

UPHAM PARISH COUNCIL

The Monthly Meeting of Upham Parish Council was held virtually due to the Coronavirus emergency, which means that a Public Meeting is not possible on Monday 23rd November, 2020 at 7.30 p.m.

Cllr Halsall (Chair), Cllr Ashe, Cllr LeMay, Cllr Snowdon, Cllr Croucher, Cllr Dalley, the Clerk (Mrs Anne Collins), District Councillor Lumby and District Councillor Ruffell were present at the Meeting.

1. **Apologies for Absence:** Apologies were received from County Councillor Humby.
2. **Agree Minutes of the Meeting held virtually on Monday 26th October, 2020.** These Minutes were agreed and will be signed at the next Parish Council Meeting.
3. **Declarations of Interests under the Code of Conduct.** There were no Declarations of Interest made.
4. **Matters Arising:**
 - 4.1 Highways Report – Cllr Snowdon to report on Highways Meetings and Summary of UPC Highways Meeting (12.11.20) regarding Winchester Road Highways improvements, including landscape, bus shelter replacements. Decision on Pilot Scheme with SDNP. Signage in Upham. Street name signs. Funding. Reinstatement of Popes Lane. Visit with CC Humby to Highways in Upham. Cllr Snowdon updated Councillors on the Winchester Road improvements/signage and it was agreed that we would not make a decision yet on the SDNP Pilot Scheme as it is still hoped we would be able to work with them. Cllr Dalley updated Councillors on the bus shelter progress. The Clerk will get in touch with CC Humby again about a visit to Upham so that he can be shown the areas of highways concerns in Upham. Cllr Ashe provided Councillors with a sketch drawing of the gateways which could be placed along the Winchester Road. Councillors agreed the design so Cllr Snowdon will ask HCC for their approval. There has still been no response from Richard Sykes at HCC so Clerk will chase up again via CC Humby.
 - 4.2 Drainage at Torbay Farm – DC Lumby has not received photographs of the water-logged gardens yet so once these are received he will discuss the issue with WCC. Cllr LeMay said that the photographs were being forwarded shortly.
 - 4.3 Trees at Upham Pond/Update on progress - Cllr LeMay/Cllr Ashe reported that the work is progressing and that Luke Lush is making no charge for the work he has carried out as the cherry tree was damaged. Jonathan Watts will be contacted to take down the remainder of the cherry tree before further work can be carried out. Bulbs and shrubs will then be planted.
 - 4.4 Wet Woodland Update and Ecology Study – Deferred for the time being.
 - 4.5 Updating of village website – Cllr Halsall to report on any outstanding issues. Cllr Halsall said some old photographs of Upham have now been put onto the website.
 - 4.6 Updating of Village Design Statement/Workshop – Cllr Halsall said that a Pilot Study has been completed and the results have been sent to Richard. A Zoom Meeting will be arranged so that the results can be discussed and then the next stage can be agreed.
 - 4.7 Emergency Plan for Upham – Coronavirus emergency. Any further issues to discuss. There were no further items to discuss.
 - 4.8 Green Initiatives in Upham – Deferred for the time being. Cllr Halsall is attending a WCC Climate Change Meeting on 30th November so we may have some additional information after that Meeting. Trees which have been donated by a resident have been distributed to those who wanted them in Upham.
 - 4.9 Update on VE Day Commemorations – Cllr LeMay to report on any update. There is no further update.

- 4.10 Report on Southern Parishes – DC Lumby to report on Motion put forward to WCC on behalf of the Group. DC Lumby reported that the Motion he put to WCC Cabinet was rejected.
- 4.11 Kissing gate from Churchyard to Shoe Lane – Clerk reported that she has spoken to Steve Comley and he said that the posts are rotten and that is why the gate has fallen over. He is going to replace the posts and rehang the gate. Cllr Ashe added that Steve was doing this work today, but it was not an easy task as tree roots were causing a problem.
- 4.12 WCC Local Parish Briefing Report (10.11.20) – Cllr Ashe/Cllr LeMay/Clerk. The main items which were discussed included Alex Whitfield/Elliot Nichols (NHS) informing Councillors about the proposed options for the NHS Hospital Update, a Covid-19 Update, WCC Budget, a Local Plan Update and the Economic Strategy. Questions were then asked from some Parish Councils.

5. City and County Reports: (We will hear these Reports after item 4.4).

- 5.1 HCC – CC Humby – there was no Report available.
- 5.2 WCC – DC Ruffell and DC Lumby. November, 2020 Report sent via e-mail. The Report included items on the new Covid-19 Testing site at Worthy Lane car park, the Winchester Guildhall becoming a Nightingale Court for civil cases, small business accommodation to be offered at the former goods shed in Winchester and Coitbury House to be transformed into affordable accommodation. A full Report is attached to these Minutes. DC Lumby added that our MP Flick Drummond is well aware of our response to the Government White Paper on Planning and is following this up. Lorna Hutchings has now taken over Enforcement at WCC due to the resignation of two senior officers.

6. Public Participation items by invitation of the Chairman. No members of the public asked to attend the Meeting or put any items to the Clerk for discussion.

7. Neighbourhood Watch/Community Safety:

- 7.1 Neighbourhood Watch Report – Cllr Croucher informed Councillors that thefts of items from garden sheds, barns and other out-buildings are on the increase.

8. Correspondence:

- 8.1 Maintenance sum for Torbay Farm – Clerk reported that she has received confirmation that the maintenance sum will go into the Bank Account on 27th November, but she does not know the actual amount yet.
- 8.2 Local Hero Award from Mayor of Winchester to Upham Parish Council. Clerk informed Councillors that an Award was received for Upham Parish Council from the Mayor thanking them for all their hard working during the Covid-19 pandemic and for the way in which they have been supporting their residents throughout this time. Councillors also agreed that a big thank you should be given to the Care Group and other residents who have helped to support vulnerable residents during this difficult time. A thank you will also go into the next Upham Update.
- 8.3 HCC Update – November, 2020 – sent via e-mail. This was noted.
- 8.4 Invite for Play Area Inspections from WCC. Councillors agreed that this should be carried out by WCC for the two play areas in Upham.
- 8.5 SDNP Parish Workshop. Cllr Halsall and Cllr Ashe will be attending on 8th December.
- 8.6 E-mail regarding Upham Parish Plan from WCC. Clerk received a letter asking for an update on where we are with our Parish Plan and what Actions have been completed. Cllr Halsall and the Clerk will compile a response as we have completed or are working towards most of the Actions.

9. Planning:

- 9.1 PENDING:

- 9.1.1 (SDNP/20/03818/HOUS). Taylors Cottage, Sciviers Lane, Upham. Single storey rear extension with wood burner, fenestration and roof alterations to existing garden room.
- 9.1.2 (20/01769/FUL). Barnhurst, Alma Lane, Upham. Replacement stables, construction of barn, and exercise training area for private use.
- 9.1.3 (SDNP/20/04253/CND). Newlyn Farm, Stakes Lane, Upham. Removal or variation of condition 4 agricultural tie relating to application 03/02871/FUL.
- 9.1.4 (SDNP/20/04005/FUL). Land and track north of The Limmers, Winchester Road, Durley. The change of use of the existing hard-standing to commercial B8 for the storage of shipping containers to act as self-storage and self-service offices. There will be additional landscaping and planting to the top of the existing bund.
- 9.1.5 (SDNP/20/04499/HOUS). Mulberry House, Whitehill, Upham. New porch, replacement windows, timber cladding, solar panels, replacement shed to side, rear patio.

9.2 NEW:

- 9.2.1 (20/01592/FUL). Woodlands Farm, Alma Lane, Upham. Change of use to a secure dog area for training purposes. Enclosed 6ft post and mesh fence. For personal use and to rent to exercise dogs in a safe environment. Councillors agreed that an Objection should be made as this is clearly a business venture rather than personal use and if approved the mesh fencing and change of use would adversely affect the rural landscape of Alma Lane.
- 9.2.2 (SDNP/20/04621/TCA). Ash Cottage, Upham Street, Upham. Removal of 1 x Ash tree in front garden and trim back overhanging branches of 1 x Beech tree in back garden of Ash Cottage. For information. No comment would be made.

9.3 DECISIONS:

- 9.3.1 (SDNP/20/00536/FUL). Belmore Cottage, Belmore Lane, Upham. Change of use of agricultural land to equestrian. **Approved.**
- 9.3.2 (20/01845/HOU). Woodley Farm, Alma Lane, Upham. Ground floor rear and front extensions, rear dormer window and erection of timber framed double garage. **Approved.**

10. Recreation and Amenities:

- 10.1 Grounds maintenance work in Upham – quotes to be considered for 2021. Clerk has informed Steve Comley about the work he will be carrying out in 2021, but she is waiting for the Pond Group to provide a Specification for the work required at Upham Pond so that this can be given to John Clements. Once this is provided, we can obtain a quote from John. Clerk will check whether branches have been cut back by Steve Comley which overhang the play area. The matting under the basket swing needs lifting so Steve will be asked for his opinion on the best way to help the grass grow through this worn area. Cllr Halsall has reported to Greenspan that a washer and nut are missing from one of the wigwams. Some of the fence posts along the side of the football pitch are loose and will need replacing. A quote is being sought to replace these posts and re-fence this area.
- 10.2 Report on the Pavilion Sub Committee Meeting held on 27.10.20. Cllr Halsall reported that restrictions due to Covid-19 at the Pavilion are working well. Rob Cunningham reported that an Inspection has been carried out by the Hants Premier League Ground Grading Committee. They have asked that the grass be cut lower on the hexepath alongside the wooden barrier on the pitch side. We were updated about the finances of UFC and sponsorship. Cllr Ashe is looking at new wording for the side of the pavilion. Expenditure for consideration for the next financial year included £250 for sadolin and brushes required for the re-painting of the outside of the Pavilion and replacement shower heads for about £240. Roger Cooper was congratulated on his Award for his Service to Sport which was awarded by WCC. The next Meeting will be held on Tuesday 19th January, 2021.
- 10.3 Pavilion guttering. It has been reported that the guttering is leaking on the pavilion roof so a contractor will be asked to carry out the repairs required.

11. **Upham Primary School:** There was no report available.
12. **The Village Hall:** Cllr Dalley reported that there has been no Management Meeting this month. Pre-School continuing with Covid restrictions, but all other bookings have been on hold until restrictions have been lifted. Cllr Ashe was thanked for helping with the drafting of the Planning Application for the ecological heating system.
13. **Parish Magazine Report:** Clerk will submit.
14. **Finance:**
 - 14.1 Financial report for November, 2020 (circulated). Report on Precept Meeting and propose Precept request for 2021-22. Cllr LeMay proposed £28,500 for the Precept for the 2021-22 financial year. Cllr Ashe seconded this proposal, all Councillors were in agreement. Agree Clerk's salary to new NALC pay award – Councillors agreed that the Clerk should be paid according to the NALC (Pt.26) reviewed pay-scales from 1.4.20.
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15. **Items for Future Consideration at next Meeting:** There were no additional items to include.
16. **Dates of Future Meetings:**

No Meeting in December, 2020. Meetings for 2021 to be the 4th Monday each month (unless this is a Bank Holiday). No Meetings during August and December.
17. **THERE BEING NO FURTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 9.40 p.m.**