

UPHAM PARISH COUNCIL

The Monthly Meeting of Upham Parish Council was held virtually due to the Coronavirus emergency, which meant that a Public Meeting was not possible on Monday 25th January, 2021 at 7.30 p.m.

Cllr Halsall (Chair), Cllr Ashe, Cllr LeMay, Cllr Snowdon, Cllr Croucher, Cllr Dalley, the Clerk (Mrs Anne Collins) and District Councillor Ruffell were present at the Meeting.

1. **Apologies for Absence:** Apologies were received from CC Humby and DC Lumby.
2. **Agree Minutes of the Meeting held virtually on Monday 23rd November, 2020.** These Minutes were agreed and will be signed at the next Parish Council Meeting.
3. **Declarations of Interests under the Code of Conduct.** There were no Declarations of Interest made.
4. **Matters Arising:**
 - 4.1 Highways Report – Cllr Snowdon to report on Highways Meetings which have been held since our last Meeting regarding Winchester Road Highways improvements, landscaping, bus shelter replacements, Pilot Scheme with SDNP, signage in Upham, street name signs funding and the reinstatement of Popes Lane. Report on visit with CC Humby to Highways in Upham. Cllr Snowdon gave a comprehensive Report on all his Meetings with HCC Highways which were held virtually. Popes Lane was visited and work has now been completed on the resurfacing. Parked vehicles at the end of Sciviers Lane/Winchester Road will be taken up, but a Road Traffic Order might need to be put in place. The drainage outside of Mark Oak has been resolved, and the slow marking signs at Blackdown are being revisited. The tree planting by HCC is almost complete with 2 more trees to arrive. A Cultivation Licence has been applied for to HCC for the planting along the Winchester Road, revised quotes are being sought for the planting and Cllr Snowdon showed Councillors road marking ideas. Cllr Snowdon will circulate details of the highways issues after the Meeting to get opinions from Councillors. Cllr Dalley sent Councillors a summary of the bus shelter suggestions and it was agreed that once all the quotes had been received it would be better to have a separate Meeting a week before our next Parish Council Meeting so that adequate discussion can take place. Clerk will circulate possible dates for a Meeting. Gateway positioning was also discussed, but further discussion is required before a decision is made.
 - 4.2 Drainage at Torbay Farm – DC Lumby has received photographs of the flooded gardens but there has been no further update.
 - 4.3 Update on progress at Pond - Cllr LeMay/Cllr Ashe to report. The Pond Working Group have been planting trees, shrubs and bulbs around the pond and the silt covers have now been replaced. The plugs have not been placed in the tree stumps yet. Clerk will ask Luke Lush if he could do this when he visits the Recreation Ground. A mat was suggested to put down to stop brambles from growing.
 - 4.4 Wet Woodland Update and Ecology Study – Deferred for the time being.
 - 4.5 Updating of village website – Cllr Halsall to report on any outstanding issues. The website is now fully operational and will be taken off the Agenda. Clerk will write a letter of thanks to Chris Little for all his hard work with the updated website.
 - 4.6 Updating of Village Design Statement/Workshop – Cllr Halsall said that a Meeting was held in December and Richard Green was planning the next stage of the process. Cllr Halsall will get in touch with Richard and see if he has made any progress.
 - 4.7 Emergency Plan for Upham – Coronavirus emergency. Any further issues to discuss. We are now in a 3rd National Lockdown and everyone is getting on with life as best as they can. Cllr Halsall will speak to Janet Dunford who has been actively making sure that vulnerable residents are ok. Cllr Dalley offered to give lifts to vaccination centres if some residents were not able to get there. Cllr Dalley was thanked for this offer.

- 4.8 Green Initiatives in Upham – report on tree planting in Upham. Donated trees have been planted in various locations in Upham and any financial contributions for the trees have been donated to the Upham Update costs. Cllr Ashe said that 154 trees have been donated and planted in Upham. The tree planted at the Recreation Ground will have a plaque which Cllr Ashe offered to design. Jane Ashe will be written a letter of thanks for co-ordinating the tree project.
- 4.9 Update on VE Day Commemorations – Cllr LeMay said that there was no further update. Cllr Halsall will ask Janet Dunford if she has any further details when she speaks to her.
- 4.10 Report on Southern Parishes held on 11.1.21 – Cllr Croucher/Clerk updated Councillors on the main issues which were discussed at the Meeting. These included communication with various CCG's, a Report on the Aquind Interconnector Hearing held in December, an Update from HALC and Planning/Enforcement and hopefully Joint Training with Planning Officers will be arranged.
- 4.11 Kissing gate from Churchyard to Shoe Lane – this has been completed. A resident has offered to contribute towards the cost of the work – the resident will now be contacted so see if they would like to make the contribution.
- 4.12 Report on SDNP Workshop (8.12.20) – Cllr Halsall reported on the Workshop and informed Councillors about the initiatives for the future which are being discussed.

5. City and County Reports: (We will hear these Reports after item 4.4).

- 5.1 HCC – CC Humby was not able to attend the Meeting but sent a written Report which is attached to these Minutes.
- 5.2 WCC – DC Ruffell and DC Lumby. January, 2021 Report sent via e-mail, along with other useful Updates. DC Ruffell informed Councillors that some residents are having problems with the new green bin collections and he offered to take up any complaints from residents if they got in touch with him. DC Ruffell also offered to look into the planning issues surrounding Barnhurst, Alma Lane if details were forwarded on by the Clerk.

6. Public Participation items by invitation of the Chairman. No members of the public asked to participate.

7. Neighbourhood Watch/Community Safety:

- 7.1 Neighbourhood Watch Report – Cllr Croucher reported that the main areas of concern are scams and cyber crime mainly relating to Covid vaccines. Cllr Croucher has been putting information onto the website for residents to view.

8. Correspondence:

- 8.1 Clerk confirmed that the maintenance sum for Torbay Farm has now been transferred into the Account.
- 8.2 Nominations for the Mayor of Winchester Community Awards. Councillors agreed that they would like to nominate the Community Care Group for all their hard work during the current emergency and also Trevor Scott for his dedication and help with the pond, tree planting and other environmental issues in Upham. Clerk will ask WCC if we are able to make two nominations.
- 8.3 Letter from resident regarding Torbay Farm drainage. Clerk circulated the letter before the Meeting and Councillors agreed that all the issues have been discussed previously. DC Lumby is following up on the drainage issues at Torbay Farm and it was agreed that he should continue with this, but the Clerk and Cllr Ashe will also draft a letter to WCC/HCC about flooding which occurs when Parish Councillors have highlighted the problem when an application is submitted, but it has been ignored when a decision is made. Who takes responsibility when flooding occurs after a decision is made and what action is taken by WCC on the developer to mitigate the flooding problems caused.
- 8.4 Enquiry regarding Shared Ownership/rented housing in Upham. Councillors agreed that there does not appear to be a real need for any more shared ownership/rented housing in Upham as Torbay Farm has only just been built and did accommodate residents with an Upham connection. Councillors agreed that they would not support a further development at this time.

8.5 Parish Connect, December 2020 from WCC. Circulated via e-mail.

8.6 Local Transport Plan Engagement from HCC. Cllr Dalley offered to give feedback.

9. Planning:

9.1 PENDING:

9.1.1 (SDNP/20/03818/HOUS). Taylors Cottage, Sciviers Lane, Upham. Single storey rear extension with wood burner, fenestration and roof alterations to existing garden room.

9.1.2 (20/01769/FUL). Barnhurst, Alma Lane, Upham. Replacement stables, construction of barn, and exercise training area for private use.

9.1.3 (SDNP/20/04253/CND). Newlyn Farm, Stakes Lane, Upham. Removal or variation of condition 4 agricultural tie relating to application 03/02871/FUL.

9.1.4 (20/01592/FUL). Woodlands Farm, Alma Lane, Upham. Change of use to a secure dog area for training purposes. Enclosed 6ft post and mesh fence. For personal use and to rent to exercise dogs in a safe environment.

9.2 NEW:

9.2.1 (20/02553/FUL). Barndown Farm, Alma Lane, Upham. Agricultural storage barn and farm office. Councillors agreed that the Application lacks detail and Councillors could not see the justification for such a development. It was also agreed that a two-storey building on this site would have an impact on the rural character of a narrow country lane. The plans also appear inconsistent as the block plan does not match the building plans submitted.

9.2.2 (SDNP/21/00133/HOUS). Dernier, Upham Street, Upham. Extension to rear of existing garage. Councillors had no objection to this Application.

9.2.3 (SDNP/20/05375/HOUS). The Old Grain Store, Lower Preshaw Lane, Upham. Replacement carport, new porch & lobby. Councillors had no objection to this Application.

9.3 DECISIONS:

9.3.1 (SDNP/20/04005/FUL). Land and track north of The Limmers, Winchester Road, Durley. The change of use of the existing hard-standing to commercial B8 for the storage of shipping containers to act as self-storage and self-service offices. There will be additional landscaping and planting to the top of the existing bund. **Withdrawn.**

9.3.2 (SDNP/20/04499/HOUS). Mulberry House, Whitehill, Upham. New porch, replacement windows, timber cladding, solar panels, replacement shed to side, rear patio. **Approved.**

9.3.3 (SDNP/20/04621/TCA). Ash Cottage, Upham Street, Upham. Removal of 1 x Ash tree in front garden and trim back overhanging branches of 1 x Beech tree in back garden of Ash Cottage. For information. **Approved.**

10. Recreation and Amenities:

10.1 Report on the Pavilion Sub Committee Meeting held on 19.1.21. Cllr Halsall reported that at the Meeting discussion took place regarding the wording of a sign to go on the side of the pavilion, maintenance of the Pavilion (including re-painting Sadolin on the outside during the summer), the cutting back of some branches which overhang the pitchside and also a tree which needs cutting back at the entrance to the Recreation Ground. The fencing along the side of the pitch is rotting in places and a quote has been received for £550 to replace the posts which are rotten. It was agreed that this work should go ahead. Clerk will ask UFC to read the water meter as Cllr LeMay has just received a water bill and could deduct the amount owing by UFC.

10.2 Torbay Farm Play Area Report. Cllr Croucher gave Councillors an update regarding the Play Area and Open Space at Torbay Farm. The two posts have now been placed in the entrance – one is lockable and can be removed by the gang mower operative to cut the grass, and the other is permanent. The Clerk has ordered a landscape bin

from WCC. There will be an initial cost, but it will be emptied weekly free of charge by WCC Landscape Team. Cllr Croucher has been in contact with the Management Group and she has 5 months of play area checking covered. It is hoped that more residents will come forward to help with the other months.

- 10.3 Cllr Croucher reported that Kyle had been in touch with her about the replacement seat at Upham Recreation Ground. It was suggested that perhaps the seat could be placed in a different location so Cllr Snowdon, Cllr Croucher and Judith Carrie would look at the two options if the donor was in agreement.
- 10.4 Cllr Croucher said that the soil underneath the basket swing was well worn and it might be better to lift up some matting which was not required and move it to this area. Clerk will ask Steve Comley if he could do this. Malcolm Croucher looked at the noticeboard and will put corking inside and put covers over the locks when he is able.
11. **Upham Primary School:** Cllr Halsall reported that 30 children were attending, and all was going well with the School. Cllr Snowdon said that the on-line teaching is commendable and working well.
12. **The Village Hall:** Cllr Dalley sent through a Report to Councillors detailing the issues discussed at the 12th January Hall Management Meeting. The main items were that the Hall car park lighting is going to be renewed, the website is being finished off, Derek Pitter has resigned as a Trustee and moles appear to be a problem this year in the car park area.
13. **Parish Magazine Report:** Clerk will submit.
14. **Finance:**
 - 14.1 Financial reports for December, 2020 and January, 2021 (circulated). $\frac{3}{4}$ year Internal Audit Report was satisfactory.
15. **Items for Future Consideration at next Meeting:** There were no further issues to be brought up.
16. **Dates of Future Meetings:**

Monday 22nd February, 2021, Monday 22nd March, 2021, Monday 26th April, 2021 (APM & PC), Monday 24th May, 2021, Monday 28th June, 2021, Monday 26th July, 2021, No August Meeting, Monday 27th September, 2021, Monday 25th October, 2021, Monday 22nd November, 2021, No December Meeting.
17. **THERE BEING NO FURTHER BUSINESS THE CHAIR CLOSED THE MEETING AT 10.10 p.m.**