

UPHAM PARISH COUNCIL

The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 26th November, 2018 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Dunford, Cllr Dukes, Cllr LeMay and Cllr Halsall.

IN ATTENDANCE: Mrs A Collins (Clerk), County Councillor Humby, District Councillor Ruffell and 3 parishioners.

1. **Apologies for Absence:** Apologies were received from Cllr Flaherty and District Councillor Lumby.
2. **The Minutes of the Meeting held on Monday 22nd October, 2018 were agreed and signed as correct.**
4. **Declarations of Interests under the Code of Conduct.** Cllr LeMay declared an Interest in Item 10.2.4.
 - 4.1 Cllr Ashe welcomed Cllr Halsall to Upham Parish Council.
 - 4.2 Councillors to complete Register of Interest Forms annually. Clerk had prepared the forms and Councillors duly completed them.
 - 4.3 Cllr Halsall completed Declaration Form and Register of Interest Form.
 - 4.4 Election of Vice Chairperson. Due to the resignation of the Vice Chairperson there is a vacancy. Cllr Dunford proposed that Cllr Dukes be elected as Vice Chairperson. Cllr LeMay seconded this proposal. All Councillors present were in agreement and Cllr Dukes was duly elected.
5. **Matters Arising:**
 - 5.1 Highways Report – Cllr Dukes to Report on Meeting with HCC Highways held on 13.11.18. Cllr Dukes reported on the Meeting and circulated a written report to the Meeting. A Speed Indicator sign for use in Upham parish was discussed and it was agreed that a Meeting would be held with Durley PC to see how their SID worked with a view to purchasing one for Upham. The cost would be about £2,000, which Councillors agreed to add onto the Budget for the next financial year. Cllr Ashe said that the strip counter across Upham Street would hopefully be installed in the New Year. Cllr Dukes said that another traffic survey was going to be carried out and an e-mail group has been set up to monitor the accidents at the Mortimers Lane junction and along the Winchester Road as HCC were unaware of how many accidents there were as they were only informed when the Police were involved. A proposal will be put forward at the January Meeting for CIL Funding.
 - 5.2 Trees at Upham Pond – more information required. Cllr Ashe will take photographs of the trees.
 - 5.3 Report on WW1 commemorations – Cllr Dunford/Cllr LeMay. Cllr Dunford reported that the commemorations went very well and most residents in the parish participated in the event. The commemoration seat has been sited in the Churchyard. Thanks were given to all those who helped in any way, especially to Cllr Dunford and Barney.
 - 5.4 Update on Working Party for Slash Pond. There has been no further update.
 - 5.5 Progress on broadband in Upham – Cllr Ashe has been in touch with HCC and BT Openreach to get the figures required to assess the CMF bid. A question has also been sent to the House of Lords and their Clerk has been in touch with Cllr Ashe as they are interested in hearing more about our case.
 - 5.6 Report on progress of ADD regarding EBC plans – Cllr Ashe/Cllr LeMay. It has been agreed that a Meeting will be held in the New Year with George Hollingbery MP. Fund raising is still required to have the funding available to employ the necessary consultants to build up a case for the Inspector.
 - 5.7 Tidying up of land behind the bus stop – Cllr Ashe reported that he has looked at a scheme to plant on the verges, but it does need the agreement of the land owner. Cllr Dunford will find out who the landowner is.

- 5.8 Updating of village website. Cllr Halsall was asked about the website the School is using and she responded stating that they use a specialist school website. It was agreed that the Clerk would look at specialist Parish Council websites and then we could see if they would link into the main website like the School has done.
- 5.9 SDNP gateway signs – design from SDNP. The proposed design has now been received and Cllr Dukes did take this information with her to the Meeting with HCC Highways on 13.11.18.
- 5.10 Updating of Village Design Statement. As Richard Green is not able to give the time required at the moment it was agreed that DC Ruffell would ask Julie Pinnock if she would be able to give us some guidance on what needs updating and how we could achieve this with our present Village Design Statement.
- 5.11 SDNP Workshop (19.11.18) – Cllr Ashe reported that the SDNP are reviewing their Management Plan and they have 10 desired outcomes. He also said that certain aspects of Upham might be able to have grants for improvement eg. Observation post, stiles/kissing gates, Slash Pond and local roadside verges. Cllr Ashe will forward the document onto Councillors for them to view.
- 5.12 Southern Parishes Meeting (12.11.18) – Clerk to report. Clerk said that the main issues discussed were the Group logo, speeding vehicles, enforcement problems and future locations for Meetings.
- 5.13 Winchester District Association of Parish Councils AGM (21.11.18). Clerk reported that Sam Jones from HCC attended the AGM to inform Parish Councils about the £500,000 funding which has been put in place for Parish Councils to apply for. There should be more information available shortly from HCC on the criteria. The Election of Officers also took place and Mike Evans from Whiteley Town Council was re-elected as Chairman.
- 6. Public Participation items by invitation of the Chairman.** A resident present gave his thanks to the WW1 Committee for all their hard work in putting on the Exhibition and the Commemorations.
- 7. Neighbourhood Watch/Community Safety:**
- 7.1 Neighbourhood Watch Report. Any Reports were circulated throughout the month as they arrived.
- 8. City and County Reports:**
- 8.1 HCC – CC Humby reported on the Decision Day at HCC where agreement was reached to switch off some street lights during the hours of 1.00 a.m. to 4.00 a.m. in areas which did not need them on for safety reasons. A £5 charge would be made for cross border charging to use the waste recycling centres. On-street parking and School Crossing Patrols were also cut if they did not meet the criteria. 43 gritters have been named by School children.
- 8.2 WCC – DC Ruffell and DC Lumby. DC Ruffell sent a Report and this was circulated to Councillors and is attached to these Minutes. Cllr Dunford asked that refuse bins should be put back into properties where they have been left, not left in the road as Upham roads are narrow and the bins cause a safety hazard for vehicles. Clerk will write to Cllr Warwick and copy DC Ruffell into the correspondence.
- 8.3 SDNP – DC Huxstep if anything to report.
- 9. Correspondence:**
- 9.1 E-mail regarding street lighting switch-off times. Councillors agreed that it was important to keep the Upham street lights on during the hours of 1.00 a.m. to 4.00 a.m. as the main road would be very dark during this period and it might cause more accidents if the lights were not on. The only street light that could be perhaps switched off was the one outside of Hoyle Close. Clerk will ask if we would be able to consider 1 light before making enquiries from residents if they would like it off.
- 9.2 CIL Funding – Expressions of Interest. Closing date 15th February, 2019. This was noted and Councillors were asked for their proposals for the January Meeting.
- 9.3 Parish Connect – November, 2018. Sent via e-mail.
- 9.4 Play Area Inspections. It was agreed that the play area at the Recreation Ground should be inspected along with a

full Disability Assessment for an additional £9.95. Clerk will inform WCC.

9.5 Invitation to Winchester Movement Strategy Briefing. This was noted. Councillors will view the document and make any comments on-line. Cllr Ashe is hoping to attend the Briefing.

10. Planning:

10.1 PENDING:

10.1.1 (SDNP/18/03625/NMA). Stroudwood Cottage, Sciviers Lane, Upham. Amendment sought for (SDNP/18/01509/HOU) – Proposing single window in bathroom is separated into two windows.

10.1.2 (SDNP/18/04145/FUL). 1 Elm Crescent. Proposed new dwelling.

10.1.3 (SDNP/18/04905/HOUS). The Old Fir Tree, Upham Street, Upham. To erect electric driveway gates, with post and rail fencing. Existing driveway will have Cotswold shingle 20mm spread over. At rear of drive a small retaining wall will be constructed. Listed Building Grade II.

10.2 NEW:

10.2.1 (SDNP/18/05654/CND). Rear of Meadow View, Winchester Road, Upham. Variation of Condition 11 of approved planning application SDNP/12/00733/FUL for the amendment of use class to include B1a. Councillors supported this amendment in principle, but were concerned about the parking as Upham does not have the infrastructure to support additional parking.

10.2.2 (SDNP/18/05305/FUL). Upham Farm, Upham Street, Upham. Proposed relocation of access gate. Councillors agreed that an objection would be made as the access is not in keeping with other farm gateways in Upham and it is overly large for the purpose it is intended. It was agreed that we would wish to retain the hedgerow and felt that the splays were too wide and large for the requirement of a farm gateway. Although Councillors have no objection in principle to a farm gateway, they would like to see a gateway similar to other farm gateways in Upham as it would be more acceptable and in keeping with the rural character of the village.

10.2.3 (SDNP/18/05938/HOUS). Herdsman Cottage, Woodcote Farm Lane, Upham. Retention, Alteration and extension of existing outbuilding. Clerk had received this application today so Councillors agreed to view this on-line and send any comments to the Clerk.

10.2.4 (SDNP/18/05423/PRE). Newlyns Farm, Upham. 4 dwellings. Cllr Ashe said that he had seen this Pre-Application on-line and asked Councillors if we would like to comment. Councillors agreed that we would not wish to see the current un-used farm buildings get into dis-repair, but would prefer them to be developed in some way. A comment reflecting this will be sent to SDNP. Cllr LeMay took no part in the discussion.

10.3 DECISIONS:

11. Recreation and Amenities:

11.1 Play Area painting and maintenance. Cllr Dunford said that Trevor Scott had removed some of the broken parts of the wigwams and it is hoped that a new Playground Committee will be formed in the New Year. Mums and dads will be asked who have children using the play area to join the new Committee.

11.2 Repairs at Observation Post – Cllr LeMay reported that the cover has been done and compliments have been received about the replacement cover.

12. Upham Primary School: No Report was available.

13. The Village Hall: No Report was available.

14. Parish Magazine Report: Clerk will submit.

15. Finance:

- 15.1 Financial report for November, 2018 (circulated). This was noted.
- 15.2 Agree Budget for 2019-20. Councillors agreed the Budget for 2019-20.
- 15.3 Agree Precept request for 2019-20. After discussion Councillors agreed that a precept of £25,000 should be set to allow for general expenditure and agreed projects during the next financial year.
- 16. Items for Future Consideration at next Meeting:** Cllr Ashe asked if a Review of the Parish Plan could be arranged with a Meeting between the Parish Council and the Parish Plan Team (OVOV). This was agreed. Clerk will arrange a mutually convenient time for both Groups to meet in the New Year.
- 17. Dates of Future Meetings:** Monday 28th January, 2019; Monday 25th February, 2019; Monday 25th March, 2018; Monday 29th April, 2019 (Annual Parish Meeting); Monday 20th May, 2019; Monday 24th June, 2019; Monday 22nd July, 2019; No Meeting during August; Monday 23rd September, 2019; Monday 28th October, 2019; Monday 25th November, 2019; No Meeting during December. These dates were all agreed.
- 18. THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10.30 p.m. AND WISHED EVERYONE A HAPPY CHRISTMAS AND NEW YEAR.**