

UPHAM PARISH COUNCIL

The Monthly Meeting of Upham Parish Council was held virtually due to the Coronavirus emergency, which meant that a Public face to face Meeting was not possible in Upham Village Hall on Monday 26th July, 2021 at 7.30 p.m.

Cllr Halsall (Chair), Cllr LeMay, Cllr Snowdon, Cllr Croucher, Cllr Dalley, the Clerk (Mrs Anne Collins) and District Councillor Lumby were present.

1. **Apologies for Absence:** Apologies were received from Cllr Ashe, District Councillor Ruffell and County Councillor Humby.
2. **Agree Minutes of the Meeting held virtually on Monday 28th June, 2021.** These Minutes were agreed and will be signed at the next available Parish Council Meeting.
3. **Declarations of Interests under the Code of Conduct.** There were no Declarations of Interest made.
4. **Matters Arising:**
 - 4.1 Highways Report – Cllr Snowdon to report on Highways improvements, gateway signs and landscaping. Cllr Snowdon circulated details of the proposed highways improvements which were agreed by Councillors. The work is detailed in Appendix 1 to these Minutes. Clerk will apply for the WCC CIL Funding Grant and then the HCC Grant Funding as we progress with the project. Cllr Dalley reported that there is no further update on the bus shelter replacements as he is still waiting for the drawing from Cllr Ashe. Cllr Halsall circulated the final draft of the wild flower planting pilot scheme. Councillors agreed that this should now go ahead, and the funding will be applied for within the WCC and HCC Grant Funding. Cllr Snowdon will get in touch with Joe Folland at HCC for clarification. Road names – Cllr Dalley is going to give the Clerk names of houses which need letters for approval to put signs on their property, this will then be agreed with Councillors. SID sign update – Cllr Snowdon has the new SID sign ready for installation and also has 2 volunteers to help with collecting the data. Flooding in Upham Street – Report on Site Visit from Flood Management Team – Clerk circulated the Report to Councillors and residents who attended the Site Meeting and it was agreed that Cllr Snowdon will speak to Woody from HCC and the Clerk will circulate to CC Humby so that the Flood Management Team and HCC Highways can work with residents to reach a solution.
 - 4.2 Drainage at Torbay Farm – DC Lumby said that WCC has been trying to make some progress, but has not really moved forwards. Cllr LeMay will liaise with residents so that a letter can be written on their behalf. Sarah Rice from Bargate and Ian Paterson from Sovereign have been made aware of the situation.
 - 4.3 Update on progress at Pond - Cllr LeMay/Cllr Ashe to report on discussion with Freya Green/Steve Comley. Steve Comley has been asked to carry out the maintenance work at the Pond as required.
 - 4.4 Wet Woodland Update and Ecology Study – Deferred for the time being.
 - 4.5 Updating of Village Design Statement/Workshop/Survey – Cllr Halsall reported that Richard Green has been working hard on the VDS and it is hoped that an Exhibition could be held in the Autumn. A Zoom Meeting is being held on 27.7.21.
 - 4.6 Green Initiatives in Upham – Cllr Halsall said that there was no further update.
 - 4.7 Update on VE Day Commemorations – Cllr LeMay said that there is no further update, but it is hoped that a Meeting will be held in September to update the planning.

4.8 Update on Shared-ownership property in Torbay Farm. Clerk circulated 2 candidates who did have an Upham connection and Councillors agreed which priority each should have. A response from Sovereign was sent onto Councillors regarding the process of allocating properties for rent or shared-ownership at Torbay Farm.

5. City and County Reports: (We will hear these Reports after item 4.2).

5.1 HCC – CC Humby. There was no Report available.

5.2 WCC – DC Ruffell and DC Lumby. July, 2021 Report sent via e-mail. The Report is attached to these Minutes as Appendix 2. DC Lumby informed Councillors about CCTV cameras that were being placed in “hot spots” to try and catch fly tippers. Enforcement issues in Upham are still not being resolved satisfactorily and these will continue to be followed up. Cllr Dalley asked DC Lumby about his concerns for a tree at the end of Upham Street which is causing damage to a footpath. DC Lumby will follow this up if Cllr Dalley forwards on the information and reference number.

6. Public Participation items by invitation of the Chairman. There were no issues raised by members of the public.

7. Neighbourhood Watch/Community Safety:

7.1 Neighbourhood Watch Report – Cllr Croucher reported that Pat Mitchell is a NW liaison for the Torbay Farm area and she has circulated the Newsletter to all residents giving them information and encouraging them to join commsHub.

8. Correspondence:

8.1 Updates from WCC and HCC have been circulated as and when they arrive.

8.2 Eastleigh Borough Local Plan – Consultation on Main Modifications – Cllr Ashe sent round a response which was sent to EBC with our comments.

8.3 Future Parish Council Meetings review arrangements. Length of Meetings. Cllr Halsall outlined how we could make the Parish Council Meetings shorter by sending in Reports prior to the Meeting. This was agreed.

8.4 Report on Southern Parishes Meeting – 12.7.21 – Cllr Croucher circulated the Minutes to Councillors. The main items discussed were the Parish Council Training with the SDNP and WCC Planning Teams and an Update from HALC.

9. Planning:

9.1 PENDING:

9.1.1 (SDNP/21/01492/FUL). The Forge, Upham Street, Upham. Change of use and extension of an existing forge to create a domestic dwelling. Extension of an existing dwelling. Associated landscape works and replacement drainage system.

9.1.2 (21/00700/FUL). Land south of Clevedon Cottages, Alma Lane, Upham. Erection of 3 no loose boxes (stables), tack room and feed store. Access gate to the land from Alma Lane (unclassified road). Hardstanding surrounding the stable block providing personal parking (max 2 cars, 1 horse trailer), turning space and access for the removal of horse manure. Due to the wet/boggy nature of the land, permission also sought for the installation of an exercise/turn out area adjacent to the stable block. We

have recently acquired this parcel of land from the neighbour (to the south) who already has a stable block and has used the land for the grazing and exercising of horses for some years (ref: 04/00101/FUL). Clerk has received complaints that some of this work is being carried out without planning approval. This will be followed up by DC Lumby.

9.1.3 (21/00777/FUL). Oakridge Barn, Oakridge Smallholding Ltd., Alma Lane, Upham. Application is for the permanent siting of a Mobile Home and Shepherds Hut for combined use as a single holiday letting out.

9.1.4 (SDNP/21/02610/HOUS). Ower Farm House, Ower Farm Lane, Upham. Erection of a small building to be used as home office and with occasional use as extra bedroom to main dwelling.

9.1.5 (SDNP/21/03332/HOUS). 4 Winchester Road, Upham. Two storey rear extension.

9.2 NEW:

9.3 DECISIONS:

9.3.1 (SDNP/21/01303/HOUS). Yew Tree Cottage, Upham Street, Upham. 2 single storey rear extensions. **Approved.**

9.3.2 (SDNP/21/01084/FUL). Land and track north of The Limmers, Winchester Road, Durley. The erection of a commercial storage building (B8) including landscape works. **Approved.** Councillors were informed that although we had been assured that no HGV's were going to use the track and there was going to be a Condition placed on the Approval to this effect, this does not appear to have happened.

9.3.3 (21/00762/FUL). Oakridge Barn, Oakridge Smallholding Ltd., Alma Lane, Upham. Livestock building for existing Agricultural Unit, along with extension of hard standing. **Approved.**

9.3.4 (21/00728/FUL). Oakridge Barn, Oakridge Smallholding Ltd., Alma Lane, Upham. Extension of existing Agricultural Barn, to add stabling/stalls and feed/tack store, partition wall (retrospective) in existing barn to provide secure machinery storage. Change of use to dual Agricultural & Equestrian use. **Approved.**

9.3.5 (SDNP/21/03048/NSIPRQ). Land in Winchester City and East Hampshire District Councils South Downs National Park. Discharge of Schedule 2 Requirement 6 (Construction Environment Management Plan) relating to Southampton to London Pipeline Development Consent Order 2020. **Approved.**

9.1.6 (SDNP/21/02849/PA3A). Newlyn's Farm, Stakes Lane, Upham. Change of use from agricultural building to commercial office use. **Prior Approval Given.** Cllr Halsall reiterated again that the Parish Council would like to work with the applicant to have a scheme that would be acceptable for Upham residents and also benefit the applicant.

10. Recreation and Amenities:

10.1 Torbay Farm Play Area and Green space planting – Cllr Croucher sent a Report which is attached as Appendix 3 to these Minutes. Clerk will write to Bargate informing them that one of the trees has died and needs to be replaced. Steve Comley sent a quote for clearing the shrubs and bark at the entrance and then putting on some grass seed at a cost of £400 - £500. Councillors agreed the quote and clerk will ask Steve to carry out the work when the weather is suitable. Steve Comley will also cut the hedge when required and a sign will be placed in the visitors parking spaces for clarification by the Residents' Association.

10.2 Recreation Ground and Play Area – Cllr Croucher. Site Meeting (21.7.21) for Rotating swing. It was

agreed that the Clerk would write and ask if the current swivels could be used on a new wooden crossbar and a quote would also be sought from Greenspan to carry out the repairs if we purchased the replacement parts. A detailed Report is attached as Appendix 4. Councillors agreed the quote from Greenspan for the replacement bench at a cost of £450. Cllr Snowdon asked if the stepping posts could be looked at when Greenspan were at the Ground as one at least needed replacing.

- 10.3 Enquiry regarding memorial bench on footpath from Recreation Ground. Councillors agreed that this was a lovely thought and as the landowner was agreeable to a similar replacement the Clerk will respond to the enquirer. Cllr Ashe offered to replace another bench along the footpath. Cllr Ashe was thanked for his offer. This was approved.
- 10.4 Enquiry regarding sign to Upham Recreation Ground. Clerk received an e-mail asking why there was not a sign pointing towards the Recreation Ground from the road. Councillors agreed that there was a sign, but at the moment it does appear to be covered with hedging. Cllr LeMay offered to ask the home owner if this hedge could be cut back a little to show the sign. It was agreed that a further sign was not required.
- 10.5 Update on ownership of ditch behind play area in Torbay Farm. Cllr LeMay and the Clerk have been writing to a Solicitor regarding the ownership of the ditch and it appears that it is still in the ownership of Bargate. The homes that border the other section of the ditch do not appear to have this section in their title deeds. Cllr LeMay offered to follow this up with Paris Smith who has been acting on our behalf.
- 11. Upham Primary School:** There was nothing to report, but Cllr Snowdon said that the School has now broken up for the Summer holidays. Cllr Halsall asked if a letter could be written to the Headteacher thanking him and his staff for all their hard work and dedication throughout this very difficult year. The Clerk will write a letter from Upham Parish Council.
- 12. The Village Hall:** Cllr Dalley reported that agreement has been reached to lay artificial grass on the play area, tree work is to be carried out in the car park, a possible new committee member will be approached, Yoga and Pilates are continuing to use the Hall and the Terms and Conditions have been updated to reflect the latest Covid-19 regulations. Cllr Halsall asked if it could be suggested to the Management Committee that a noticeboard be placed outside of the Hall informing everyone of classes etc. that are held in the Hall. Perhaps this information could also be put on the website/commshub/Upham Update. Cllr Dalley will take this back to the Committee for consideration.
- 13. Parish Magazine Report:** Clerk will submit.
- 14. Finance:**
 - 14.1 Financial report for July, 2021 (circulated and attached to these Minutes).
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- 15. Items for Future Consideration at next Meeting:** Cllr Snowdon suggested an Exhibition showing the Highways and wild flower planting proposals at the Village Hall on Saturday 2nd October from 10.00 – 12.00. This was agreed with Councillors. It was also agreed that this Event could be used to get views for the Village Design Statement. Clerk will book the Village Hall from 9.00 a.m. to 12.30 p.m.
- 16. Dates of Future Meetings:**

No August Meeting, Monday 27th September, 2021, Monday 25th October, 2021, Monday 22nd November, 2021, No December Meeting.
- 17. THERE BEING NO FURTHER BUSINESS TO DISCUSS THE CHAIR CLOSED THE MEETING AT 8.55 p.m.**