

# UPHAM PARISH COUNCIL

## The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 24th February, 2020 in Upham Village Hall at 7.30 p.m.

**MEMBERS PRESENT:** Cllr Halsall (Chair), Cllr Ashe, Cllr Snowdon and Cllr Croucher.

**IN ATTENDANCE:** Mrs A Collins (Clerk).

1. **Apologies for Absence:** Apologies were received from Cllr LeMay, Cllr Dalley, County Councillor Humby, District Councillor Lumby and District Councillor Ruffell.
2. **The Minutes of the Meeting held on Monday 27th January, 2020 were signed as a correct record of the Meeting.**
3. **Declarations of Interests under the Code of Conduct.** There were no Declarations of Interest made.
4. **Matters Arising:**
  - 4.1 Highways Report – Cllr Snowdon/Cllr Dalley to report. Highways Meeting with HCC (13.2.20) – Cllr Snowdon gave a brief Report and will send through a detailed Report which will be attached to these Minutes. Village Entry Signs – Cllr Ashe is in the processing of drawing up some designs for Councillors to view. SID sign locations – These are now all sited and the SID sign is in use and being monitored. It is hoped that feedback from HCC regarding the landscaping proposals for the Winchester Road will be available so that a Meeting can be arranged at the end of March for Councillors to discuss the feedback before our Annual Parish Meeting in April. At the Annual Parish Meeting we are intending to get the views from residents’ on our proposals. HCC have visited the blocked drain in Upham Street and are taking appropriate action to rectify. Detailed Highways Report attached as Appendix 1.
  - 4.2 Progress of faster broadband in Upham – Cllr Ashe said that all contributions have now been returned to residents and work is being carried out in Upham by BT Openreach, so we hope to have the faster broadband by the end of June as promised.
  - 4.3 Update on ADD regarding EBC Inspector’s Hearing – Cllr Ashe gave an update on the Hearing, but it is anticipated that it might take a while to get a result from the Inspector.
  - 4.4 Drainage at Torbay Farm development – DC Lumby. Although DC Lumby was unable to attend the Meeting, he has informed the Clerk that he has visited Torbay Farm and spoken to some residents. He has also asked for an update from the Enforcement Team. UPC to agree taking over play area – Councillors agreed that they were disappointed in the response regarding the hedge, but they would be willing to take over responsibility for the play area after Steve Comley has assured us that he can maintain the grass area. Once agreement has been reached with Steve the Clerk will inform WCC, so that they can prepare the necessary paperwork. UPC will then see if a Working Party from Torbay Farm would help with reinstating some hedging and carry out play area checks.
  - 4.5 Trees at Upham Pond – Update from Pond Working Group – Cllr Ashe reported that the Group were going to carry out some work and the Tree Felling Application has been submitted to SDNP. A further sapling might need to be removed.
  - 4.6 Wet Woodland Update and Ecology Study – Cllr Dalley has been in touch with the land-owner to arrange a Meeting with them to discuss our aspirations. Cllr Halsall will also attend the Meeting, which has been arranged for Thursday 27<sup>th</sup> February.
  - 4.7 Updating of village website – Cllr Halsall reported that Jenni and David Bell are still working on the new website and clearing out old information.
  - 4.8 Updating of Village Design Statement/Workshop – Cllr Halsall reported that Richard Green has written to SDNP and WCC asking for advice, but has not received a response yet.

- 4.9 Emergency Plan for Upham/First Aid facilities available in Upham. Councillors agreed that the current first aid facilities are sufficient as residents should not be expected to use any first aid equipment which they are not trained to use. The Plan will be reviewed again in 6 months' time.
- 4.10 Green Initiatives in Upham – Cllr Halsall said that there has been no further progress.
- 4.11 Update on VE Day Commemorations – Cllr LeMay was not present to give an update, but it is believed that preparations are going well. Grant – Clerk has applied for a Grant and attended an interview to accompany the Application. The Grant Officers are willing to support the hall hire charges, but not the Band so further information on costings will be sent to hopefully qualify for the remainder of the Grant.
- 4.12 Planning Training for Councillors (20.2.20). This has been carried out and Councillors agreed that this was an interesting evening and well attended. Although UPC hosted the event the cost will be shared with the Parish Councils/Councillors attending. At the Training a New Homes Bonus was mentioned and as local Parish Councils had not received any funding from this source it was agreed to ask our District/County Councillors about this Bonus at our next Meeting.
- 4.13 Village Litter Pick – 1<sup>st</sup> week in April. Cllr Halsall reported that this has been advertised in the Upham Update and posters will be placed around the village nearer the time.
- 4.14 Annual Parish Meeting – Proposal to hold consultation with residents on Winchester Road Highways proposals. Councillors agreed that this would be a useful discussion with residents to hold at the Annual Meeting.

**5. City and County Reports:** (We will hear these Reports after item 4.4).

- 5.1 HCC – CC Humby. No Report was available.
- 5.2 WCC – DC Ruffell and DC Lumby. A District Councillors' Report is attached as Appendix 2.

**6. Public Participation items by invitation of the Chairman.** There were no members of the public present.

**7. Neighbourhood Watch/Community Safety:**

- 7.1 Neighbourhood Watch Report. Cllr Croucher reported that the bus shelter along the Winchester Road had again been vandalised. A new Parish Council Safety Officer has been appointed – Cllr Croucher will find out more about which parishes they cover.

**8. Correspondence:**

- 8.1 Concern about communal pathway in front of houses 1 to 7 Upham Street. Cllr Dalley said that a number of residents living along with pathway are concerned about a tree which has roots under the pathway. Residents should write to WCC and explain the situation as they would be able to ask the Arboricultural Officer to visit and make an assessment.
- 8.2 Blocked drain in Upham Street – report from resident. Cllr Snowdon and the Clerk have reported this blocked drain which causes flooding – this is a long-standing issue. A resident has informed UPC that the drain was blocked by someone putting concrete down it some years ago. This was investigated by a former Highways Officer (Lisa Davis) and then the matter was referred onto the Legal Team for investigation. Mike Seed from HCC Highways is now investigating and will visit the site and come back with his recommendations.
- 8.3 WCC Parish Connect, February 2020 – forwarded via e-mail. This was noted.
- 8.4 Southdowns Newsletter, February 2020 – forwarded via e-mail. This was noted.

**9. Planning:**

- 9.1 PENDING:

- 9.1.1 (APP/L1765/W/19/3229525). 1 Elm Crescent, Upham. Appeal against Refusal to grant planning permission for proposed new dwelling.
- 9.1.2 (SDNP/19/04887/HOUS). Victoria Cottage, 5 Winchester Road, Upham. Side and rear extension and access alteration. Amended plans have been received. UPC had no comments to make on the amended plans.
- 9.1.3 (SDNP/19/05835/HOUS) – Apple Tree Cottage, Upham Street, Upham. Erection of proposed four car garage. Councillors were concerned that the hedge appears to have been cut back even further and now you can easily see the garages behind the hedge from Upham Street. The Clerk was asked to write to SDNP and add this comment onto our previous comments.
- 9.1.4 (SDNP/19/05874/CND) – The Woodman Inn, Winchester Road, Upham. Variation of conditions 2 & 4 of approved planning consent SDNP/17/05776/FUL.

## 9.2 NEW:

- 9.2.1 (SDNP/20/00536/FUL). Belmore Cottage, Belmore Lane, Upham. Change of use of agricultural land to equestrian. Councillors agreed that this hardstanding would have a visual impact from Belmore Lane and the public footpath which runs near to the application site.
- 9.2.2 (SDNP/20/00435/APNB). Popes Farm, Popes Lane, Upham. Agricultural storage building (for information only).
- 9.2.3 (SDNP/20/00356/TCA). Village Pond enclosure, Church Street, Upham. Sycamores T1 to T7 shown on plan. Fell because trees have grown from seedlings and are causing damage to and threat of collapse to existing historic wall. Replace with 2 no native species trees set a distance of 5m from the wall. No comments were made.

## 9.3 DECISIONS:

- 9.3.1 (SDNP/19/04166/FUL). Lower Upham Post Office and Stores, Winchester Road, Upham. Proposed development of three 1 bedroom flats. **Withdrawn.**
- 9.3.2 (SDNP/19/05146/HOUS – Woodcote Farmhouse, Woodcote Farm Lane, Upham. Construction of outdoor in-ground swimming pool and associated outbuilding to accommodate filtration plant and storage for the pool. **Approved.**
- 9.3.3 (19/02476/HOU). Park Cottage, Wintershill, Durley. Replacement garage block with gym and cinema room. **Approved.**

## **10. Recreation and Amenities:**

- 10.1 Grant for new piece of play equipment. Grant awarded for £8,800. Cllr Halsall said that once Scandor have responded it is hoped that the equipment can be ordered ready for the summer. Clerk said that there is £31.39 which has been added into the Section 106 funding pot which can be used for this equipment.
- 10.2 Water fountain for side of Pavilion – Proposal from Cllr Dalley. Cllr Dalley has sent comprehensive details and costings of the proposal, but Councillors agreed that this was not the right time to be considering this proposal and agreed that we should put this on hold for 6 months.
- 10.3 Playground monitoring – Cllr Halsall said that UPC carry out the monitoring during March. Councillors present offered to carry out the inspection checks.
- 10.4 Revised signage for Recreation Ground – Cllr Ashe showed Councillors revised signage and it was agreed that this would be discussed at the next Meeting when all Councillors would be present.
- 10.5 Clerk said that the replacement seat in memory of David and Marg Plumb is being delivered and installed on Wednesday 26<sup>th</sup> February at the top end of the Recreation Ground.
- 10.6 Councillors were pleased that our Nomination for the Sports Awards at WCC was successful. Roger Cooper came first in the Service to Sport Category. This will be an item for the next Upham Update.

11. **Upham Primary School:** There was no Report available.
12. **The Village Hall:** Cllr Dalley sent a written Report saying that there is now a pedestrian walkway to the side of the barrier so that access can be gained to the Defibrillator and a new Treasurer and Caretaker are required.
13. **Parish Magazine Report:** Clerk will submit.
14. **Finance:**
  - 14.1 Financial report for February, 2020 (circulated). ¾ Year Internal Audit has been completed.
15. **Items for Future Consideration at next Meeting:** There were no additional issues raised.
16. **Dates of Future Meetings:** Monday 23<sup>rd</sup> March 2020, Monday 27<sup>th</sup> April 2020 (Annual Parish Meeting & PC Meeting), Monday 18<sup>th</sup> May 2020, Monday 22<sup>nd</sup> June 2020, Monday 27<sup>th</sup> July 2020, No Meeting in August, Monday 28<sup>th</sup> September 2020, Monday 26<sup>th</sup> October 2020, Monday 23<sup>rd</sup> November 2020, No Meeting in December.
17. **THERE BEING NO FURTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 9.20 p.m.**