

UPHAM PARISH COUNCIL

The Minutes of Upham Parish Council held on Monday 27th July, 2015 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Dunford and Cllr Dukes.

IN ATTENDANCE: Mrs A Collins (Clerk), and 2 parishioners.

1. **Apologies for absence:** Apologies were received from Cllr LeMay, Cllr Armstrong, County/District Councillor Humby and District Councillor Ruffell.
2. **The Minutes of the Meeting held on Monday 22nd June, 2015 were signed as a true and correct record of the Meeting.**
3. **Declarations of Interests under the Code of Conduct.** Cllr Ashe declared an Interest in Item 4.3 on the Agenda as he has done work for the developer in his employment capacity.
4. **Matters Arising:**
 - 4.1 Update on Village Shop. Cllr Dukes reported that the Group are trying to find out what sort of Shop residents would like. This is to be done by a Questionnaire, the results will then be analysed. Other Community Shops are being visited and suitable sites are being viewed. The next Meeting is on 7th September.
 - 4.2 Update on Highways issues raised. Clerk said that Lisa Davis had sent an e-mail confirming that the wooden bollards which have fallen over or taken out will be replaced on the triangle near the Recreation Ground. The black and white marker posts will be reinstated during August in Upham Street and the posts required alongside a deep ditch in Sciviers Lane have been ordered by Highways. Clerk will chase these up as the ditch is dangerously near to the road. Cllr Dunford asked if Slash Pond could be cut down again. Clerk will ask HCC. Big Path road is still very bad, although this is in the programme to have work done Clerk will chase to see when it is to be carried out.
 - 4.3 Signing of Section 106 Agreement for Torbay Farm development and Deed. The Section 106 Agreement has been amended so that the figure for the play equipment has been increased from £15,000 to £20,000 and a Map showing the area which the Parish Council will take ownership of is included with the Agreement Parish Councillors were in agreement with these amendments and accepted the Agreement. It was agreed that Cllr Dukes will sign the Agreement on Wednesday 29th July on behalf of the Parish Council. A Deed is being drawn up separately for the £23,000 promised to the Parish Council. It was agreed that we should not hold up the signing of the Section 106 Agreement until the Deed has been produced, however it is hoped that the Deed will also be ready this week. Cllr Ashe will inform the Developer that we will be ready to sign on Wednesday.
 - 4.4 Community Defibrillators for Upham update. Training Evening 21.9.15. Opening Event. Clerk reported that the 2 Defibrillators have now arrived and a site meeting with the Headteacher has been held at the School. Cllr Armstrong has agreed with the Hall Chairman where the defibrillator will be sited at the Hall. They will both be fitted as soon as possible. The Ambulance Service Trainer is coming to Upham Village Hall on Monday 21st September at 8.00 p.m. to give a Training Session to residents. Clerk has put up posters on the noticeboards and on the website. It is hoped that many residents will attend this valuable training. Clerk asked if we wanted an Opening Event so that a photograph could be taken as the Hampshire Chronicle wanted a write-up and photograph. It was agreed that the ideal time would be at the start of the Training Evening. Clerk has received a £500 donation from BW Rotary Club, and they asked if they could attend an Opening Event if we had one. It was agreed that they should be invited to

send a representative along on 21st September. Clerk said that the Village Hall will give the Hall hire free for the Training Evening which will help to reduce any further expense. There is a small amount of money left which will be used for the electricians' payments when the fitting is completed at the School and Hall.

- 4.5 Update on Broadband – Cllr Ashe said that there was no further progress. An e-mail from Freya Green outlining correspondence between her and BT was noted. It is hoped that there will be further news in September.
- 4.6 Report on Meeting with OVOV held on 23rd June. This was a useful Meeting and discussions took place on items which are on the Parish Plan. Quotes are being sought for the village noticeboards. Clerk said that she had received 3 responses. Malcolm Croucher was not able to quote. Dave Farr sent in a quote and Councillors agreed that the quote from Mike Pearce should have been for a hardwood noticeboard so Clerk will ask for a revised quote. Councillors agreed that a County Councillor Grant would be applied for towards the cost of the noticeboards. Clerk will apply for the Grant. A Newsletter is being sent to all residents and the Clerk has sent a piece about the Parish Council to be included in the Newsletter. Janet Dunford and Ann Judd went along to the Primary School to talk to pupils about the Parish Council which was an action from the Parish Plan. The next Joint Meeting will be on 20th October.
- 4.7 Sharing Parishes Meeting held on 6th July - Report. Cllr Dunford and the Clerk attended this Meeting and the main topic of discussion was the affiliation to NALC. As it was HALC that suggested withdrawing from NALC the members present asked if Steven Lugg could come to the next Meeting and explain his reasons why we should consider not continuing to affiliate to NALC.
- 4.8 Recycling – Cllr Dunford. At the Sharing Parishes Meeting it was agreed that we would co-ordinate a Meeting with local Parish Councils and arrange a Meeting with Rob Heathcote, WCC. It was agreed that we would invite other Parish Councils along to an evening Meeting in September. Clerk will liaise with Rob Heathcote. Cllr Ashe said that it would be useful to have data of recycling arrangements from other Councils. Cllr Dunford will find this out before the Meeting with Rob Heathcote. Cllr Ashe suggested contacting Susie Phillips of Winac as they are very involved in recycling.
- 4.9 Communication – Cllr Ashe. Cllr Ashe said that he wanted to discuss better ways of communicating with residents, especially through the Hub that was suggested at the OVOV Meeting. Cllr Ashe will contact Cyn Kimble to see how we could move forward.
- 4.10 Parish Council Forum Report – 24.6.15. Cllr Dunford and the Clerk attended this Forum in Winchester. The first half was about planning issues and the second half was about enforcement.
5. **Public Participation items by invitation of the Chairman.** There were no issues raised which were not on the Agenda.
6. **Neighbourhood Watch/Community Safety:**
 - 6.1 Neighbourhood Watch Report. There was no Neighbourhood Watch Report, but Cllr Dunford said that there was a vehicle driving over a field in Durley which broke fences to escape being caught. Cllr Dukes said that it was a shame that the Police Reports do not come through to parishioners and Parish Councils. Cllr Dunford reported that the Church Fete signs had been taken down before the Fete.
7. **City and County Reports:**
 - 7.1 HCC – CC R Humby. No Report was available.
 - 7.2 WCC – DC R Humby and DC L Ruffell. No Report was available.

8. Correspondence:

- 8.1 Resignation of Parish Councillor – Cllr Mr Kim Rowlatt. Councillors were disappointed that Cllr Rowlatt has resigned due to him moving out of the area. Cllr Ashe thanked Kim for the work that he has done, and all Councillors present wished him well for his move and for the future. Clerk has advertised for a Casual Vacancy and as there has been no request for an Election a Co-option will be made after the closing date of 13th August. Candidates will be assessed after this date at an additional Meeting as we have no Parish Council Meeting during August. It was agreed that Monday 7th September at 6.00 p.m. in the Pavilion would be the best date to avoid holidays. Clerk will advertise this Meeting date. Any Planning Applications which come through before that date will also be discussed at that Meeting.
- 8.2 Donation from BW Rotary Club towards Community Defibrillators in Upham. Clerk has sent a letter of thanks to BW Rotary Club for the donation of £500.
- 8.3 High Quality Places Supplementary Planning Document Adoption Statement – Sent via e-mail. Councillors had no comments to make.
- 8.4 Electoral Review of Winchester City Council – Final Recommendations. In these recommendations Upham is not going to be in with Bishops Waltham and Durley as previously recommended, but in with Owslebury and other surrounding parishes.
- 8.5 Correspondence regarding Mortimers Lane. Clerk has received many enquiries about possible development along Mortimers Lane up to Stroudwood Lane. No information to comment on has been received from Eastleigh Borough Council. Clerk has also contacted Fair Oak Parish Council and the only details they have is for the Pembers Hill development. It was agreed that if and when information is received then a Public Meeting would be held.
- 8.6 SDNP Workshops. 9th September at Meonstoke Village Hall. Further details will follow later, although The Workshop will be in the evening. Cllr Ashe and Cllr Dunford are happy to attend. It is possible that other Parish Councillors could also attend if they wish.

9. Planning:

9.1 PENDING:

- 9.1.1 (SDNP/14/03794/FUL). Lower Preshaw Farm, Preshaw, Upham. Demolition of portal-framed agricultural barn and link between timber-framed barn and flint stable and erection of replacement link, conversion of timber barn and flint stable to form 1 no. four bedroom dwelling, conversion of office building to form 1 no. one bedroom dwelling with landscaping and associated works.
- 9.1.2 (SDNP/15/02074/LIS). Lower Preshaw Farm, Preshaw, Upham. Demolition of portal-framed agricultural barn; demolition of existing link between listed timber-framed barn and unlisted flint stable and erection of replacement link; conversion of listed timber barn and unlisted flint stable to form 1 x four bed dwelling; creation of 2 x window openings and 1 x door opening.
- 9.1.3 (15/01235/FUL). Woodward Farm, Alma Lane, Upham. Erection of detached carport structure with farm office above.
- 9.1.4 (15/01236/FUL). Woodward Farm, Alma Lane, Upham. Erection of agricultural bar.

An Appeal has been lodged by Mr and Mrs Wheatley against the Refusal of a replacement dwelling, including landscaping, parking and other associated works at Herdsman Cottage, Woodcote Farm Lane, Upham.

9.2 NEW:

- 9.2.1 (SDNP/15/03326/HOUS). Askew Cottage, Upham Street, Upham. Proposed loft conversion with front dormer window. Councillors agreed that a comment should be made asking if a more conventional dormer could be put on the rear elevation.
- 9.2.2 (SDNP/15/03088/HOUS). Bank Cottage, Upham Street, Upham. Proposed shed in back garden. Councillors objected to the siting of the shed as it appears to have an unnecessary impact on neighbouring properties. However, there is no objection to the actual shed, but a better location should be found.
- 9.2.3 (SDNP/15/03124/FUL). Paradise Cottage Office, Upham Street, Upham. Proposed 2 bedroom detached dwelling and associated external works to replace existing outbuilding. Councillors agreed that they have no objection in principle to an additional dwelling, but would like the windows to be more traditional and in keeping with adjoining properties. All materials should be in keeping with the Upham Village Design Statement.

9.3 DECISIONS:

- 9.3.1 (15/01030/FUL). Compton Cottage Farm, Sciviers Lane, Upham. Replacement of existing outbuildings following demolition of existing. **Refused.**
- 9.3.2 (15/00999/FUL). Barndown Farm, Alma Lane, Upham. 3 bay timber garage. **Permitted.**
- 9.3.3 (15/00938/FUL). Windrush Stables, Sciviers Lane, Upham. The erection of a steel mono-pitch building to be used for agricultural storage. **Permitted.**

10. Recreation and Amenities: Cllr Dukes said that the drain cover has been replaced outside the Pavilion.

11. Upham Primary School: Gwyn Halsall sent in a Report informing Councillors that 15 children are joining the School in September, along with a new teacher and 14 children left in July. Pupils appreciated Ann Judd and Janet Dunford attending the School to answer questions.

12. The Village Hall: No Report was available.

13. Parish Magazine Report: Clerk will submit.

14. Finance:

14.1 Financial report for July, 2015 (circulated).

14.2 Budget update. This was sent via e-mail to Councillors.

14.3 Auto-enrolment Pension Scheme Regulations. Clerk said that the HCC Pension Scheme which we currently pay into was a qualifying scheme under auto enrolment. Councillors agreed to continue with this Scheme.

15. Items for Future Consideration at next Meeting: There were no additional items which Councillors wanted to consider at the next Meeting.

16. Dates of Future Meetings: Monday 7th September, 2015 (additional Meeting); Monday 28th September, 2015; Monday 26th October, 2015; Monday 16th November, 2015.

17. There being no further business the Chairman declared the Meeting closed at 9.40 p.m.