

# UPHAM PARISH COUNCIL

## Minutes of the Annual Parish Assembly held on Monday 27th April, 2015 at 7.00 p.m. in Upham Village Hall

**MEMBERS PRESENT:** Cllr Mrs Judd (Chairman), Cllr Beloe, Cllr Dunford, Cllr Ashe, Cllr Harris and Cllr Green.

**IN ATTENDANCE:** Mrs A Collins (Clerk), County Councillor/District Councillor R Humby, District Councillor L Ruffell, Mr D Woolley (Headteacher of Upham Primary School), PCSO Richard Nolan and 12 parishioners. John Edwards and Gwyn Halsall were also present to give a Report on OVOV (Upham Parish Plan).

**The Chairman welcomed everyone to the Meeting, and introduced Parish Councillors and Clerk to parishioners she then thanked them for their interest in the village and for attending the Meeting.**

- 1. Apologies for absence:** Apologies were received from Tim Garlick (NHW).
- 2. The Minutes of the last Annual Parish Assembly held on Monday 28th April, 2014 were agreed and signed as a true and correct record.**
- 3. Matters Arising:** There were no matters arising.
- 4. County and City Council Reports:** County Councillor Rob Humby said that the last 12 months has been very busy at WCC and HCC. The main areas he has been dealing with are highways, flooding, rural broadband, traffic problems and speeding vehicles through villages. Flood prevention and trying to help communities which have been flooded to ensure that ditches, drains and culverts are dug out to cope with any future flooding problems. Rural broadband has been taking a lot of time and it is hoped that an update on this issue will be given to Parish Councils in the next few months. CC Humby then thanked the Parish Councillors for all their support over the past year. A full Report from CC Humby is attached as Appendix 1.

The District Councillors' Report was given by District Councillor Ruffell and he reported on various issues which he has been involved in throughout the year. This includes many areas of planning, not just in Winchester, but the whole district. Council Tax and paying all WCC staff at least a living wage. Employment and helping job seekers to gain employment, boundary changes and improving the quality of life for residents in the Winchester district. DC Ruffell ended his Report by saying that if the boundary changes are approved he will be standing for Twyford & Upper Meon Valley Ward which will not include Upham so this might be his last Meeting in Upham. DC Ruffell then thanked all the Parish Councillors for their time and hard work that they have given to the parish over the year. A full Report is attached as Appendix 2.

- 5. Police and Neighbourhood Watch Report:** PCSO Nolan reported that crime is very low in Upham and although there has been some incidents over the year the main causes for concern has been speeding vehicles. PCSO Nolan read out some of the facts and figures which have been collated during the year. Clerk read out a short Report from Tim Garlick our Neighbourhood Watch Co-ordinator. The NHW AGM is on Monday 1<sup>st</sup> June at 7.30 p.m. in the Village Hall.
- 6. School Governors' Report:** The Headteacher Mr David Woolley gave an overview of the work that the School has been engaged in over the year. The main areas he highlighted was the quality of leadership and management, the quality of behaviour and safety, quality of teaching and learning, the achievements of the children and then ended his Report with a thank you to the Parish Council for all their continued support. A full Report is shown in Appendix 3 to this Report.
- 7. Parish Council Accounts for 2013/14:** The Clerk reported on the Income and Expenditure for this

financial year 2014/15. The Income is down in this financial year by around £3,000 because grants were received in the previous year for the Pond renovation work, play area and the VAT refund was higher. However, the expenditure was also down by around £10,000 which is again mainly due to the expenditure last year on the Pond renovations and play equipment which was £10,720. The balance which will be carried forward is £21,901.73. The Accounts have been audited by the Internal Auditor this week. There were no questions regarding the accounts to the Clerk. Cllr Judd thanked the Clerk for all her work in producing the Accounts for the year. A copy of the Accounts is attached as Appendix 4.

- 8. Parish Council Chairman's Report:** The Chairman Cllr Mrs Ann Judd reported that the Parish Council has met for numerous meetings during the year and has been represented at many other meetings. Cllr Judd gave her thanks to Parish Councillors, the Clerk, County/District Councillor Humby and District Councillor Ruffell. In September Cllr David Plumb died after bravely fighting illness. David was a valued member of the Parish Council. Cllr Judd then reported in detail all the projects that have been worked on throughout the year for the benefit of Upham. The Parish Plan Steering Group (OVOV) has been working hard throughout the year compiling a Report which has been given to every household in Upham. Thanks were also given to David and Jenni Bell, and Ben Gavin for updating the village website for us. The Village Hall is also well used and thanks were given to Kate Buckland who manages the bookings. A full Report from the Chairman is attached as Appendix 5 to these Minutes.
- 9. Parish Plan and updating of Village Design Statement.** John Edwards and Gwyn Halsall have been leading the OVOV Team during the Parish Plan process. Gwyn outlined the progress that has been made over the past year with Groups of residents taking on various sections of the Plan. These Groups include Roads & Traffic, Community, Environment, Youth and Communication. A full Report is attached as Appendix 6 to these Minutes.

Just before the end of the Meeting County/District Councillor Humby spoke on behalf of residents and Parish Councillors and thanked the Chairperson – Cllr Ann Judd for all her hard work over the last 40 years on Council duties. Ann has been a Clerk, Parish Councillor and a District Councillor during this time. She was also nominated for a Community Award and CC Humby presented her with a Certificate for this achievement. A gift and flowers was then given to Cllr Judd. Cllr Judd thanked everyone for their kind words and said that she had enjoyed her time on the Council and gave the new Parish Councillors her good wishes for the new Term of Office after 7<sup>th</sup> May.

- 10. There being no further business the Chairman thanked everyone for attending and declared the Meeting closed at 8.00 p.m.**