

UPHAM PARISH COUNCIL

The Monthly Meeting of Upham Parish Council was held virtually due to the Coronavirus emergency, which means that a Public Meeting is not possible on Monday 26th October, 2020 at 7.30 p.m.

Cllr Halsall (Chair), Cllr Ashe, Cllr LeMay, Cllr Snowdon, Cllr Croucher, the Clerk (Mrs Anne Collins), County Councillor Humby, District Councillor Ruffell and District Councillor Lumby were present at the Meeting.

1. **Apologies for Absence:** Apologies were received from Cllr Dalley.
2. **Agree Minutes of the Meeting held virtually on Monday 28th September, 2020.** These Minutes were agreed and will be signed at the next Parish Council Meeting.
3. **Declarations of Interests under the Code of Conduct.** Cllr LeMay made a Declaration of Interest on items 4.3 and 9.2.1.
4. **Matters Arising:**
 - 4.1 Highways Report – Cllr Snowdon to report on Highways Meetings. Winchester Road Highways improvements, including landscape, bus shelter replacements. Pilot Scheme with SDNP. Signage in Upham. Street name signs. Funding. Reinstatement of Popes Lane. Cllr Snowdon produced Notes of his Meeting with HCC on 21.10.20 which are attached to these Minutes. Also attached is a response from HCC about the £40k which is available for the Winchester Road Project. A separate Highways Meeting will be arranged when all information is gathered. Cllr Dalley is waiting for some further quotes for bus shelters. CC Humby was asked about the reinstatement of Popes Lane and said that if the Clerk could send him the details about the history he would follow this up. CC Humby will also visit the site. A sign outside of the Alma has been removed by HCC as sightlines were compromised. After reporting the flooding outside of Church Cottage a response was received from HCC stating that the area has been inspected and as it does not present a hazard to highway users it does not require action at this time. Councillors were not happy with this response and CC Humby agreed to have a site visit with representatives of UPC to view the problem. He will also look at the entrance to Sciviers Lane as parking on the corner is causing a safety issue. Cllr Snowdon asked if CC Humby could also chase Richard Sykes (HCC) for a response to his e-mail as this was holding up the Winchester Road Project. Once the Project is in the final stages some form of public consultation will be held. Cllr Snowdon will be putting an item in the Upham Update so that residents are aware of the progress that has been made.
 - 4.2 Drainage at Torbay Farm – DC Lumby reported that he felt that as little progress has been made with WCC it might be better if the next step was to approach the Portfolio Holder for Housing with some recent photographs. Cllr LeMay offered to speak to someone living at Torbay Farm to see if photographs could be taken.
 - 4.3 Trees at Upham Pond – Update on tree surgery work. Cllr Ashe reported that the tree removal has been carried out although a cherry tree was damaged in the work. It was agreed that we would pay part of the original quote of £700 (perhaps the original cost less the cost of a new cherry tree and the cost of taking out the stumps). Councillors agreed that as most of the work was satisfactory it would be unfair not to pay anything. The Working Group are making a plan for future work to be carried out. The dredging of the Pond was discussed, and the Clerk has asked CC Humby for a contact at HCC as it might be HCC's responsibility to dredge the Pond.
 - 4.4 Wet Woodland Update and Ecology Study – Deferred for the time being.
 - 4.5 Updating of village website – Cllr Halsall informed Councillors on the continued updating, and said that training is now being carried out. The “Things to do” page has been updated. Chris Little has now taken over the Village website.
 - 4.6 Updating of Village Design Statement/Workshop – Cllr Halsall reported that a Zoom Meeting had been held on 6.10.20 where it was decided that the village be divided into zones and a Village Character Survey be carried out.

- 4.7 Emergency Plan for Upham – Coronavirus emergency. Cllr Halsall said that she did not put the information about contacting vulnerable residents on commshub as suggested at the previous Meeting, as residents were contacted by the Care Group if they felt they might need help.
- 4.8 Green Initiatives in Upham – Deferred for the time being. Although Cllr Halsall did state that Trevor Scott has offered trees via the Gardening Club and this information will go into the next issue of the Upham Update.
- 4.9 Update on VE Day Commemorations – Cllr LeMay to report on any update. There was no further update.
- 4.10 Report on Southern Parishes Meeting (5.10.20) – Clerk reported that the guest speaker was CC Rob Humby and the main issues he covered were the Covid-19 outbreak and how it affects HCC, highways maintenance, waste services and the Government White Paper on Planning. A letter will be sent to all DC's in the Southern Parishes Group asking them to lobby WCC to support Test Valley Borough Council in lobbying Government to make illegal encampments a criminal offence. Enforcement was also discussed.

5. City and County Reports: (We will hear these Reports after item 4.4).

- 5.1 HCC – CC Humby updated Councillors and said that he is still working with Transport South East on a Transport Plan and also working with the Southern Health Foundation Trust. He said that Schools in Hampshire have a high percentage of children back at School and although some cases of Covid-19 have been in our local Schools, support has been given, and everything has been managed well. Budgets this year have been difficult as you would anticipate.
- 5.2 WCC – DC Ruffell and DC Lumby. Detailed Reports have been circulated throughout the month as they have arrived. The District Councillors' Report for October is attached to these Minutes. DC Lumby was asked about following up with the Enforcement Officer the situation in Alma Lane as complaints have been received about the number of lorries going to a site and the major groundworks going on. Any information received, along with photographs will be sent to DC Lumby so that he can follow this up. DC Ruffell informed Councillors about the new Leisure Centre in Winchester which is unfortunately not being used at the moment, the new Council housing in Kings Worthy, the Market which has gone to the Broadway, free wifi in Winchester and the difficulties at Planning Meetings as not so many Planning Applications can be discussed at a Meeting.

6. Public Participation items by invitation of the Chairman. There were no members of the public requesting to speak at the Meeting.

7. Neighbourhood Watch/Community Safety:

- 7.1 Neighbourhood Watch Report – Cllr Croucher reported that she has continued to put scams on commshub so that residents are aware of which ones are circulating. There are more police being trained up and drones are being used in the country watch areas.

8. Correspondence:

- 8.1 HCC Parish News (October, 2020) – forwarded via e-mail.
- 8.2 Roads Enforcement and Safety Survey – forwarded via e-mail.
- 8.3 Parish Connect October, 2020 – forwarded via e-mail.
- 8.4 Land Transfer completed for Torbay Farm play area. Various e-mails regarding maintenance sum. Clerk is corresponding with WCC as the sum appears to have changed over the transfer period.
- 8.5 Rural Update 2020 forwarded by DC Lumby. This was noted.
- 8.6 E-mail enquiry from resident regarding interest in establishing a mobile coffee vehicle/business in Upham. Councillors agreed that the relevant Licences would need to be sought from WCC, but in principle they felt this could be a good idea.

8.7 Response to the Government White Paper Reforms on Planning. Councillors agreed a response and Cllr Ashe offered to put it together and submit our response. It was agreed that a copy of our response would be circulated to our County and District Councillors along with Flick Drummond our local MP.

8.8 Cllr Ashe reported that the kissing gate from the Churchyard to Shoe Lane has fallen over which might be due to a rotten post. Clerk will inform Rights of Way to see if this can be repaired.

9. Planning:

9.1 PENDING:

9.1.1 (SDNP/20/00536/FUL). Belmore Cottage, Belmore Lane, Upham. Change of use of agricultural land to equestrian.

9.1.2 (SDNP/20/03818/HOUS). Taylors Cottage, Sciviers Lane, Upham. Single storey rear extension with wood burner, fenestration and roof alterations to existing garden room.

9.1.3 (20/01769/FUL). Barnhurst, Alma Lane, Upham. Replacement stables, construction of barn, and exercise training area for private use.

9.2 NEW:

9.2.1 (SDNP/20/04253/CND). Newlyn Farm, Stakes Lane, Upham. Removal or variation of condition 4 agricultural tie relating to application 03/02871/FUL. Councillors agreed that they had no comments to make.

9.2.2 (20/01845/HOU). Woodley Farm, Alma Lane, Upham. Ground floor rear and front extensions, rear dormer window and erection of timber framed double garage. Councillors agreed that they had no comments to make.

9.2.3 (SDNP/20/04005/FUL). Land and track north of The Limmers, Winchester Road, Durley. The change of use of the existing hard-standing to commercial B8 for the storage of shipping containers to act as self-storage and self-service offices. There will be additional landscaping and planting to the top of the existing bund. Councillors agreed that an objection will be made as this will have an impact on traffic and roads, the landscape, settlement gap and is not a suitable development for a rural location. It was also agreed that if this Application were to be approved it would set a precedent and would be the "thin end of the wedge" encouraging further development along the B2177 undermining the gap between settlements.

9.2.4 (SDNP/20/04499/HOUS). Mulberry House, Whitehill, Upham. New porch, replacement windows, timber cladding, solar panels, replacement shed to side, rear patio. Councillors agreed that a comment should be made stating that the solar panels should be set into the roof rather than mounted on top of it.

9.3 DECISIONS:

9.3.1 (SDNP/20/03101/FUL). Down Farm, Winchester Road, Upham. Demolition of stable building, removal of storage building and proposed erection of a replacement stable building. **Approved.**

9.3.2 (SDNP/20/03510/FUL). Land adjacent Sciviers Lane, Winchester Road, Upham. Change of use of agricultural land to private equestrian and erection of tables, feed room and tack room. **Refused.**

10. Recreation and Amenities:

10.1 New play equipment at Recreation Ground – Report on completion and thanks to Lottery Fund. The new wigwams have been installed and a Report has been sent to the Lottery Fund thanking them for their generous donation. An Opening Event will be held next year when it is considered safe to hold this sort of gathering.

10.2 Grounds maintenance work in Upham – quotes to be considered for 2021. Steve Comley gave a quote for cutting the grass at the Recreation Ground and Torbay Farm and also strimming both areas. The quote was £75 per cut for the Recreation Ground and £70 per cut for Torbay Farm, with the strimming when needed at £40 per visit and any hedge cutting would be £20 per hour. Councillors agreed with these costs and the Clerk will inform Steve. John Clements sent a quote for the maintenance at Upham Pond, the Wildlife area and around the tree as well as

cleaning and clearing any vegetation around the bus shelters. The quote was £20.25 per visit for the tree and pond area and £13.50 per visit for the wild area (currently twice a month) and a quote for £60 to carry out the work on the 2 bus shelters monthly. Councillors agreed that they would like the bus shelters maintained, but felt that the cost was a little high so the Clerk was asked to go back to John and ask if he could do this work for £40 per month. As the Pond Working Group are in the process of tidying up and replanting that area Councillors felt that it would be better for that Group to draw up a Specification for John so that it is clear what work needs to be done by John.

10.3 Update on rotating swing maintenance at Recreation Ground. Cllr Halsall has met with Greenspan and discussed the additional matting under the rotating swing. The cost would be £739. Councillors agreed that this was not necessary at the moment. A donation of £352.71 has been received from the Upham Playground Committee towards the swing repairs which have been carried out. The Playground Committee Account has now been closed. Cllr Snowdon was thanked for replacing the springy head on the younger childrens' equipment. The basket ball hoop will be removed due to continued vandalism – this will not be replaced.

10.4 Cllr Croucher said that she has spoken to Karl and he has now got the plaque for his family seat. This seat will be replaced when the family are back in this country and able to purchase and site it.

10.4 Pavilion Sub Committee Meeting – 27.10.20 at 7.30 p.m. Members of the Committee have been sent an Agenda.

11. Upham Primary School: David Woolley has sent a Report which is attached to these Minutes. Councillors agreed that the staggered pick-up times eased the traffic congestion and therefore Cllr Halsall offered to ask if this could continue after this current emergency is over.

12. The Village Hall: Cllr Dalley was not at the Meeting but will send on a Report which will be circulated. Cllr Halsall said that Roy Kimble and Helen Firth are sharing the role of Chair at the moment.

13. Parish Magazine Report: Clerk will submit.

14. Finance:

14.1 Financial report for October, 2020 (circulated). This was noted. Clerk will circulate dates for a Precept Meeting in November before our next Parish Council Meeting.

..

15. Items for Future Consideration at next Meeting: There were no additional issues raised.

16. Dates of Future Meetings:

Monday 23rd November 2020, No Meeting in December.

17. THERE BEING NO FURTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 10.10 p.m.