

UPHAM PARISH COUNCIL

The Monthly Meeting of Upham Parish Council was held via a Conference Call on Monday 23rd March, 2020 at 7.30 p.m.
(this was held via Conference Call due to the Coronavirus which meant that a Public Meeting had to be cancelled and it was in the best interests of residents to continue to hold a Meeting)

Cllr Halsall (Chair), Cllr Ashe, Cllr LeMay, Cllr Snowdon, Cllr Dalley, Cllr Croucher and Mrs Anne Collins (Clerk) were available for the Conference Call.

1. **Apologies for Absence:** There were no apologies but note that no County or District Councillors were involved in the Conference Call.
2. **Agree Minutes of the Meetings held on Monday 24th February, 2020.** These Minutes were agreed and will be signed at the next Parish Council Meeting.
3. **Declarations of Interests under the Code of Conduct.** Cllr Dalley made a Declaration of Interest for Agenda item 9.2.1 as it was his neighbour. Cllr Ashe made a Declaration of Interest for Agenda item 9.2.6.
4. **Matters Arising:**
 - 4.1 Highways Report – Cllr Snowdon/Cllr Dalley to report. Highways Meeting (31.3.20). Village Entry Signs – plans. SID sign – sharing signs with other parishes. The Highways Meeting planned was cancelled due to Covid-19 crisis, but it is hoped that discussion can take place with SDNP if possible. Clerk said that she has received responses back from neighbouring Parish Councils and the majority do not wish to participate in a sharing SID scheme. Cllr Snowdon has been in touch with Andy Smith and due to the current situation, there is no Meeting planned at the moment.
 - 4.2 Progress of faster broadband in Upham – Cllr Ashe/Cllr LeMay. There is no further update, but Cllr Ashe will get in touch with BT Openreach to ask if this current crisis will have any impact on Upham achieving a faster broadband by the end of June. Cllr LeMay updated Councillors of the outlying areas who now have been able to get 4G.
 - 4.3 Update on ADD regarding EBC Inspector’s Hearing – Cllr Ashe. There is no further update.
 - 4.4 Drainage at Torbay Farm development – DC Lumby. Play Area Maintenance and agreement to take over responsibility. Working Party from Torbay Farm. Clerk has informed WCC that we wish to take over responsibility for the play area and is waiting for the Legal Department to carry out the necessary work. A Working Party and meeting with residents will take place once we are able to arrange Meetings again.
 - 4.5 Trees at Upham Pond – Tree Application permitted. Arrange for Tree Surgeon to take down trees. Cllr Ashe will send through a Specification to the Clerk who will write to 3 Tree Surgeons to ask for a quote. Although we cannot hold Meetings Cllr Ashe suggested that perhaps as this project is outside, we would be able to carry out some of the work provided residents did not work in close proximity to each other. The Pond Working Group will discuss with each other a work programme if possible.
 - 4.6 Wet Woodland Update and Ecology Study – Cllr Halsall to report on Meeting with owner. These Notes are attached.
 - 4.7 Updating of village website – Cllr Halsall to report on Meeting held on (11.3.20). The Notes from this Meeting are attached.
 - 4.8 Updating of Village Design Statement/Workshop – Cllr Halsall to report. Meetings were planned but

unfortunately had to be cancelled due to the Covid-19 crisis. These will be re-arranged as soon as it is possible. It is hoped that perhaps a Conference Call could be arranged with Chris Paterson from SDNP. Swanmore Parish Council are also happy to discuss their updated Plan when this crisis is over.

- 4.9 Emergency Plan for Upham – Coronavirus emergency. Contact has been made with vulnerable residents and the Emergency Plan has been implemented. A Conference Call was made so that Councillors could agree on a statement for the website to residents and this will be followed up by future Conference Calls as the emergency progresses. Clerk said that BW News have offered to print a further 300 copies of their News for distribution in Upham. Clerk will ask if there is an electronic copy available. This would save on distribution and could also be put on commshub. Tammy will be asked if there are any youngsters who might be able to distribute some copies in Upham. A list of current volunteers has been sent through by Claire Elliott. Cllr Halsall said that Hylands/ Grovers and the Fish mongers are offering a delivery service. Budgens already have a delivery service.
- 4.10 Green Initiatives in Upham – Cllr Halsall. No further update.
- 4.11 Update on VE Day Commemorations – Cllr LeMay. Grant – Clerk to report on successful Grant application. Cllr LeMay reported that unfortunately the VE Day Commemorations have had to be postponed, it is hoped that the event will be held on VJ Day on 15th/16th August if this current crisis allows. Clerk reported that a Grant of £500 has been received towards the cost from WCC.
- 4.12 Planning Training for Councillors – New Homes Bonus. There was no further information on this.
- 4.13 Village Litter Pick – 1st week in April. Cllr Halsall reported that this has had to be postponed until September. Volunteers have been informed.
- 4.14 Annual Parish Meeting – Proposal to hold consultation with residents on Winchester Road Highways proposals. Clerk said that it looks highly likely that this will be postponed due to the current crisis. The Meeting needs to be held before 1st June, but it is anticipated that information will be given via NALC if it looks as if Councils cannot meet the timeframe this year.
- 5. City and County Reports:** (We will hear these Reports after item 4.4).
 - 5.1 HCC – CC Humby. No Report available.
 - 5.2 WCC – DC Ruffell and DC Lumby. A District Councillors’ Report is attached.
- 6. Public Participation items by invitation of the Chairman.** No members of the Public were involved in the Conference Call.
- 7. Neighbourhood Watch/Community Safety:**
 - 7.1 Neighbourhood Watch Report. Cllr Croucher reported that crime in houses is down, but car number plate thefts is up. Clerk reported that scams are operating during this current crisis – especially offers of shopping for the elderly and then the person keeping the money without getting the shopping.
- 8. Correspondence:**
 - 8.1 E-mail from HCC stating that the Greening Campaign will now be dealt with by WCC rather than HCC. This was noted.
 - 8.2 Various correspondence relating to Coronavirus emergency. These have been circulated or dealt with as they came in. Councillors agreed that as this crisis is changing every day decisions will need to be made to monitor the situation as and when issues develop. Cllr Ashe proposed that we put £1,000 - £2,000 aside from Parish Council funds to use if required to facilitate requirements which might be needed within Upham during this emergency. All Councillors were in agreement with this proposal.
- 9. Planning:**
 - 9.1 PENDING:

- 9.1.1 (APP/L1765/W/19/3229525). 1 Elm Crescent, Upham. Appeal against Refusal to grant planning permission for proposed new dwelling.
- 9.1.2 (SDNP/19/05874/CND) – The Woodman Inn, Winchester Road, Upham. Variation of conditions 2 & 4 of approved planning consent SDNP/17/05776/FUL.
- 9.1.3 (SDNP/20/00536/FUL). Belmore Cottage, Belmore Lane, Upham. Change of use of agricultural land to equestrian.

9.2 NEW:

- 9.2.1 (SDNP/20/00893/HOUS). 1A South Front, Winchester Road, Upham. Ground floor extension and first floor extension including a rear dormer. Councillors agreed that they had concerns about over-shadowing of the neighbouring properties. This is a small plot, and this additional building work will impact on neighbours. Within the Application there is no indication of the impact, and no modelling to show the solar shading of the proposed building work on the neighbouring properties, therefore it was agreed that this was essential to determine this Application.
- 9.2.2 (SDNP/19/05874/CND). The Woodman Inn, Winchester Road, Upham. Variation of conditions 2, 4, 5 and 6 of approved planning consent SDNP/17/05776/FUL. Councillors agreed that no further comments would be made.
- 9.2.3 (SDNP/20/00880/HOUS). Meadow Mead Cottage, Upham Street, Upham. Single storey rear extension. Councillors agreed that no comments would be made.
- 9.2.4 (20/00451/FUL). Sales Suite, 1 Torbay Farm, Upham. Part taking down and reduction to side (north west) elevation by 1500mm to avoid conflict with right of way. Councillors agreed that no comments would be made.
- 9.2.5 (APP/L1765/W/20/3246900). Windrush Stables, Sciviers Lane, Durley. Appeal against conversion of timber framed agricultural building to form one single private residential dwelling. This was noted. Our original representation will be sent forward to the Inspector.
- 9.2.6 (SDNP/20/01203/HOUS). Dell House, Popes Lane, Upham. Conversion of existing barn into a studio with addition of a first floor annexe. Councillors agreed that an Objection would be made on the grounds that this proposal is out of proportion with the original dwelling. The height of the outbuilding would dwarf the original building and it would set a precedent to encourage more two-storey out-buildings.

9.3 DECISIONS:

- 9.3.1 (SDNP/20/00356/TCA). Village Pond enclosure, Church Street, Upham. Sycamores T1 to T7 shown on plan. Fell because trees have grown from seedlings and are causing damage to and threat of collapse to existing historic wall. Replace with 2 no native species trees set a distance of 5m from the wall. **No comments made.**
- 9.3.2 (SDNP/19/04887/HOUS). Victoria Cottage, 5 Winchester Road, Upham. Side and rear extension and access alteration. Amended plans have been received. **Approved.**
- 9.3.3 (SDNP/19/05835/HOUS) – Apple Tree Cottage, Upham Street, Upham. Erection of proposed four car garage. **Approved.**

10. Recreation and Amenities:

- 10.1 New piece of play equipment for Recreation Ground. Cllr Halsall will speak to Scandor. Concern regarding the strimming around the play equipment was discussed and it was agreed that Cllr Halsall and the Clerk will compile a letter to John Clements. It was suggested that perhaps Steve Comley would be able to carry out the strimming work.
- 10.2 Revised signage for Recreation Ground – This will be put on hold for the time being.
- 10.3 Pavilion Meeting – 31.3.20 at 7.00 p.m. (postponed).

- 10.4 Play area closure – Due to the current Covid-19 emergency we were informed during the Meeting that the government asked that all play areas be closed. Councillors agreed that the play areas at the Recreation Ground and Torbay Farm would be closed. The Recreation Ground would be kept monitored to make sure that social distancing rules were applied.
- 11. Upham Primary School:** Cllr Halsall reported that the School is closed due to the current emergency situation, but it will re-open to take key workers' children and vulnerable children.
- 12. The Village Hall:** Cllr Dalley reported that the car park is awaiting its final coating, a new Caretaker has been appointed and the Hall has now been closed until the end of May. The only hirer is the Pre-school who are continuing to run so that key workers' children and vulnerable children can use the facilities.
- 13. Parish Magazine Report:** Clerk will submit.
- 14. Finance:**
- 14.1 Financial report for March, 2020 (circulated).
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- 15. Items for Future Consideration at next Meeting:** No additional items were requested. It was agreed that the Annual Parish Meeting on 27th April would be postponed until such time as we are able to invite residents to attend. The April Parish Council Meeting would be held via a Conference Call and as the emergency situation is changing all the time it was agreed that an additional Conference Call would be booked in the diary for Monday 6th April at 7.30 p.m. Cllr Snowdon was thanked for arranging the Conference Calls – this was a most effective way of holding Meetings without having to meet face to face (which we have been advised not to do).
- 16. Dates of Future Meetings:** Monday 27th April 2020 (via Conference Call), Monday 18th May 2020, Monday 22nd June 2020, Monday 27th July 2020, No Meeting in August, Monday 28th September 2020, Monday 26th October 2020, Monday 23rd November 2020, No Meeting in December.
- 17. THERE BEING NO FURTHER ITEMS TO DISCUSS THE CHAIR CLOSED THE CONFERENCE CALL AT 9.00 p.m.**