

UPHAM PARISH COUNCIL

The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 26th February, 2018 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Dunford, Cllr LeMay and Cllr Flaherty.

IN ATTENDANCE: Mrs A Collins (Clerk), District Councillor Ruffell, District Councillor Huxstep and 1 parishioner. An Architect was also present to show Councillors draft ideas for 9.2.3 on the Agenda.

1. **Apologies for Absence:** Apologies were received from Cllr Armstrong, Cllr Dukes and County Councillor Humby.
2. **The Minutes of Meeting held on Monday 22nd January, 2018 were agreed and signed as correct.**
3. **Declarations of Interests under the Code of Conduct.** Cllr LeMay declared an Interest in Items 9.2.1 and 9.2.3 as she has a personal interest.
4. **Matters Arising:**
 - 4.1 Highways Report/Response from CC Humby regarding Sciviers Lane – Cllr Dukes/Cllr Flaherty/Clerk. A response was read out from CC Humby regarding the S278 highways works in Sciviers Lane. This work consisted of their access onto the public highway and lining. However, the works to be provided by the developer changed during the S278 process and the developer is now providing a £40,000 highway contribution. This contribution is stated within the S278 legal agreement to be “spent on measures to improve pedestrian facilities between the site and Lower Upham and Winchester Road through the village”. HCC would be responsible for ensuring that this funding is used appropriately and will look to develop a suitable proposal. Funding has not reached HCC yet. Cllr Flaherty and Cllr Dukes will get in touch with Karen Wright from HCC to ensure that UPC and residents are involved in the consultation process. UPC might be able to add funding to an acceptable scheme. Cllr Flaherty will report a pot hole in Church Street and another opposite Slash Pond in Upham Street.
 - 4.2 Trees at Upham Pond – letter to UPC from Cllr LeMay so that Insurance Company can be informed. A letter was given to the Clerk and will be sent to our Insurance Company.
 - 4.3 End of World War One Celebrations in Upham – Cllr Dunford reported that she and Cllr LeMay had held a Meeting and discussion took place regarding ideas of what activities to hold and who might like to get involved. James Hunt (Vicar) wished to be part of the organisation. The 1911 Census will be looked at and the next Meeting is 12th March.
 - 4.4 OVOV Traffic Group/DC Ruffell to report on his meeting regarding road nameplates in Upham. DC Ruffell and Caroline Horrill met Peter Middleton. Simon Finch, WCC has asked DC Ruffell to find out if other parishes need these sort of signs. Roy Kimble (OVOV Traffic Group) has offered to put an article into the Upham Update to see if other Upham residents have had problems. It was agreed to ask Roy if he could do this and then we will compile a response to DC Ruffell.
 - 4.5 Cultivation Licence for Slash Pond. This has now been received and commences on 1st March. Councillors agreed that Paul Swanwick, Mike Elliott and Graham and Jane Perrott should be approached to see if they would be willing to form a Working party.
 - 4.6 Progress on broadband in Upham - Cllr LeMay reported that no progress has been made on enabling the cabinet. It is hoped that we will hear about the Match Funding in late February/early March. There are 15 residents currently on the Working Group and Dermot is speaking to other parishes who have gone through a similar process.
 - 4.7 Response from Royal Mail regarding post box at the end of Popes Lane in Upham Street. Clerk read out a response from Royal Mail in which it states that the previous postbox was deemed no longer to be safe as its proximity to the ditch represented a trip hazard for their people and the customers. Royal Mail intend to install a replacement postbox as soon as a suitable site is identified.

- 4.8 Updating of village website. Clerk reported that Jenni Bell has added some additional links on the current Parish Council part of the website so that information can be included which is not currently available. It is still not known if the School are using Dave and Jenni Bell or having an alternative provider.
- 4.9 EBC Plans – Fund Raising Event Meeting on 21st March. Cllr Ashe reported that EBC still intends to go out to Consultation and there is still a need to raise sufficient funds. There is a Fund Raising Event Meeting on 21st March where it is hoped that the QC will attend.
- 4.10 Tidying up of land behind the bus stop – Cllr Ashe said that he has not made any progress on this for the Meeting.
- 4.11 Torbay Farm drainage issues, play area - DC Ruffell to report on discussions with WCC Officers. The Drainage Engineer has said that the ground needs to be able to settle and that the drainage is sufficient at the moment. It was agreed that the play area will be kept monitored throughout the next few months as UPC would not wish to take it over and then have to spend money on putting in additional drainage. DC Ruffell said that the Enforcement Officer has been notified but drainage is not a planning issue. As we are meeting at Meadow View at 10.00 a.m. on 6th March it was agreed to view the play area at 9.00 a.m. to see how wet it is.
- 4.12 Village Springclean - Cllr Flaherty confirmed that the Springclean would be held on Saturday 17th March. Clerk will obtain some black bags and arrange for WCC to collect the bags after the weekend.
- 4.13 Speaker for the Annual Parish Meeting on 23rd April. It was agreed to update everyone on Broadband availability in Upham. However, if there is no update then Cllr Dunford will ask someone from the BW Food Bank to come and talk about what they do.
- 5. Public Participation items by invitation of the Chairman.** There were no issues raised as the resident who attended was there for a Planning Application.
- 6. Neighbourhood Watch/Community Safety:**
- 6.1 Neighbourhood Watch Report. Suspicious vehicles have been seen in Upham and this information has been circulated. Cllr Dunford highlighted residents who are getting caught by scams.
- 7. City and County Reports:**
- 7.1 HCC – CC R Humby. No Report was available.
- 7.2 WCC – DC L Ruffell and DC A Thacker. DC Ruffell reported that the Budget Setting Meeting was held last week and there will be a 2.9% increase in Council Tax. There is a call for additional sites for potential development. The Local Government Association says that there are 400,000 plots with planning permission which are not built. DC Thacker is standing down at the May Elections.
- 7.3 SDNP – DC R Huxstep read out the tax bandings which have been approved by HCC. The SDNP Pre-submission Plan will be available on 22nd March and will be adopted in September this year.
- 8. Correspondence:**
- 8.1 HCC News for Local Councils. Sent via e-mail. This was noted.
- 8.2 HALC Annual Conference – 21st March, 2018 in Southampton. No Councillors were able to attend.
- 8.3 Letter from Home-Start Meon Valley thanking UPC for a donation. This was noted.
- 8.4 Response from Bargate Homes stating how many properties are occupied in Torbay Farm. Clerk had received a response from Bargate Homes confirming that 16 of the properties are occupied. Interest has been shown on the remaining properties.
- 8.5 Amended Deed of Variation for Torbay Farm has been received. This was noted.

- 8.6 Local Government Ethical Standards – Call for Evidence. Sent via e-mail for any comments. No comments were made.
- 8.7 Mayor of Winchester Awards Ceremony – Wednesday 21st March. This is the same night at the Fund Raising Event Meeting so no Councillors were available to attend.
- 8.8 Letter from Mr Gould regarding objection to Planning Application Number SDNP/17/05049/NMA. Clerk read out a letter sent by Mr Gould regarding the drainage issues highlighted in our response to the above Planning Application. Councillors agreed that a Meeting would be held with the relevant Officers on Tuesday 6th March at 10.00 a.m. at Meadow View. It was agreed to note that Mr Gould’s letter has been acknowledged at this Meeting.
- 8.9 Strategic Housing and Economic land availability Assessment – Winchester District Call for Sites. This was noted.
- 8.10 Confirmation of Meeting with Agent re development of The Woodman. Clerk confirmed that a Meeting has been arranged with the Agent and developer on Tuesday 13th March at 9.00 a.m. at the Pavilion to discuss this development.

9. Planning:

9.1 PENDING:

- 9.1.1 (SDNP/17/03658/FUL). The Holt, Upham. Conversion of existing redundant agricultural building to a dwelling.
- 9.1.2 (17/01632/FUL). Woolstreet Farm, Winchester Road, Upham. New portal frame barn and store.
- 9.1.3 (SDNP/17/05776/FUL). The Woodman Inn, Winchester Road, Upham. Demolition of the existing public house and construction of 4 no. dwelling houses with associated access, parking and landscaping.
- 9.1.4 (SDNP/18/00252/HOUS). West Lodge, Upham Street, Upham. Demolish rear extension and proposed new extension to rear, extension to front and side and general re-arrangements including replacement window. New driveway and parking area.

9.2 NEW:

Cllr LeMay declared a Personal Interest and took no part in the discussion of this Application.

- 9.2.1 (SDNP/18/00554/FUL). Brushmakers Arms, Shoe Lane, Upham. Erection of single storey extension to western elevation to provide ancillary back of house accommodation and a garden store, following demolition of existing single storey extensions and removal of metal flue to western elevation. Councillors agreed that no comments would be made on this Application.
- 9.2.2 (SDNP/18/00447/FUL). 1 Elm Crescent, Upham. Erection of one new dwelling (RESUBMISSION). Councillors agreed that a site visit was required and it was agreed to meet at 9.00 a.m. on 27th February at the property. There was no objection in principle to a new house, but there was objections on some aspects of this current application. A detailed response will be made after the site visit.
- 9.2.3 Enquiry regarding potential use for pig building site. This is a pre-application enquiry and the Agent was present to inform Councillors about the proposals before a Pre-submission application is submitted. Councillors viewed the plans shown.
- 9.2.4 (SDNP/18/00315/PRE). Land adj. to Tylers Copse, Upham Street. Proposal to develop the land with residential units and vehicular access provision. Councillors were concerned about the precedent this application would create if approved.
- 9.2.5 (SDNP/18/00319/PRE). Upham Farm, Upham Street. Conversion of outbuildings into 5 residential units. Concern was expressed about the loss of commercial units, but can see potential subject to further detail. Councillors were not opposing development in principle in Upham but would wish to investigate this scheme

further. The entrance is too tight e.g. for refuse lorry, delivery lorries etc. The access needs to be made bigger to work.

9.3 DECISIONS:

9.3.1 (SDNP/17/05049/MNA). Minor amendments to Units 1 and 2 at Meadow View, Winchester Road, Upham. **(Refused).**

10. Recreation and Amenities:

10.1 Play Area painting and maintenance. Wood around slide has been completed – the work has been viewed by Cllr Ashe and Cllr Dunford and now Clerk will pay the invoice.

10.2 Heavy duty basketball hoop. This will be done as soon as possible.

10.3 Wigwams and hedge laying. The hedge laying will be carried out shortly. It was agreed that the wigwams are now getting more damage so Councillors agreed that Cllr Dukes will investigate hessian to hang over the wooden poles.

10.4 Barriers and kissing gate to stop vehicle access - Cllr LeMay said that she had viewed the area and felt that the barriers will not work for the farmer as he needs to have access for his farm machinery. Cllr LeMay will look at the area again and see what can be put in place to make it more difficult to gain unauthorised

access.

11. Upham Primary School: No Report was given.

12. The Village Hall: No Report was given.

13. Parish Magazine Report: Clerk will submit.

14. Finance:

14.1 Financial report for February, 2018 (circulated). This was noted.

14.2 ¾ year Internal Audit has been completed and was satisfactory.

15. Items for Future Consideration at next Meeting:

15.1 Updating of Upham Parish Council Policies.

16. Dates of Future Meetings: 26th March, 2018; 23rd April, 2018 (APM); 21st May, 2018; 25th June, 2018; 23rd July, 2018; No August Meeting; 24th September, 2018; 22nd October, 2018; 26th November, 2018 and No Meeting in December.

17. THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10.20 p.m.