

# UPHAM PARISH COUNCIL

## The Monthly Meeting of Upham Parish Council was held virtually due to the Coronavirus emergency, which meant that a Public Meeting was not possible on Monday 26th April, 2021 after the Annual Parish Assembly

Cllr Halsall (Chair), Cllr Ashe, Cllr LeMay, Cllr Snowdon, Cllr Croucher, Cllr Dalley, the Clerk (Mrs Anne Collins) and District Councillor Ruffell were present.

1. **Apologies for Absence:** County Councillor Humby and District Councillor Lumby sent their apologies.
2. **Agree Minutes of the Meeting held virtually on Monday 22<sup>nd</sup> March, 2021.** These Minutes were agreed and will be signed at the next available Parish Council Meeting.
3. **Declarations of Interests under the Code of Conduct.** There were no Declarations of Interest made.
4. **Matters Arising:**
  - 4.1 Highways Report – Cllr Snowdon to report on Highways improvements, gateway signs, landscaping and bus shelter replacements. Road signs. SID sign update – Councillors agreed that a second SID sign would be purchased, however more volunteers will be needed to help. Cllr Snowdon gave an update on the progress of the Winchester Road landscape plans and Councillors agreed that Cllr Ashe will draw up a plan of the area from the former Woodman to the Village Hall and then add the proposed planting. Councillors will then look at the plan and see where we could put planting to achieve the best outcome. Cllr Snowdon said that the gateway signs should be installed by the Autumn. More trees can be put in by HCC along the Winchester Road and planting can be carried out in the Autumn. After receiving the quotes for the planting Councillors agreed that Scandor have been consistently helping with the revised plans and Councillors will continue to work with this Company for the planting. A drawing of the gateways will go into the next Upham Update for residents to view. Road markings and resurfacing along the Winchester Road is being carried out at the moment. Flooding outside of Mark Oak/Yew Tree Cottage, Upham Street – correspondence was circulated regarding this issue and residents have been contacted to try and resolve the flooding problems. Cllr Snowdon has also been approached by 2 more residents in the area and they will inform the Clerk of their issues so that this can be forwarded onto the Flood Management Team at HCC. Cllr Snowdon will respond to Andy Smith regarding signage at Blackdown.
  - 4.2 Drainage at Torbay Farm – DC Lumby to update. There was no further update available. Cllr Croucher was approached by residents in Torbay Farm who have asked why the Pond is dry but some gardens are waterlogged. Councillors agreed that this is an issue that should be brought to the attention of Bargate by the Management Company.
  - 4.3 Update on progress at Pond - Cllr LeMay/Cllr Ashe reported that brambles have been treated and grass has been cut. The Clerk received a telephone call from a resident saying that the horse-chestnut tree near Upham Pond with the seat round it had ivy growing up the trunk which should be removed. It was agreed that Cllr Ashe would ask Freya Green about cutting down the ivy and whether this should be on a list of items for John Clements to carry out.
  - 4.4 Wet Woodland Update and Ecology Study – Deferred for the time being.
  - 4.5 Updating of Village Design Statement/Workshop/Survey – Cllr Halsall informed Councillors that about 15 surveys have been returned. Other surveys will need to be chased up. Cllr Dalley asked if Dark Skies could be in the VDS as this was mentioned in the SDNP Webinar that he had attended. It was agreed that this would be added.
  - 4.6 Emergency Plan for Upham – Coronavirus emergency. There were no issues to discuss. Cllr Halsall said Janet Dunford sent her thanks to the Parish Council for recommending the Community Group for the Mayor of Winchester Award. This was greatly appreciated by those within the Group.
  - 4.7 Green Initiatives in Upham – Update. Trevor Scott sent thanks to the Parish Council for recommending him for a Mayor of Winchester Award for his work with the Tree planting project and work at Slash Pond.

4.8 Update on VE Day Commemorations – Cllr LeMay to report on any update. No further update, however, it looks as if as time has gone on the event might take a different route, Janet Dunford will be asked about proposed plans.

4.9 Village Litter Pick – Cllr Halsall reported that the Village Litter Pick went well.

4.10 SDNP Webinar (21.4.21) – Cllr Dalley attended the Webinar and sent a detailed Report to Councillors. Cllr Dalley also pointed out that lighting is something the SDNP do look at in Planning Applications. Various buildings in Upham were mentioned which could reduce their light pollution at night time.

**5. City and County Reports:** (We will hear these Reports after item 4.2).

5.1 HCC – CC Humby. There was no Report available.

5.2 WCC – DC Ruffell and DC Lumby. April, 2021 Report sent via e-mail, along with other useful Updates.

**6. Public Participation items by invitation of the Chairman.** No issues were raised by members of the public.

**7. Neighbourhood Watch/Community Safety:**

7.1 Neighbourhood Watch Report – Cllr Croucher reported that a murder that occurred in Corhampton resulted in 4 convictions. Stables are being broken into and tack items have been stolen. A new resident has come forward to be the NHW co-ordinator for Torbay Farm area. There is a suspicious light blue transit van which has been seen in the Upham area recently.

**8. Correspondence:**

8.1 Response from BT regarding re-painting of telephone box in Church Street. Clerk has received a response stating that this telephone kiosk is now on the List to be re-painted during the spring/summer.

8.2 Idverde flexible litter pick support service for local people. Mortimers Lane/Winchester Road. Councillors agreed that now the Village Litter Pick had taken place and if there was sufficient interest a Litter Pick along these main roads could be organised.

8.3 Advice regarding future Parish Council Meetings. The Clerk informed Councillors of the latest update on Parish Council Meetings.

8.4 The Clerk circulated a response from the Case Officer for The Forge, Upham Street Planning Application regarding the comments made by UPC. Councillors considered the response and agreed a reply to the Case Officer which would hopefully offer a compromise.

8.5 SDNP CIL Funding payment for 2020-21 has been received for £9,267.26.

8.6 SDNP Hampshire Parish Workshop – 9<sup>th</sup> June, 2021 6.00 – 8.00 p.m. Cllr Halsall and Cllr Ashe would like to attend on behalf of UPC.

**9. Planning:**

9.1 PENDING:

9.1.1 (SDNP/21/00133/HOUS). Dernier, Upham Street, Upham. Extension to rear of existing garage.

9.1.2 (SDNP/21/01084/FUL). Land and track north of The Limmers, Winchester Road, Durley. The erection of a commercial storage building (B8) including landscape works.

9.1.3 (SDNP/21/01313/LIS). Penhale Cottage, Shoe Lane, Upham. Proposed replacement of modern single and double glazed windows by double glazed windows.

9.1.4 (SDNP/21/01317/LIS) & SDNP/21/01316/HOUS). Penhale Cottage, Shoe Lane, Upham. Proposed removal of

oil tank, moving of rainwater tank and installation of new Air Source Heat Pump.

- 9.1.5 (SDNP/21/01455/CND). The Woodman Inn, Winchester Road, Upham. Removal of conditions 2 and 4 in relation to application SDNP/17/05776/FUL.
- 9.1.6 (SDNP/21/01265/HOUS). Newlyn's Farm, Stakes Lane, Upham. Excavation and construction of an external stairwell, French doors and railings forming a means of escape and lightwell to the existing basement.
- 9.1.7 (SDNP/21/01492/FUL). The Forge, Upham Street, Upham. Change of use and extension of an existing forge to create a domestic dwelling. Extension of an existing dwelling. Associated landscape works and replacement drainage system.

## 9.2 NEW:

- 9.2.1 (SDNP/21/01780/HOUS). Oakhurst, Popes Lane, Upham. 2 storey rear and infill front extension with porch following demolition of existing garage and utility/lobby. Councillors agreed that they wished to comment that they have concerns about the loss of the garage as the applicant might contemplate they need an area of storage space at a later stage and put in an Application for a new garage. Concern was also expressed about any proposals for parking.
- 9.2.2 (SDNP/21/01355/CND). The Woodman Inn, Winchester Road, Upham. Variation of conditions 2 and 4 in relation to appeal decision SDNP/18/00088/REF). Addition of first floor rear balcony to plot 1, external alterations to plot 3 and minor alterations to hard landscaping. Councillors had no further comments to make on this Application.
- 9.2.3 (SDNP/21/01303/HOUS). Yew Tree Cottage, Upham Street, Upham. 2 single storey rear extensions. Councillors had no comments to make on this Application.

## 9.3 DECISIONS:

- 9.3.1 (SDNP/20/04253/CND). Newlyn's Farm, Stakes Lane, Upham. Removal or variation of condition 4 agricultural tie relating to application 03/02871/FUL. **Approved.**
- 9.3.2 (20/01769/FUL). Barnhurst, Alma Lane, Upham. Replacement stables, construction of barn, and exercise training area for private use. **Refused.**
- 9.3.3 (SDNP/21/00639/HOUS) & (SDNP/21/00640/LIS). Little Croft, Church Street, Upham. The proposed works involve removing the existing slate tiles and associated battens to the 2008 side and rear extension, and replace them with a standing sea lead finish. Listed Building Grade II. **Approved.**
- 9.3.4 (SDNP/21/00459/HOUS). Ash Cottage, Upham Street, Upham. Change double garage into gym/playroom. New dormer window facing south and extend parking space. **Approved.**
- 9.3.5 (SDNP/21/00485/HOUS). 2 Stoneyhard Cottages, The Holt, Upham. Retrospective householder planning application for the retention of a lean-to shed, housing a biomass boiler and log store and the retention of an associated flue. **Approved.**
- 9.3.6 (SDNP/21/01206/LDP). Newlyn's Farm, Stakes Lane, Upham. Construction of swimming pool, incidental outbuilding and two porches. **Approved.**

## **10. Recreation and Amenities:**

- 10.1 Torbay Farm Play Area and Green space – Cllr Croucher reported that she has put up dog fouling signs as there have been complaints about dog fouling being left in the green space and play area. Clerk has asked for a T-bar to be put on the bin so that it can be fully emptied each week. The area of shrubs at the entrance to the green space is full of weeds and it was agreed that Bargate would be approached by the Clerk to see if they would turf the area and perhaps plant some bulbs as this appears to be more acceptable to the residents than unattended shrubs covered in weeds.

- 10.2 Recreation Ground and Play Area – Cllr Croucher said that she would sand down some of the benches which needed it and also remove some of the moss. Cllr Halsall asked about the noticeboard repairs and these will be repaired when Malcolm Croucher is able to do the work and obtain the materials needed.
- 10.3 Pavilion Sub Committee Meeting Report (23.3.21) – Cllr Halsall reported on the Meeting and said that UFC will be carrying out the maintenance work that has been agreed and they were willing to pay for their yearly fee even though they had not been able to play many games this season. Football matches have now resumed.
- 11. Upham Primary School:** There was no Report available.
- 12. The Village Hall:** Cllr Dalley said that there has been a steady increase in bookings. Due to Grants being available the Hall is in the black. If water is required near to the Hall for wild flowers the Committee have agreed that we could use it from the Hall.
- 13. Parish Magazine Report:** Clerk will submit.
- 14. Finance:**
- 14.1 Financial report for April, 2021 (circulated).
- 14.2 Internal Audit Report – to be approved by Councillors and signed by the Chair and Clerk. The Internal Audit Report was approved by Councillors and will be signed as soon as practical by the Chair and the Clerk.
- 14.3 Annual Governance Statement for 2020-21 to be approved for the Annual Audit Return. This was approved by Councillors.
- 14.4 Accounting Statement for 2020-21 to be approved for the Annual Audit Return. This was approved by Councillors.
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- 15. Items for Future Consideration at next Meeting:** There were no other items for consideration.
- 16. Dates of Future Meetings:**
- Monday 24<sup>th</sup> May, 2021, Monday 28<sup>th</sup> June, 2021, Monday 26<sup>th</sup> July, 2021, No August Meeting, Monday 27<sup>th</sup> September, 2021, Monday 25<sup>th</sup> October, 2021, Monday 22<sup>nd</sup> November, 2021, No December Meeting.
- 17. THERE BEING NO FURTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 10.00 a.m.**