

# UPHAM PARISH COUNCIL

## The Minutes of Upham Parish Council Meeting held on Monday 27th June, 2016 in Upham Village Hall at 7.30 p.m

**MEMBERS PRESENT:** Cllr Ashe (Chairman), Cllr Armstrong, Cllr Dunford, Cllr Dukes, and Cllr Flaherty.

**IN ATTENDANCE:** County Councillor Humby, District Councillor Ruffell, Mrs Anne Collins (Clerk) and 2 parishioners. Rebecca Humble was also present to give a presentation on potential development at Meadow View.

1. **Apologies for Absence:** Apologies were received from Cllr LeMay and District Councillor Thacker.
2. **The Minutes of the Meeting held on Monday 23rd May, 2016 and the Planning Meeting Minutes held on Monday 10<sup>th</sup> June, 2016 were agreed and signed.**
3. **Declarations of Interests under the Code of Conduct.** There were no Declarations of Interest declared.
4. **Matters Arising:**
  - 4.1 Discuss and agree Councillor's responsibilities for certain roles within the Council. It was agreed that Cllr Ashe and Cllr LeMay would take the lead representing Upham on the Action Group for the EBC Planning Options. Cllr Dunford would take the lead on Recreation Ground and Pavilion issues. Cllr Armstrong would take the lead on financial issues. Cllr Flaherty and Cllr Dukes would take the lead on highways issues. No decisions will be taken outside of the Parish Council Meetings, but it is hoped that with various Councillors taking on various tasks it will ease some of the work for the Chairman and reports can be given at the Parish Council Meetings to save some time.
  - 4.2 Update on Highways issues. Clerk reported that the main highways problems have been with lorries travelling to a Farm in Popes Lane which have been damaging the grass verges. CC Humby said that a Licence had been granted and that the contents of the lorries were to fill in a dell ready to put up a barn. SDNP have not received a Planning Application for a barn so this will be investigated. Once the work has been completed HCC will see if the verge can be reinstated as there is little point in reinstating at the moment. It was agreed that as Cllr Flaherty and Cllr Dukes are taking the lead for highways problems they will give an update on highways at future Meetings. Cllr Dunford said that the gravel bank by Slash Pond was bad again after the heavy rain last week. Clerk will ask HCC Highways if it can be taken off the road. Cllr Ashe asked about the Meeting regarding the 30 mph speed limit along the Winchester Road. CC Humby will arrange this.
  - 4.3 Funding for a Third Community Defibrillator. Councillors agreed that this should go onto the September Agenda.
  - 4.4 Section 106 funds for Upham from 1a South Front, Winchester Road. Clerk has asked WCC, but no response has been received yet.
  - 4.5 Update on Village Shop. Re-opening of Post Office. There is no news on the Shop, but the Outreach Post Office Service will be in the Alma Public House re-opening on 4<sup>th</sup> July, 2016. The opening hours will be 12.00 – 14.00 on Mondays and 9.00 – 11.00 on Thursdays.
  - 4.6 Update on EBC – Issues and Options. Update from Action Group – Cllr Ashe and Cllr LeMay have been attending the Action Group Meetings on behalf of Upham residents. Cllr Ashe reported that the Eastleigh Cabinet received the results of the Consultation exercise on 16<sup>th</sup> June, he then said that the PUSH area study has confirmed the housing target for EBC area as 14,950, against the range in the original options of 13,800 to 20,750. Only 5,000 new homes required, therefore. However, a further 6,000 homes will be required within the South Winchester area. A Report is being prepared for presentation to and discussion by Cabinet on 21<sup>st</sup> July, after which it will go to full Council. The Action Group (ADD) has appointed a Planning Consultant and it is hoped that a Traffic Consultant will be appointed to carry out a study on behalf of Upham and Owslebury parishes. After listening to Cllr Ashe Councillors agreed that the following proposals should be made so that work can be undertaken on behalf of Upham residents. The following proposals were made and were agreed by all Councillors present:

1. *Proposed that Cllr Ashe and Cllr LeMay put what pressure they can on Eastleigh Councillors and Officers before 21<sup>st</sup> July, 2016. If Options B and C are named on 21<sup>st</sup> July, 2016 Upham Parish Council will need to be ready for a robust defence of Upham's character and tranquillity.*
2. *Proposed that encouragement is needed to establish our own Village Action Group, along with raising funds – anticipating that Upham's share of the campaign may cost around £20,000.*
3. *Proposed that the £300 for professional advice should be paid for by Upham Parish Council.*
4. *Proposed that Upham Parish Council request Hampshire County Council to expedite full answers to the traffic analysis questions already asked of Hampshire County Council Highways Department via Eastleigh Borough Council.*

Cllr Ashe said there were some questions which still needed to be answered by HCC Highways which were asked by the Action Group. CC Humby asked that a copy of the questions be sent to him so that he could chase up. This is getting urgent because a response needs to be compiled before 14<sup>th</sup> July.

- 4.7 Report on Queen's 90<sup>th</sup> Birthday celebrations in Upham on 12<sup>th</sup> June. The celebrations went very well and the organising Committee were thanked for all their hard work. The Clerk is still waiting to hear the result of the Grant Application.
- 4.8 Reinstatement of grass verge in Upham Street – response from resident. Clerk wrote to the resident stating that if posts were put on the verge they would be liable, she also asked if the resident would like to meet Councillors, but this was declined. Councillors agreed that there was little else that could be done so this item will be dropped from the Agenda.
- 4.9 Compiling an Emergency Plan for Upham. Cllr Flaherty offered to co-ordinate a Plan for Upham, but would want someone to help her. Cllr Armstrong offered his help. Clerk offered to help where she can. Cllr Flaherty was thanked for taking on this role.
- 4.10 Report on Southern Parishes Meeting (27.6.16). Cllr Dunford and the Clerk attended the Meeting and said that CC Humby had attended and spoke to representatives about the proposals for the Botley By Pass, Devolution and other issues which affect parishes in the area. For future meetings Councillors agreed that future development in the Winchester area could be an interesting Agenda item. Steve Opacic from the Strategic Planning Team would be a good Officer to invite along. Clerk will put this suggestion to the Group.
- 4.11 Elderly persons sign outside of Hoyle Close – DC Ruffell said that he had spoken to Corrine Phillips and she informed him that she would not be putting up a sign. Councillors were not happy that a request from elderly residents was being ignored so the Clerk was asked to write to Cllr Byrnes and ask why our request was turned down.
- 4.12 Consultation of the removal of the BT Payphone along the Winchester Road. A revised closing date has been agreed for this Consultation and a sign has been placed outside of the telephone box. Councillors agreed that as the payphone has not been used they fully understand why the box is to be taken away. It does not make financial sense to repair it or replace it. It was agreed to leave it up to individual parishioners to respond to the Consultation in case anyone wished to preserve the box.
- 4.13 Parish Lengthsman – HCC Scheme. Clerk has made enquiries about the HCC Parish Lengthsman Scheme and there does not appear to be any spare capacity at the moment with other parishes. However, Bishops Waltham are willing to let us have Peter for one day a month and we could go into the HCC Scheme ourselves. It would need to be set up and managed in a different way to the BW Scheme. Alternatively we could use Peter for 1 day a week and ask a local contractor to carry out other tasks in the village. Clerk will make further enquiries to see if we can still have Peter but run alongside with the HCC Scheme so that we still have the same amount of hours.
- 4.14 Wheely bin stickers have arrived. Agree distribution. Councillors agreed that 2 stickers would be given to all residents who wanted them along the Winchester Road. A resident present took some stickers for residents in Sciviers Lane. The remainder of the stickers will be taken to the OVOV Highways Group at the Meeting on Tuesday. If more stickers are needed then they can be ordered.
5. **Public Participation items by invitation of the Chairman.** A resident present said that 1 and 1a South Front, Winchester Road were flooded during the recent storms.

## **6. Neighbourhood Watch/Community Safety:**

- 6.1 Neighbourhood Watch Report. There was no Report available. Cllr Dunford asked if replacement Neighbourhood Watch stickers on the signs had been acquired yet. Clerk will ask Tim Garlick as he was sorting this out.

## **7. City and County Reports:**

- 7.1 HCC – CC R Humby. CC Humby spoke to Councillors about Devolution within Hampshire. He has spoken to the Southern Parishes Meeting and he is going to a WDAPC Meeting tomorrow. The Botley By Pass proposals appear to be going ahead, but although the funding is in place it will depend on the Eastleigh Local Plan. CC Humby said that the Area Wide Traffic Survey will be commencing in September, 2016 starting in Durley.
- 7.2 WCC – DC L Ruffell and DC A Thacker. A District Council Report was given by DC Ruffell he informed Councillors about the new car park payment methods in which credit/debit cards can be used. From April, 2017 residents will be able to select which water supplier they have. The Gun Licences will also be reviewed to include a doctor confirming that you are medically fit for a Gun Licence.

## **8. Correspondence:**

- 8.1 Public Consultation – Post Office Service – Re-opening. There is a Consultation being carried out to ask if the Alma Public House is a suitable venue for customers. Councillors agreed that it is an ideal venue to host the Outreach service, but if the Shop does become available then this would be a better location for customers and the Post Office. Clerk will send a response.
- 8.2 Street name for new development at Torbay Farm correspondence. Clerk received an e-mail from WCC saying we could not have Torbay Farm as a name because Torbay Farmhouse would still be there. However, it now appears that we could have this if the owners were happy with the suggestion. Clerk asked the developer to ask the owner and they were agreeable to the name being Torbay Farm. Councillors agreed that the Clerk should write to WCC and state that the owner is happy with the name and that we would like to call the development Torbay Farm as per our original suggestion.
- 8.3 Letter from WCC regarding Spatial Position Statement for the PUSH Area. This was noted.
- 8.4 Development proposals for Meadow View, Winchester Road. A developer was at the Meeting and presented their suggestions to Councillors. The proposal was for 5 homes and an office unit. It was agreed that as Upham has no development allocation at the moment Councillors agreed that they would prefer to see the original plans followed which were for industrial units on this site. Employment opportunities on this site were preferable to more housing. If the developer wished to pursue any planning then they would need to consult with the residents of Upham.
- 8.5 Devolution information circulated throughout the month. This was noted.
- 8.6 H.A.L.C. AGM 22<sup>nd</sup> October, 2016 at 9.00 a.m. to 1.30 p.m. in Hartley Wintney. No Councillors were able to attend at the present time, but will let Clerk know if circumstances alter.
- 8.7 E-mail regarding Slash Pond. Clerk read out an e-mail which was received from a parishioner regarding the maintenance of Slash Pond. HCC are the owners and have been maintaining it for a few years, although they only cut it once or twice a year. Previously UPC maintained it not realising that HCC owned the Pond. If UPC pays for the maintenance again then HCC will stop their maintenance. The Clerk will write to HCC Highways and ask when the next scheduled maintenance cut is planned. CC Humby will be copied in so that he is aware of the situation.
- 8.8 Councillors were reminded that the next OVOV Meeting with Parish Councillors will be held on Tuesday 5<sup>th</sup> July, 2016 at 7.30 p.m. in the Pavilion.
- 8.9 Clerk read out an invitation to a meeting with the Parish Commissioner on 7<sup>th</sup> July in Eastleigh. There are two sessions – one in the morning and one in the afternoon. If anyone is able to attend then they will inform the Clerk.

## **9. Planning:**

### 9.1 PENDING:

9.1.1 (SDNP/15/05754/LDE) – Down Farm, Winchester Road, Upham. Use of the existing building as a dwelling (RETROSPECTIVE).

9.1.2 (SDNP/15/06295/HOUS) – Westland House, Winchester Road, Upham. Enclosure building for existing swimming pool.

An Appeal has been lodged by Mrs Clare Kempster against the Refusal for the Siting of a mobile home - (Retrospective) at Woodley Farm, Alma Lane, Upham.

9.1.3 (SDNP/16/02308/HOUS) – Pine End, Upham Street, Upham. Single storey rear extension.

9.1.4 (SDNP/16/02110/FUL) – Belmore Park, Belmore Lane, Upham. The removal of two agricultural barns and erection of one replacement barn.

9.1.5 (SDNP/16/02346/HOUS) – Ecoley Cottage, Winchester Road, Upham. Part 2 story, part single storey side extension, with carport and front and rear dormers following demolition of existing garage.

9.1.6 (SDNP/16/02311/HOUS) – Paradise Cottage, Upham Street, Upham.

### 9.2 NEW:

### 9.3 DECISIONS:

9.3.1 (16/00135/FUL) – Merry Orchard Farm, Alma Lane, Upham. Conversion of barn currently used for storage to a dwelling. **Refused.**

## **10. Recreation and Amenities:**

10.1 Emptying of septic tank at Pavilion. Clerk reported that this will be emptied this week.

10.2 Play Inspection Report. This was noted. A copy of the Report has been sent to the Playground Committee. All risks were low risk and nothing was high risk.

10.3 Siting of Memorial seat at the Recreation Ground. A Meeting has been arranged with the donor for 5<sup>th</sup> July before the OVOV Meeting. Cllr Dunford, Cllr Ashe, Cllr Dukes and the Clerk will attend.

10.4 The next Pavilion Meeting will be held on Tuesday 19<sup>th</sup> July, 2016 at 7.30 p.m.

**11. Upham Primary School:** Gwyn to report. No Report was available.

**12. The Village Hall:** Cllr Armstrong reported that there had been a break-in at the Hall, but although there was a window broken there appears to be nothing taken. Investment is required for the car park renovations, this is still an ongoing project. The seal on the Defibrillator outside of the Hall is being repaired at the end of this week. Cllr Armstrong asked if the Code was circulated on the Upham Update as suggested. Clerk will check with Gwyn.

**13. Parish Magazine Report:** Clerk will submit.

## **14. Finance:**

14.1 Financial report for June, 2016 (circulated).

14.2 Budget Sheet – Cllr Armstrong circulated a quarterly budget sheet. Councillors agreed that all income and expenditure was on target.

**15. Items for Future Consideration at next Meeting:** There were no issues raised.

16. **Dates of Future Meetings:** Monday 25<sup>th</sup> July, 2016; No Meeting during August; Monday 26<sup>th</sup> September, 2016; Monday 24<sup>th</sup> October, 2016; Monday 28<sup>th</sup> November, 2016; No Meeting during December.
17. **THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.30 p.m.**