

UPHAM PARISH COUNCIL

The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 26th March, 2018 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Armstrong, Cllr Dunford, Cllr LeMay and Cllr Flaherty.

IN ATTENDANCE: Mrs A Collins (Clerk), County Councillor Humby, District Councillor Ruffell and 5 parishioners.

1. **Apologies for Absence:** Apologies were received from Cllr Dukes and District Councillor Huxstep.
2. **The Minutes of Meeting held on Monday 26th February, 2018 were agreed and signed as correct.**
3. **Declarations of Interests under the Code of Conduct.** Cllr LeMay declared a Personal Interest in Item 9.1.4, although this will not be discussed this evening.
4. **Matters Arising:**
 - 4.1 Highways Report – Cllr Dukes/Cllr Flaherty/Clerk. Pot holes have been reported and repaired. Clerk has written to Karen Wright at HCC regarding the S278 highways work relating to Torbay Farm, but has received no response to date. CC Humby offered to follow this up. Cllr Dunford said that a road across to Morestead was full of pot holes. Although this was in Bishops Waltham parish Clerk will report it via the online system. As there has been no further correspondence from SDNP regarding the gateway signs Clerk was asked to chase up again.
 - 4.2 Trees at Upham Pond. Clerk informed Councillors that our Insurance Company are dealing with the enquiry.
 - 4.3 End of World War One Celebrations in Upham – Cllr Dunford/Cllr LeMay reported that they are going to the Hampshire Records Office to find out some of the history of Upham. A Barn Dance is being organised and a Band has been booked. The Church and School are getting involved. The next Meeting is on 16th April at the Pavilion.
 - 4.4 OVOV Traffic Group - progress regarding road nameplates in Upham. Roy Kimble (OVOV Traffic Group) has placed an article in the Upham Update and so far no residents have come forward with any problems. It was agreed that more time was needed so a further month will be given for residents to come forward.
 - 4.5 Cultivation Licence – Working Party for Slash Pond. Clerk reported that Mike Elliott, Paul Swanwick, Graham and Jane Perrott would be willing to help with Slash Pond. The Clerk has sent them a copy of the Cultivation Licence. It was agreed that we should ask for Budget proposals so that we know what they would like to spend on the area. A thank you will be sent to these residents for their help.
 - 4.6 Progress on broadband in Upham - Cllr LeMay/Cllr Ashe. It was reported that we are still waiting for news. We are also not sure when the existing cabinet is being replaced.
 - 4.7 EBC Plans – Fund Raising Event Meeting on 21st March – Report on Meeting Cllr Ashe/Cllr LeMay. Cllr Ashe reported that the Meeting went well and many residents attended from Owslebury as well as Upham. £140,000 is needed to be raised and so far half of this has been raised. The Consultation is hoping to go out after the May Elections. However, CC Humby said that no further information has been received by HCC as far as he is aware.
 - 4.8 Tidying up of land behind the bus stop – Cllr Ashe said that he has not been able to progress this yet.
 - 4.9 Torbay Farm - drainage of play area. Cllr Ashe/Cllr LeMay and the Clerk visited the play area and agreed that it was very wet and did need draining. Concerns were expressed about taking over the play area without any drainage taking place as this could be a cost to the parish at a later stage. It was agreed that our concerns will be sent to Bargate and WCC (via Stuart Dumbar-Dempsey).
 - 4.10 Village Springclean Report - Cllr Flaherty reported that the Event went well and many residents took part,

although it was very cold. A few roads still need to be springcleaned – Mortimers Lane, Sciviers Lane and Alma Lane, but these will be done shortly. Cllr Flaherty was thanked for organising the Event.

- 4.11 Speaker for the Annual Parish Meeting on 23rd April. Cllr LeMay said that as there was not really any news on the Broadband she suggested getting someone to speak about recycling. CC Humby offered to see if an Officer was available. Cllr Dunford will also ask the BW Food Bank if they would be able to send someone along to inform residents of the work that they carry out.
- 4.12 Update Parish Council Policies which need amending. Clerk informed Councillors of the current Policies and it was agreed that these do not need updating at the present time and will be updated as and when required. This is usually when new legal requirements come into force.
- 4.13 Report on Meeting with Mike Gould – re planning/drainage at Meadow View. Councillors agreed that the Meeting held on 6th March was promising. Mike Gould, Brian Gravenor (Enforcement Officer), residents and Parish Councillors attended. Councillors and residents walked around the site and then discussion took place about the drainage concerns in the site office. Mike Gould agreed to speak to his drainage engineer about the problems which the drainage is causing for neighbouring properties. He also agreed to open lines of communication between himself, neighbours and the Parish Council. It is hoped that with goodwill on both sides a satisfactory resolution can be found. Since the Meeting Mike has contacted the Clerk and said that his Drainage Engineer has confirmed a suggested route to avoid the re-connection for the drainage system. He has contacted the neighbour and requested a survey appointment for him to pin point the exit point of the culvert and then he will program a date for re-connection. He also stated that he will continue with the adjustments to the elevations which were discussed and he is happy to have open communication and dialogue with us as a Parish so that we can work together to deliver a scheme in its best possible presentation. Councillors welcomed Mike Gould's co-operation and support with the Parish Council and the adjoining neighbours.
- 4.14 Report on Meeting with Brian Acton – re planning proposals for The Woodman Inn. A Meeting was held with Brian Acton, Richard Acton and Bryony from Savills, along with 4 Parish Councillors and the Clerk on 13th March. Discussion took place about the proposed development at The Woodman. Parish Councillors explained why they wish to retain The Woodman and would like the use to be retained as a village asset, e.g. a shop, café. They also suggested that perhaps smaller houses might be more acceptable to be able to accommodate this. Brian Acton said that there was an offer made of a shop on a piece of land in Mortimers Lane which was made to USAG via Martin Danby. This was the first time that Parish Councillors had heard of this offer. Although Parish Councillors agreed that the Woodman site needs to be tidied up and developed, it was agreed to still put in an objection to the present proposed scheme. It is hoped that with some adjustments a development could be achieved which would suit the needs of the village. It was also felt that the Woodman should be retained as it is the gateway to the village right on the main road.

5. Public Participation items by invitation of the Chairman.

6. Neighbourhood Watch/Community Safety:

- 6.1 Neighbourhood Watch Report. Eve Croucher has sent an e-mail to Tim Garlick asking him if he would like to speak at the Annual Parish Assembly, but she has not received a response yet.

7. City and County Reports:

- 7.1 HCC – CC R Humby. CC Humby informed Councillors about the funding situation at Hampshire and how difficult it is to get funding for our roads. Gritting of the roads has been non-stop over the past 2 weeks due to the winter weather. The damage that the snow has caused is estimated at around £10m and HCC have been given £3m which will not cover the whole cost of repairs. The Highways Budget needs to be looked at long term. Cllr Ashe asked if HCC Highways had any input into the removal of the post box at the end of Popes Lane as it was removed because it was no longer safe. CC Humby was not consulted, but asked Clerk to send him the details. Clerk will also “remind” Royal Mail about the missing post box as we would not wish them to not put it back.
- 7.2 WCC – DC L Ruffell and DC A Thacker. DC Ruffell sent a Report which was circulated to Councillors prior to the Meeting. DC Thacker is standing down at the May Elections. Clerk said that she has received notification from WCC about the District Councillor Election. DC Ruffell also gave a brief report of the fly-tipping prosecutions that have been successful.

7.3 SDNP – DC R Huxstep. No Report was available.

8. Correspondence:

- 8.1 E-mail from CC Humby regarding enquiry about HCC Highways work in Popes Lane. Clerk read out the response stating that HCC have visited Popes Lane and said that the work carried out on the restricted byway was carried out in error and this has already been raised with the Contractor. The safety defects have been made safe and an Order has been made to remove the build-up in the centre of the track. The situation will be monitored again with a visit in 6 – 8 weeks' time.
- 8.2 WDALC Meeting – Monday 16th April at 2.00 p.m. at Owslebury Village Hall. Cllr Ashe is willing to attend.
- 8.3 Letter from WCC regarding removing Lower Upham Stores from the List of Assets of Community Value. This was noted.
- 8.4 Parish Connect 2018 – Sent via e-mail.
- 8.5 Southampton to London Pipeline Project Consultation. This affects a small part of Upham and landowners have been written to.
- 8.6 Letter from applicant asking for comments on a revised proposal for a planning application. Councillors agreed that they were pleased that the dwelling was reduced in size, but still felt that it would be better brought forward in the location so that it would give a crescent shape similar to the other side of Elm Crescent. Clerk will pass these comments onto the applicant.
- 8.7 CPRE AGM – Saturday 21st April, 2018 at 10.00/10.30 a.m. at Itchen Abbas Village Hall. This was noted.

9. Planning:

9.1 PENDING:

- 9.1.1 (SDNP/17/03658/FUL). The Holt, Upham. Conversion of existing redundant agricultural building to a dwelling.
- 9.1.2 (17/01632/FUL). Woolstreet Farm, Winchester Road, Upham. New portal frame barn and store. This has been **Approved** since the Agenda was sent out.
- 9.1.3 (SDNP/17/05776/FUL). The Woodman Inn, Winchester Road, Upham. Demolition of the existing public house and construction of 4 no. dwelling houses with associated access, parking and landscaping.
- 9.1.4 (SDNP/18/00554/FUL). Brushmakers Arms, Shoe Lane, Upham. Erection of single storey extension to western elevation to provide ancillary back of house accommodation and a garden store, following demolition of existing single storey extensions and removal of metal flue to western elevation.
- 9.1.5 (SDNP/18/00447/FUL). 1 Elm Crescent, Upham. Erection of one new dwelling (RESUBMISSION).
- 9.1.6 (SDNP/18/00319/PRE). Upham Farm, Upham Street, Upham. Conversion of outbuildings into 5 residential units.
- 9.1.7 (SDNP/18/00315/PRE). Land adj. Tylers Copse, Upham Street, Upham. Proposal to develop the land with residential units and vehicular access provision.

9.2 NEW:

- 9.2.1 (SDNP/18/01187/FUL). Westland House, Winchester Road, Upham. Change of use of existing garage and 1 no. bed and breakfast to form one 3-bed detached dwelling. Councillors agreed that more information was required as we have been sent no plans and there is only limited information on the website. Councillors were concerned about how the applicant was going to deal with car parking, screening of the property and we need to see the design of the proposal. Clerk will ask for further details so that comments can be made.

9.2.2 (SDNP/18/01099/CND). Victoria Villa, Winchester Road, Upham. Variation of condition No.2 of approved planning permission SDNP/16/05827/FUL to allow for a single storey utility extension to Plot 1. Councillors agreed that no comments would be made on this application.

9.2.3 (SDNP/18/01075/FUL). Narnia, Upham Street, Upham. Change of use of one bedroom annex to one bedroom dwelling with associated curtilage. Retention of Narnia on reduced curtilage, creation of new vehicular access and erection of a double bay carport. Councillors agreed that they had concerns about the turning head, coupled with the likelihood of a third or fourth car to be parked in the turning area shown. We do not believe that the turning movement on the plan is sustainable, and this will lead to vehicles backing out onto Upham Street. We would not wish to lose the hedge which is part of the street scene, and the drawing does not demonstrate how the visibility splays could be achieved. We need to see a drawing with the correct measurements detailed. The Traffic Engineer makes valid comments, but we would like to see how these could be achieved, on a drawing. Councillors agreed that here is not enough detailed information on the highway and driveway issues, which is important from a safety aspect.

9.2.4 (SDNP/18/01509/HOUS). Stroudwood Cottage, Sciviers Lane, Upham. Proposed two storey side and rear extension and replacement of garage with new garage. Councillors agreed that no comments would be made on this application.

Cllr Flaherty informed Councillors that there is a Pre-Application on the SDNP website for a new dwelling at Roughay. It was agreed that Councillors would look at the Application on the website and make any comments via the Clerk if they wished.

9.3 DECISIONS:

9.3.1 (SDNP/18/00252/HOUS). West Lodge, Upham Street, Upham. Demolish rear extension and proposed new extension to rear, extension to front and side and general re-arrangements including replacement window. New driveway and parking area. **Approved.**

10. Recreation and Amenities:

10.1 Play Area painting and maintenance. This work is continuing. The Police will be asked to visit the Recreation Ground when they can to try and stop any antisocial behaviour.

10.2 Heavy duty basketball hoop. This will be done when time is available.

10.3 Wigwams – Cllr Dukes will obtain the hessian required. Hedge laying and fence have been completed.

10.4 Suggestions to stop vehicle access at Recreation Ground - Cllr LeMay said that she is still trying to find the best way to make the accesses not vehicle friendly.

11. Upham Primary School: Gwyn Halsall was present and informed Parish Councillors that the School would not be using David Bell to update their website as there were specific website providers available for Primary Schools. Parish Councillors agreed that they would investigate further the Parish Council website now that they know what is happening with the School. The Clerk has updated all the information required by the new Transparency Regulations onto the present website so that is up-to-date. The website will be discussed further at our next Meeting.

12. The Village Hall: No Report was available.

13. Parish Magazine Report: Clerk will submit.

14. Finance:

14.1 Financial report for March, 2018 (circulated). This was agreed.

14.2 Budget for 2018-19 – Cllr Armstrong has prepared a Budget for 2018-19 and this was circulated. Councillors agreed the Budget content. Councillors agreed that the Clerk's hours would be increased to reflect the additional hours worked, and the salary scale would be increased to point 31.

15. **Items for Future Consideration at next Meeting:** Parish Council website. SDNP gateways.
16. **Dates of Future Meetings:** 23rd April, 2018 (APM); 21st May, 2018; 25th June, 2018; 23rd July, 2018; No August Meeting; 24th September, 2018; 22nd October, 2018; 26th November, 2018 and No Meeting in December.
17. **THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10.15 p.m.**