

UPHAM PARISH COUNCIL

The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 27th January, 2020 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Halsall (Chair), Cllr Ashe, Cllr LeMay, Cllr Snowdon, Cllr Croucher and Cllr Dalley.

IN ATTENDANCE: Mrs A Collins (Clerk), County Councillor Humby, District Councillor Ruffell and 3 parishioners.

1. **Apologies for Absence:** Apologies were received from District Councillor Lumby.
2. **The Minutes of the Meetings held on Monday 25th November, 2019 and Thursday 2nd January, 2020 were signed as a correct record of the Meetings.**
3. **Declarations of Interests under the Code of Conduct.** Cllr Halsall made a Declaration of Interest under item 8.4.
4. **Matters Arising:**
 - 4.1 Highways Report – Cllr Snowdon/Cllr Dalley to report. Highways Meeting with SDNP (15.1.20) inc Village Entry Signs. Update on SID sign - Cllr Snowdon said that the SID sign is now up and working along the Winchester Road, all the Licences are now in place, a laptop has been donated and the battery lasts for around 2 weeks. A summary will be put into the Upham Update. The Highways Meeting with SDNP, HCC and UPC was positive and Roni Craddock will be asked for her comments on the planting scheme. It was also agreed that we should keep HCC informed as they own the land. Cllr Snowdon expressed concern about more accidents along the Winchester Road and Sciviers Lane junction. A Meeting will be arranged with Andy Smith from HCC to discuss our plans. Cllr Ashe offered to draw up a sketch of the village entry signs so that residents can be consulted. The Clerk has received a complaint about moving sand/mud near Slash Pond, along with pot holes alongside the road. Also a drain is blocked outside of Mark Oak in Upham Street. Cllr Snowdon will report both these issues to HCC.
 - 4.2 Progress of faster broadband in Upham – Cllr Ashe reported that we are now back on the original scheme and a refund has been made to all those residents who made a contribution. It is hoped that the scheme will be operational in late June, 2020.
 - 4.3 Update on ADD regarding EBC Inspector's Hearing – Cllr Ashe said that the Hearing is now almost complete and due to end this Wednesday. Information from EBC has been requested, but has not been provided yet. We will need to wait 3 to 4 months for a result.
 - 4.4 Drainage at Torbay Farm development – DC Lumby. Drainage is still a concern for residents in Torbay Farm, along with the maintenance of the balance pond. DC Lumby will be asked if he can investigate the Planning conditions and if these conditions are being complied with by the Management Company. Play Area Inspection Report – taking over ownership of area – Clerk has received the latest Inspection Report and will circulate this to Councillors. A decision will be made about taking ownership of the play area at our next Parish Council Meeting.
 - 4.5 Grants from SDNP CIL Fund – Bus shelters. HCC can also apply for projects in Upham. CC Humby was informed that HCC have not applied for any SDNP CIL Funding whereas other local Authorities have. It was agreed that Bus shelters and a bike rack would come under Highways in future. We would incorporate these highways furniture when agreeing the final highways plans for the Winchester Road.
 - 4.6 Trees at Upham Pond – Update from Pond Working Group. Cllr Ashe reported that an Application has been submitted to remove 7 of the trees. A further Application will be made for one other tree at a later stage. Cllr Dalley will organise a Meeting of the Pond Working Group to carry out any maintenance work which is able to be carried out in the spring.
 - 4.7 Wet Woodland Update and Ecology Study – Cllr Dalley said that when we met with SDNP they were supportive

of the Scheme and suggested a Ranger called Elaine and the Bee Corridor Project who might be able to help and assist. Councillors agreed that it was important to keep in contact with the landowner so Cllr Dalley will get in touch with them.

- 4.8 Updating of village website – Cllr Halsall reported that the website is almost ready to go live and the Team are looking at the final pages to make sure of the content before going live.
- 4.9 Updating of Village Design Statement/Workshop – Cllr Halsall to report. The VDS Working Group have met and are looking at organising a Village Workshop so that residents can be involved. Richard Green has asked for advice from WCC and SDNP.
- 4.10 Emergency Plan for Upham – Cllr Snowdon to report on any outstanding issues to resolve. The Plan has now been completed and will be reviewed every 6 months. Cllr Dalley is reviewing the first aid facilities in Upham.
- 4.11 Green Initiatives in Upham – Cllr Halsall reported that the Green Group are still looking at places where trees and hedging can be planted.
- 4.12 Update on VE Day Commemorations – Cllr LeMay reported that planning is going well and outlined the programme of events for the weekend of 8th – 10th May. The Clerk has applied for a Grant towards the cost, but does not know the outcome yet.
- 4.13 Designs for bike racks – ideas. Councillors agreed that this item will be incorporated under the Highways heading for future Agendas as any bike rack will be considered along with other highways works.
- 4.14 Planning Training for Councillors – date confirmed Thursday 20th February at 6.30 p.m. – Clerk reported that 5 Councillors are attending from Upham.
- 4.15 Hampshire 2050. Vision for the Future Conference. Cllr Halsall and the Clerk attended the Conference and reported that the Speaker was inspiring and as quite a few Parish Councils had asked if she could come to their Meetings HCC have agreed that there will be a further Session held at HCC for Parish Councils to attend. It is hoped that Upham can take part in helping with the climate emergency.

5. City and County Reports: (We will hear these Reports after item 4.4).

- 5.1 HCC – CC Humby. CC Humby spoke to Councillors about the Pre-Cabinet Budget proposals and the savings that are needed to be made at HCC. There will be a tax increase and CC Humby explained how this will be allocated. He is continually lobbying MPs for their support as he is managing a declining highways network. CC Humby is meeting with Managing Directors of Bus Companies and looking at piloting a scheme for rural transport.
- 5.2 WCC – DC Ruffell and DC Lumby. A full District Councillors' Report is attached to these Minutes.

6. Public Participation items by invitation of the Chairman.

- 6.1 A resident attending asked if the verge outside of the former Upham Shop could be tidied up as it has not been cut back for a long time. Clerk will ask HCC/WCC if they will cut it.

7. Neighbourhood Watch/Community Safety:

- 7.1 Neighbourhood Watch Report. Cllr Croucher reported that updates have been received regarding digital awareness, courier fraud and training in the use of drones. There have been a number of sheds and garages that have been broken into in this area so residents are asked to keep vigilant. A survey was carried out about NHW communications and Upham came out good.

8. Correspondence:

- 8.1 Extension to temporary closure of Upham Restricted Byway 26 until 31.3.20. Sent via e-mail. This was noted.
- 8.2 Southdowns Planning Newsletter – Winter 2019/20. This was forwarded via e-mail to Councillors.

- 8.3 Registering at HCC Recycling Centres. Clerk has put this information onto the website for residents. It was also agreed that this information should go into the Upham Update. Clerk will send on.
- 8.4 Future funding of Upham Update. An e-mail was read out from Chris Little about the lack of funding/sponsorship for the continuation of the Upham Update. Councillors agreed that this was a valuable information leaflet for residents and agreed that they would contribute towards the cost by covering any shortfall in sponsorship. Clerk will also ask for costs of printing in black and white rather than some pages in colour. Thanks were given to the volunteers who put the Upham Update together and distribute it around Upham.
- 8.5 Torbay Farm – loss of conservation areas. Clerk read out e-mails which have been received and informed Councillors that she has informed the Enforcement Team so that the matter can be investigated.
- 8.6 Southdowns News – January, 2020. Sent via e-mail.
- 8.7 Update on kissing gates for 2 footpaths. Paul Swanwick has informed the Parish Council that funding has been secured for 2 kissing gates.
- 8.8 Letter from Meadow View developer regarding signage for the business units. Councillors agreed that this would be contrary to what we are trying to do in Upham along the main Winchester Road. We support a reduction in signs and have tried to declutter so that there is a more rural perception along the road. Clerk will inform Mike Gould.
- 8.9 SDNP Viticulture Stakeholder Perceptions Meeting – 6th March, 2020 from 10 a.m. to 12.30 p.m. in Midhurst. Cllr LeMay might attend.

9. Planning:

9.1 PENDING:

- 9.1.1 (APP/L1765/W/19/3229525). 1 Elm Crescent, Upham. Appeal against Refusal to grant planning permission for proposed new dwelling.
- 9.1.2 (SDNP/19/04166/FUL). Lower Upham Post Office and Stores, Winchester Road, Upham. Proposed development of three 1 bedroom flats.
- 9.1.3 (SDNP/19/04887/HOUS). Victoria Cottage, 5 Winchester Road, Upham. Side and rear extension and access alteration.
- 9.1.4 (SDNP/19/05146/HOUS – Woodcote Farmhouse, Woodcote Farm Lane, Upham. Construction of outdoor in-ground swimming pool and associated outbuilding to accommodate filtration plant and storage for the pool.
- 9.1.5 (SDNP/19/05835/HOUS) – Apple Tree Cottage, Upham Street, Upham. Erection of proposed four car garage.
- 9.1.6 (SDNP/19/05874/CND) – The Woodman Inn, Winchester Road, Upham. Variation of conditions 2 & 4 of approved planning consent SDNP/17/05776/FUL.
- 9.1.7 (19/02476/HOU). Park Cottage, Wintershill, Durley. Replacement garage block with gym and cinema room.

9.2 NEW:

9.3 DECISIONS:

10. Recreation and Amenities:

- 10.1 Grant for new piece of play equipment. Grant pending.
- 10.2 Water fountain for side of Pavilion – Cllr Dalley sent a Report to Councillors outlining the progress of providing a

water fountain. Cllr LeMay is making enquiries about the water supply to the Pavilion. Clerk will ask if any other Parish Councils have installed a water fountain as this might be useful. Cllr Dalley will put together a proposal for our next Meeting.

10.3 Playground monitoring – Cllr Halsall said that the rota is complete with various residents carrying out the weekly checks.

10.4 Pavilion Meeting Report – 3.12.19. Cllr Halsall reported that the issues discussed were the water fountain on the side of the Pavilion, Playground monitoring and maintenance problems.

10.5 Landscape bin has now arrived, and the old bin and dog waste bin have been taken away.

11. Upham Primary School:

12. The Village Hall: Cllr Dalley reported that at the recent Meeting the car park and barrier were discussed, along with access to the Defibrillator and the village website. At the January Management Meeting a new Treasurer was appointed and the use of the car park for the School buses was discussed.

13. Parish Magazine Report: Clerk will submit.

14. Finance:

14.1 Financial reports for December, 2019 and January, 2020 (circulated).

15. Items for Future Consideration at next Meeting:

15.1 Cllr Halsall said that the Upham Village Litter Pick will be held during the first week in April.

15.2 Cllr Ashe asked if the Annual Parish Meeting in April might be an opportunity to have a Public Meeting about the Winchester Road Highways proposals.

15.3 Cllr Ashe said that he is working on the revised signage for the Recreation Ground and will hopefully have something to present at the next Meeting to discuss.

16. Dates of Future Meetings: Monday 24th February 2020, Monday 23rd March 2020, Monday 27th April 2020 (Annual Parish Meeting & PC Meeting), Monday 18th May 2020, Monday 22nd June 2020, Monday 27th July 2020, No Meeting in August, Monday 28th September 2020, Monday 26th October 2020, Monday 23rd November 2020, No Meeting in December.

17. THERE BEING NO FURTHER BUSINESS THE CHAIR CLOSED THE MEETING AT 10.10 p.m.