

# UPHAM PARISH COUNCIL

## The Minutes of Upham Parish Council held on Monday 26th January, 2015 in Upham Village Hall at 7.30 p.m.

**MEMBERS PRESENT:** Cllr Beloe (Vice Chairperson), Cllr Dunford, Cllr Ashe, Cllr Harris and Cllr Green.

**IN ATTENDANCE:** Mrs A Collins (Clerk), County/District Councillor Humby, District Councillor Ruffell, Tim Garlick (NHW) and 5 parishioners.

1. **Apologies for absence:** Apologies were received from Cllr Judd who was unwell. Councillors wished her a speedy recovery.
2. **The Minutes of the Meetings held on Monday 17th November, 2014 and Tuesday 2<sup>nd</sup> December, 2014 were signed as a true and correct record of the Meetings.**
3. **Declarations of Interests under the Code of Conduct.** Cllr Ashe declared an Interest in Item 7.6 as he had previously been employed by Upham Brewery.
4. **Matters Arising:**
  - 4.1 Adoption of Upham Parish Plan and discuss next steps to be taken. The Parish Plan Report has been distributed to all residents in Upham. Cllr Beloe proposed that Upham Parish Council adopt the Report and proposals put forward. Cllr Dunford seconded this proposal and all Councillors present agreed to adopt the proposals and Report. The Report will now be sent to WCC for them to adopt the Plan. It was agreed that the way forward would be to meet with various groups – starting with Highways and make a list of priorities. CC Humby will also attend the Meeting, along with one Parish Councillor. CC Humby will then be given a Highways List and discuss items with HCC to see which items can be achieved. Cllr Ashe agreed to be the Parish Council representative. Speed limits, road maintenance, entry signs, ditches were all concerns from the Parish Plan. Clerk will arrange a Meeting with CC Humby, Cllr Ashe and Parish Plan Highways Team.
  - 4.2 Report on Meeting with HCC Highways Officer. The Notes of the Highways meeting held on 5th December, 2014 were accepted and Councillors thanked Lisa Davis for coming out to Upham. CC Humby will be sent a copy of the Notes so that he is kept up-to-date with issues raised. Big Path still has many pot holes – Lisa said that these will only be filled in when the weather is drier. Councillors agreed that the problem is most probably the mud which is continually on the road surface. A Meeting will be arranged with the landowner and land user to see if there is a way in which this problem can be resolved. Cllr Ashe asked about the “new layout” sign which is by the traffic island. He asked what is the time limit. CC Humby offered to find out, and it is hoped that the sign will soon be able to be removed.
  - 4.3 Parish Lengthsman. Work schedule. Clerk has added items to the list as and when required. Peter has carried out some maintenance work at the Recreation Ground and has been trying to keep ditches and gullies clear. Footpaths maintenance has also been added to the work schedule.
  - 4.4 Planting around bus stop and shop area. Response from CC Humby. CC Humby reported that a Cultivation Licence is required and the owner of the land would have to agree. The land could belong to HCC/WCC/or private so this would need to be clarified. Councillors agreed that the Clerk would write to the enquirer and ask where exactly she would like to plant and in what sort of container. We can then make enquiries on ownership. Cllr Ashe will provide a site plan of the area to include with the letter.
  - 4.5 Costing of speed sign. Clerk gave Councillors an idea of the cost of installing and maintaining a speed sign through Upham. The cost will be around £3,000 for the basic sign and then installation and moving

of the sign. It would depend on how many times the sign was moved and whether we wished to share with another parish. Councillors agreed that it would be more beneficial to wait until the speed limit is reduced from 40 mph to 30 mph before making a decision. Sharing with Durley might be an option.

4.6 Any updates on the Torbay Farm Planning application. CC reported that a decision has not been made yet on the School catchment areas.

4.7 Update on Broadband – CC Humby said that he has no further news apart from that most of Upham appears to be in Wave 2. It is anticipated that we will know in September, 2015, but the start date will not be until early 2019.

4.8 Community Defibrillator for Upham – update. Clerk has had a promise of a donation, but no more donations have been received. Cllr Harris and Cllr Green offered to do some fund raising. A CC Grant will also be applied for to help towards the cost.

**5. Public Participation items by invitation of the Chairman.** Most of the public who were present were there for items already on the Agenda, but one resident asked about traffic speeding in Upham Street. Councillors agreed that this would be discussed at the Highways Meeting, although there appears to be no easy solution.

## **6. Neighbourhood Watch/Community Safety:**

6.1 Tim Garlick was present and gave a Report. He said that Brian Turner had left his post. Dogs had been abandoned in Upham recently and the RSPCA are now looking after the puppies and mum. Tim felt that the communication between residents and NHW were good. Thanks were given to Tim for all his hard work.

## **7. Correspondence:**

7.1 Gang mowing Contract Renewal for 2015. Councillors agreed to continue with OCS as they have been cutting the grass as required and have a good relationship with UFC if they need additional cuts.

7.2 Minutes of WDALC AGM held on 25<sup>th</sup> November, 2014. These were noted.

7.3 Report on Rights of Way and agree priority 6 cuts for 2015. Gillian Taylor has given the Parish Council an up-to-date Footpaths Report and suggested the 6 priority cuts. Councillors agreed with the suggestions and Clerk will send these suggestions in for consideration to HCC. Gillian and her team were thanked for all their hard work and feedback on the footpaths in Upham. Peter will be asked to keep some of the footpaths clear, and some stiles which need attention might need to be referred to HCC so that the owners can be informed. Clerk will obtain copies of the Maps for Parish Councillors.

7.4 Update on Planning Enforcement Team at WCC. Clerk read out an update on staffing issues which were noted.

7.5 Change of Tree Officer in Upham. Tom Gregory is not the Tree Warden for Upham now, as Ivan Gurdler has taken over this area.

7.6 Upham Brewery Consultation – Thursday 5<sup>th</sup> February at 6.45 – 8.15 in Bishops Waltham. This was noted. There was an Exhibition held in Upham Village Hall, but there was only a few days notice which meant that some residents were not able to attend. Clerk has asked BW to inform us when the application is put in and when they receive the plans. It is hoped that we will be able to “borrow” them for a Meeting in Upham to enable us to send our comments in.

- 7.7 Owslebury Quiet Lanes Scheme. Clerk read out an e-mail from Owslebury PC regarding a suggested lane which might be considered for the Scheme.
- 7.8 Eastleigh Borough Council Local Plan 2011 – 2029 – Examination. Clerk said that the EBC Local Plan was not found to be sound.
- 7.9 Free Home Energy Advice Resource and Training Service (HEART). Details were forwarded to Councillors and put on the village noticeboards.
- 7.10 A letter of thanks was received from the CAB for the donation which was sent.
- 7.11 Nominations for the Mayor's of Winchester's Community Awards 2014/15. Councillors agreed that they would send any nominations to the Clerk before 30<sup>th</sup> January.

## **8. City and County Reports:**

- 8.1 **HCC** - CC R. Humby. CC Humby reported that he had held a 4 hour Meeting with Lisa Davis, our Highways Officer and visited many of the roads and lanes which need attention in the area. Flooding in Sciviers Lane was mainly due to a pallet and cone getting stuck in the culvert. This has now been cleared. Procedures for working with diggers is being sent to the Clerk. CC Humby updated Councillors on broadband, the School catchment area and the City Council new telephone number. CC Humby also said that HCC Highways will be sending out a Highways Maintenance Monthly Newsletter. Cllr Dunford asked by the gritting lorry only gets as far as Oak Close and then it turns around. Clerk will put this in writing and CC Humby will make enquiries.
- 8.2 **WCC** – DC R Humby and DC L Ruffell. DC Ruffell informed Councillors that the Boundary Commission Report will be out in February. WCC has to reduce the number of City Councillors from 57 to 45. The Planning Committee have been on some training, and further training will be given to Parish Councillors. DC Ruffell reminded residents and Councillors that fly-tipping, pot holes and many other issues can be reported via the WCC website. DC Humby said that he had been involved in the dogs which were dumped in Upham and he said how impressed he had been in the way in which WCC Dog Wardens dealt with the issue.

## **9. Planning:**

### 9.1 PENDING:

- 9.1.1 (SDNP/14/03794/FUL). Lower Preshaw Farm, Preshaw, Upham. Demolition of portal-framed agricultural barn and link between timber-framed barn and flint stable and erection of replacement link, conversion of timber barn and flint stable to form 1 no. four bedroom dwelling, conversion of office building to form 1 no. one bedroom dwelling with landscaping and associated works.
- 9.1.2 (SDNP/14/04806/FUL). Meadow View, Winchester Road, Upham. Demolition of existing bungalow and redevelopment comprising of 2 no. three bedroom and 1 no. four bedroom dwellings.
- 9.1.3 (SDNP/14/05376/FUL). Herdsman Cottage, Woodcote Farm Lane, Upham. Replacement dwelling, including landscaping, parking and other associated works.
- 9.1.4 (SDNP/14/06247/HOUS). Holm House, Church Street, Upham. Single storey side extension to existing dwelling. Due to the timescales involved in this application Upham Parish Council were not able to make any comments.

Appeal against WCC for an Extension to existing garage and conversion of ground and first floor to provide extended log store and single bedroom annexe at The Old Farmhouse, Preshaw, Upham.

## 9.2 NEW:

## 9.3 DECISIONS:

- 9.3.1 (SDNP/14/05197/HOUS). Dormer Cottage, Church Street, Upham. Installation of flat roofed dormer window to south east elevation. **Refused.**
- 9.3.2 (SDNP/14/04729/HOUS). The Little Cottage, Woodcote Farm Lane, Upham. Ground floor and roof extensions. **Refused.**
- 9.3.3 (SDNP14/05823/HOUS). Holm House, Church Street, Upham. Internal alterations to outbuildings including 1 no. window and Bi-fold doors. **Approved.**

## **10. Recreation and Amenities:**

- 10.1 Play Area Inspection. It was agreed to ask WCC to carry out the Inspection as previous years. Clerk will send off Form.
- 10.2 Repairs to slide have been carried out by Peter. The turf which is needed to cover loose soil at the side of the slide will be laid when the weather is more suitable.
- 10.3 Report on Pavilion Meeting held on 2<sup>nd</sup> December, 2014. Cllr Dunford reported that Planning Permission is not required for pitch side barriers and that UFC will have an Open Event before the end of the season to show residents their proposals. Dog fouling is still a big problem and more posters will be put up asking dog walkers to pick up after their dog. UFC are still recovering financially from the fire at the Shooting Lodge, but have nearly paid off all their debts. The seat in memory of David Plumb will hopefully soon be sited at the Recreation Ground.

**11. Upham Primary School:** Cllr Harris said that there was nothing to report.

**12. The Village Hall:** Cllr Ashe reported that the lights outside of the Hall had to be repaired as they had been shot at by air gun pellets.

**13. Parish Magazine Report:** Clerk will submit.

## **14. Finance:**

- 14.1 Financial reports for December, 2014 and January, 2015 (circulated). These were noted.
- 14.2 Report on Precept Meeting – 26<sup>th</sup> November and agree Precept for 2015/16. After discussing the financial requirements for the 2015/16 year it was agreed to raise the Precept by £1,000 from £18,000 to £19,000 as the Parish Lengthsman costs would need to be included in the Budget requirements. Cllr Beloe proposed £19,000 and Cllr Harris seconded this proposal. All Councillors present agreed.
- 14.3 NALC Clerk's Pay Review – 1.1.15. Clerk's Pay Review proposed by NALC would be an increase of £2.72 per week. Cllr Beloe proposed that this be accepted. Cllr Dunford seconded this proposal. All Councillors present were in agreement. The increase will commence on 1<sup>st</sup> January, 2015.

## **15. Items for Future Consideration at next Meeting:**

- 15.1 Cllr Green asked if the Pavilion could be hired out for Children's Birthday Parties. Cllr Dunford replied saying that when the Pavilion was built it was not to be used in competition with the Village Hall as they did not wish to take bookings away from the Hall. However, as Cllr Green stated it is a very different

building and would cater for different activities. Councillors agreed that Cllr Ashe would ask the views of the Hall Committee before the matter was considered further.

**16. Dates of Future Meetings:** Monday 23<sup>rd</sup> February, 2015; Monday 23<sup>rd</sup> March, 2015; Monday 27<sup>th</sup> April, 2015 (APM & PC); Monday 18<sup>th</sup> May, 2015; Monday 22<sup>nd</sup> June, 2015; Monday 27<sup>th</sup> July, 2015; Monday 28<sup>th</sup> September, 2015; Monday 26<sup>th</sup> October, 2015; Monday 16<sup>th</sup> November, 2015.

**17. THERE BEING NO FURTHER BUSINESS THE VICE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.20 p.m.**