension. **Approved.**

9.1.7 (SDNP/21/03791/HOUS). 1 Upham Street, Lower Upham. Rear extension and dormer. **Approved.**

## **10. Recreation and Amenities:**

10.1 Torbay Farm Play Area and Green space planting – Cllr Croucher reported that Trevor Scott is willing to replace the dead tree. Steve Comley is happy to cut the hedge and turf and replant the area in the front of the play area at his hourly rate. Cllr Croucher said that she now has enough residents to cover the monthly play area checks. Dog fouling is still a problem and the signs have been taken down. Cllr Croucher has put up further signs. If the dog fouling continues then letters will be written to residents or an individual if we are informed of the residents' name. A resident has offered some bulbs to plant in the green area at Torbay Farm.

10.2 Recreation Ground and Play Area – Cllr Croucher reported that the noticeboard outside of the Recreation Ground has been repaired. Thanks were given to Chris and Malcolm. It was agreed that the noticeboard at the lower end of Upham needed to be repaired and Chris and Malcolm will be asked if they would do this for us. The willow tree branch near the entrance needs taking off. A Tree Surgeon will need to do this. Clerk will ask Steve Comley to look at the footpath at the end of Widlers Lane which is overgrown. Quotes were discussed for the pendulum swing repairs and also the replacement bench. It was agreed that Cllr Croucher will carry out more costings before

a decision is made. The Pavilion Meeting due to be held in September has been postponed to 16<sup>th</sup> November. Work agreed to be carried out by UFC has been circulated.

10.3 Update on ownership of ditch behind play area in Torbay Farm. Clerk has been in touch with Stuart DD at WCC and he is working with the WCC Legal Team to rectify the error as it was not agreed that UPC would own the ditch.

**11. Upham Primary School:** There was no Report available.

**12. The Village Hall:** Cllr Dalley reported the Hall AGM is to be held on Tuesday 31<sup>st</sup> September. The Committee have approved the artificial grass on the pre school play area. The new ECO heating system is working well and is operational. The pre school has re-opened and regular hirers are coming back. The bush which is in front of the defibrillator will be cut back.

**13. Parish Magazine Report:** Clerk will submit.

**14. Finance:**

14.1 Financial reports for August, 2021 and September, 2021 (circulated).

14.2 External Audit Report Completed.

14.3 The Clerk asked about the Bank Account which was opened as a Community Account for the Village Broadband Project as she has received a letter from the Bank. It has £10 in the Account and we have not used it since we collected money from residents for the Broadband Project. It was agreed that the £10 would be transferred into the Parish Council Current Account and close the Community Account.

**15. Items for Future Consideration at next Meeting:** There were no further items raised.

**16. Dates of Future Meetings:**

Monday 25<sup>th</sup> October, 2021, Monday 22<sup>nd</sup> November, 2021, No December Meeting.

**17. THERE BEING NO FURTHER BUSINESS THE CHAIR CLOSED THE MEETING AT 9.05 p.m.**