

UPHAM PARISH COUNCIL

The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 28th January, 2019 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Dukes, Cllr Dunford, Cllr LeMay and Cllr Halsall.

IN ATTENDANCE: Mrs A Collins (Clerk) and District Councillor Ruffell.

1. **Apologies for Absence:** Apologies were received from Cllr Flaherty, District Councillor Lumby and County Councillor Humby.
2. **The Minutes of the Meeting held on Monday 26th November, 2018 were agreed and signed as correct.**
4. **Declarations of Interests under the Code of Conduct.** Cllr LeMay declared a Personal Interest in item 10.2.2.
5. **Matters Arising:**
 - 5.1 Highways Report – Cllr Dukes – Update on highways issues. Speed Indicator sign. Strip counter. CIL Funding bid. Cllr Dukes gave a report on the recent Meeting with HCC Highways held on 13th November which had been positive. Since that Meeting there has been a further accident which HCC have been made aware of. Cllr Dukes is meeting with a Durley Parish Councillor to see how their speed indicator sign works before we purchase one. Cllr Ashe will chase up the strip counter. It was agreed that Cllr Dukes would find out which CIL Funding pot we can apply for funds and then once there is a proposal we can complete the relevant form. Various pot holes were reported which need attention in Upham. Some of the 30 mph speed signs need cleaning and hedging removed from around them. Clerk will ask Steve Comley if he could attend to this and make the signs clearer to see.
 - 5.2 Trees at Upham Pond – more information required – Cllr Ashe has sent Clerk some photographs, but Councillors agreed that perhaps it might be better to apply to take the trees down and replant with more appropriate trees further away from the wall. It was agreed to seek specialist advise from an Arboricultural Officer.
 - 5.3 Report on Meeting to agree siting of WW1 commemoration seat – Cllr Dunford reported that a successful Meeting was held with all relevant parties and the seat will be sited in the Churchyard, however we have not yet heard where in the Churchyard.
 - 5.4 Update from Working Party for Slash Pond. Clerk reported that Paul Swanwick and Trevor Scott have cleared the Pond area and will re-plant at a cost of £120 for the plants and £26 for the cutter. HCC will have to carry out works on the fence due to Health and Safety Regulations. This will be done before the spring.
 - 5.5 Report on Meeting to discuss progress of broadband in Upham – Cllr Ashe/Cllr LeMay. Various Meetings have been held and a further Meeting is planned for this Friday with Cllr Mel Kendell – Leader of HCC. A bid will need to be in by the end of February (although we have been given a little longer due to the time that it has taken to get a quote to us). A Working Party will be set up to commence fund raising shortly.
 - 5.6 Update on progress of ADD regarding EBC plans and latest fund-raising event – Cllr Ashe/Cllr LeMay. The ADD Team are waiting for the Inspector to complete his work and come up with his recommendations. An Auction was recently held to raise funds and around £20,000 was raised. Thanks were given to Cllr LeMay for hosting this successful event.
 - 5.7 Tidying up of land behind the bus stop – Cllr Dunford said that the landowners are Ron and David Willis and they are happy to be contacted. Clerk will get in touch with Ron and ask if he would like to meet us to discuss what we would like to do to enhance the area.
 - 5.8 Updating of village website. Clerk to report on responses from other Parish Councils. Clerk read out responses from other Parish Councils and Councillors agreed that they would look at the e-mango websites and give their views. It was also suggested that Cllr Halsall ask Mike Elliott if he would be willing to help with a new village website, or if he could suggest anyone else in the village.

- 5.9 SDNP gateway signs – Cllr Dukes will report on any updates. This item needs to move forward with the HCC Highways improvements in item 5.1 so will be included in Highways update in future.
- 5.10 Updating of Village Design Statement. DC Ruffell will report on guidance given by Julie Pinnock. DC Ruffell reported that he has been in touch with Julie and she suggested that it might be better for UPC representatives to meet with Jenny Nell in Winchester. Cllr Ashe and Cllr Dukes were willing to attend and Richard Green will be asked as it is hoped that he will head the Working Party.
- 5.11 Grants from SDNP for consideration – any views from Councillors. Councillors agreed that we would need to consider projects – especially tidying up behind the bus stop.
- 5.12 Southern Parishes Meeting (14.1.19) – Clerk reported that Speed Indicator signs, speeding vehicles on the A32, waste management and fly tipping were discussed. The Clerk did ask the group if they would consider lobbying WCC for local rented housing for local people – this particularly affected local elderly people who wish to stay in their village. Options for speakers for future Meetings was discussed. The next Meeting will be in Owslebury on 18th March, 2019 at 2.00 p.m.
- 5.13 Review Upham Parish Plan. Councillors agreed that we would meet on Monday 18th March, 2019 at 7.00 p.m. in the Pavilion.
- 5.14 Winchester Movement Strategy Briefing – Cllr Ashe was unfortunately unable to attend.
- 6. Public Participation items by invitation of the Chairman.** There were no members of the public present.
- 7. Neighbourhood Watch/Community Safety:**
- 7.1 Neighbourhood Watch Report. Cllr Dukes has circulated any information that comes through to Councillors and the Clerk.
- 8. City and County Reports:**
- 8.1 HCC – CC Humby was not able to attend the Meeting but did inform the Clerk that he was pleased that discussions were going well between HCC Officers and UPC regarding the highway improvements.
- 8.2 WCC – DC Ruffell and DC Lumby. DC Lumby sent a written report which was circulated to Councillors. Included within the report was an update on the rubbish collection, Grants for the South Downs projects, SDNP Local Plan examination and CIL Funding available. DC Ruffell also reported on these issues along with informing Councillors of a Southampton Airport Meeting on 8th February and a WCC Budget Setting Meeting next month. He also mentioned about the Whiteley Forum Meeting on 20th February and the litter picking regulations. A detailed District Council Report is attached.
- 8.3 SDNP – DC Huxstep if anything to report. There was no report needed.
- 9. Correspondence:**
- 9.1 Letter from CAB Winchester. Clerk read out an apology from the CAB stating that they had sent out a recent request for more funds in error.
- 9.2 Consultation on the Review of Statement of Principles – Gambling Act 2005. Sent via e-mail. No comments were made.
- 9.3 Consultation on the Review of Licensing Policy – Licensing Act 2003. Sent via e-mail. No comments were made.
- 9.4 Update from HCC regarding Restricted Byway No 26. Clerk read out an update from HCC.
- 9.5 E-mail regarding new Wednesday only bus service from 20th February. Councillors are pleased with this new service and Clerk will advertise it on the website so that residents are aware of the new additional Wednesday service.

- 9.6 E-mail from planning applicant regarding his development. This was noted.
- 9.7 WCC – Parish Connect (January, 2019). Sent via e-mail. This was noted.
- 9.8 Hampshire’s Community Led Housing Hub Launch Event – 5th February, 2019. No Councillors were able to attend.
- 9.9 Letter sent by HCC to house owner regarding the Prevention of water discharging onto the Highway in Upham Street. This was noted and will hopefully resolve the issue.
- 9.10 Winchester City Council – Our Local Plan. A Note from the Strategic Planning Team Update. This was noted.
- 9.11 WCC Small Grants Scheme – up to £500. Councillors agreed that this Grant could be used for the carpentry work at the Pavilion, or a sign for the Observation Post.
- 9.12 Cllr Dunford said that planning for the WW2 commemorations would commence soon. It is hoped that a Working Party will be set up similar to the WW1 commemorations Working Party.

10. Planning:

10.1 PENDING:

- 10.1.1 (SDNP/18/04145/FUL). 1 Elm Crescent. Proposed new dwelling.
- 10.1.2 (SDNP/18/04905/HOUS). The Old Fir Tree, Upham Street, Upham. To erect electric driveway gates, with post and rail fencing. Existing driveway will have Cotswold shingle 20mm spread over. At rear of drive a small retaining wall will be constructed. Listed Building Grade II.
- 10.1.3 (SDNP/18/05305/FUL). Upham Farm, Upham Street, Upham. Proposed relocation of access gate.
- 10.1.4 (18/02717/FUL). Barndown Farm, Alma Lane, Upham. Demolition of existing storage building. Replacement building to provide open fronted tractor/implement store. New workshop, gym and WC.
- 10.1.5 (SDNP/18/05938/HOUS). Herdsman Cottage, Woodcote Farm Lane, Upham. Retention, alteration and extension of existing outbuilding.
- 10.1.6 (SDNP/18/06154/HOUS). Church Cottage, Church Street, Upham. Demolition of existing garage to be replaced by summer house/store built on the same base.
- 10.1.7 (SDNP/18/06013/HOUS). Rainbow Cottage, Upham Street, Upham. Single storey rear extension, front porch canopy and some elevational alterations.

10.2 NEW:

- 10.2.1 (SDNP/19/00183/HOUS). Spencer Cottage, Upham Street, Upham. Conversion and extension of part of outbuilding to provide a residential annexe. Councillors agreed that they had no objection to the conversion and extension of part of this outbuilding, but they felt that a pitched roof would be visually better than a flat roof.

Cllr LeMay left the room whilst discussion took place on the following item (10.2.2).

- 10.2.2 (SDNP/18/05423/PREP). Newlyn Farm, Upham. Councillors agreed comments that should be sent to SDNP Planning Department on this Pre-application.

Cllr LeMay returned to the room after discussion had taken place.

10.3 DECISIONS:

- 10.3.1 (SDNP/18/05654/CND). Rear of Meadow View, Winchester Road, Upham. Variation of Condition 11 of

approved planning application SDNP/12/00733/FUL for the amendment of use class to include B1a. **Approved.**

10.3.2 (SDNP/18/03625/NMA). Stroudwood Cottage, Sciviers Lane, Upham. Amendment sought for (SDNP/18/01509/HOU) – Proposing single window in bathroom is separated into two windows. **Approved.**

10.3.3 (SDNP/18/03066/CND) – Workshop rear of Meadow View, Winchester Road, Upham. Variation of condition 16 of approved planning permission SDNP/12/00733/FUL. **Approved.**

11. Recreation and Amenities:

11.1 Play Area painting and maintenance. Cllr Dunford said that the wood replacement is now completed. Steve still has to carry out some painting work. A recommendation was received for a new piece of play equipment in place of the wigwams at the Recreation Ground. Councillors agreed that the Clerk would see if funding would be available from the HCC Parish and Town Councils Grant available through Sam Jones. Cllr Dunford said that all the play equipment will be washed in April.

11.2 Pavilion Meeting confirmed for Tuesday 26th February, 2019 at 7.00 p.m.

12. Upham Primary School: Cllr Halsall reported that the School has just had a Siams Inspection and were the 1st School to be inspected. The result was Good.

13. The Village Hall: Cllr LeMay said that the hand drier did not appear to be working effectively. Cllr Dukes has the additional crockery from the Village Hall stored in her barn if they are needed for any future village events.

14. Parish Magazine Report: Clerk will submit.

15. Finance:

15.1 Financial report for December, 2018 and January, 2019 (circulated). These were noted.

15.2 ¾ Year Internal Audit completed and satisfactory.

16. Items for Future Consideration at next Meeting: Village Litter Pick – Cllr Halsall offered to co-ordinate this. Annual Parish Meeting. Cllr Dunford asked about organising an event to welcome new residents.

17. Dates of Future Meetings: Monday 25th February, 2019; Monday 25th March, 2018; Monday 29th April, 2019 (Annual Parish Meeting); Monday 20th May, 2019; Monday 24th June, 2019; Monday 22nd July, 2019; No Meeting during August; Monday 23rd September, 2019; Monday 28th October, 2019; Monday 25th November, 2019; No Meeting during December.

18. THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10.10 p.m.