

# UPHAM PARISH COUNCIL

## The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 25th September, 2017 in Upham Village Hall at 7.30 p.m.

**MEMBERS PRESENT:** Cllr Ashe (Chairman), Cllr Dunford, Cllr Dukes, Cllr LeMay and Cllr Flaherty.

**IN ATTENDANCE:** Mrs A Collins (Clerk), County Councillor Humby and 5 parishioners.

1. **Apologies for Absence:** Apologies were received from Cllr Armstrong, District Councillor Ruffell and District Councillor Thacker.
2. **The Minutes of the Meetings held on Monday 24<sup>th</sup> July, 2017 and 14<sup>th</sup> August, 2017 were agreed and signed as correct records.**
3. **Declarations of Interests under the Code of Conduct.** There were no Declarations of Interest made.
4. **Matters Arising:**
  - 4.1 Highways Report – Cllr Dukes/Cllr Flaherty/Clerk. Cllr Flaherty reported that some pot holes have been filled in, but there is still a deep trench in the side of Upham Street outside of West Hall. The finger post has been repaired. Cllr Dunford said that the pot hole outside of Appletree Cottage is coming out again. Drews Cottage a response from Lisa was read out about the removal of the metal bars. A request for comments from UPC regarding additional nameplates on country lanes from WCC was received. Councillors agreed that it was not necessary to put signs up on all the lanes, but if there was a particular lane then we would discuss it.
  - 4.2 Report on Meeting with George Hollingbery MP on 8.9.17 – Cllr Ashe/Cllr Dukes. Cllr Dukes reported that it was a constructive Meeting and it was a way in which all parishes could pull ideas together. George was happy to represent the parishes at a higher level as and when required.
  - 4.3 Meeting with Tree Surgeon – Cllr LeMay has met with a Tree Surgeon and he said that the trees around the Pond near to the flint wall are causing damage to the wall. He suggested that the best way would be to pollard the trees, or possibly take them down. Cllr Ashe will take a look at the trees and the issue will be discussed again. The cost to pollard will be around £1,500.
  - 4.4 Report on Highways Meeting held on 11.9.17 with SDNP representatives & HCC response re Sciviers Lane. Cllr Dukes reported that the Meeting with SDNP had been productive and although Upham would be in competition with other villages wanting to be part of the Pilot Scheme it is hoped that Upham stands a good chance of getting chosen. Cllr Ashe read out the response from CC Humby regarding our Consultation response to Sciviers Lane improvements. CC Humby wanted the Clerk to send him a copy of the original response as what was read out did not reflect the response from UPC. A resident present said that the post that Lisa had put in to stop vehicles from parking on the grass at the end of Sciviers Lane had been removed by BT. Clerk will contact Lisa again as she was going to put a permanent marker post in.
  - 4.5 Torbay Farm – Affordable homes allocated, Section 106 signed. All the affordable homes have now been allocated to residents who have an Upham connection and Councillors are pleased with the outcome. The 2 Part-buy houses have also been allocated. The Section 106 has been signed, but it might be amended to include Sovereign Housing as WCC felt that this was appropriate as they did own some of the houses. If an Amendment is required to be signed then UPC are happy to sign it. Clerk has arranged a visit for Councillors on Monday 2<sup>nd</sup> October at 10.00 a.m. to see a rented property and then at 10.30 a.m. to view a Part-buy property. A further visit will be arranged for previous Parish Councillors who would like to visit. Clerk will also ask if there is to be some form of Opening Event when the development is completed. Cllr Ashe will ask about the sum of money which was promised to Upham Parish Council once the first house was occupied.
  - 4.6 End of World War One Celebrations in Upham – Cllr Dunford has been in touch with various organisations and will report back once she has more information. It was suggested that perhaps photographs showing Upham as it was and as it is now might be an attraction.

- 4.7 Meeting with Julie Pinnock – Cllr Ashe/Cllr Dukes. Now that the holiday period is over it is hoped that a Meeting can be arranged shortly.
- 4.8 Response from HCC regarding maintenance of Slash Pond. Clerk read out a response stating that HCC would not be able to provide any finance towards the maintenance of the Pond as it costs little to maintain at the present time. However, they are happy for UPC to maintain it, but HCC would need to keep ownership of the Pond. Councillors agreed that they would apply for a Cultivation Licence so that maintenance could be carried out as the Pond looks untidy when left. HCC have agreed to waive the charges for the Licence.
- 4.9 Response from HCC regarding fence in Upham Street. A reply has been received stating that although the new fencing has been put on HCC land outside of Ecoloy Cottage in Upham Street HCC are happy for it to stay there, but the owners will be informed that if there is an accident in which the fence is the cause, then they will be liable for any insurance claim. Councillors agreed that provided the owners know that they will be liable and there is no safety issue then the fence can stay in situ. Clerk will respond to HCC.
- 4.10 Update on Broadband in Upham – Cllr Ashe. Cllr Ashe and Cllr LeMay had meet with Shaun Dale from Openreach earlier in the day and it appears that most Upham residents will get a better broadband service later in October, 2017. It was agreed that a Public Meeting will be held at the end of October to inform residents and give them the opportunity to ask questions to Openreach. Clerk will organise a Public Meeting.
- 4.11 Response from SDNP regarding CIL Funding for Upham parish. Clerk read out a response from SDNP stating that we had potentially £7,560, in the Fund at the moment, although the SDNP has not yet received this money and UPC would not receive the total amount in one go.
- 5. Public Participation items by invitation of the Chairman.** A resident present said that repairs to Sciviers Lane were carried out on Saturday morning at 7.00 a.m. An offer was also made for a memorial seat at the end of Sciviers Lane on the grass area once the impending highways work was completed for Torbay Farm. The resident was thanked for her kind offer.
- 6. Neighbourhood Watch/Community Safety:**
- 6.1 Neighbourhood Watch Report. No Report was available. It was pointed out that perhaps a NHW Co-ordinator would be needed for the Torbay Farm area.
- 7. City and County Reports:**
- 7.1 HCC – CC R Humby. In his HCC Report CC Humby said that he has arranged a visit for 3 Clerks to attend the HCC Highways Department to see how pot holes and other highways work is monitored and recorded. He also said about the Executives’ Members Decision Day and the savings which will have to be made. School crossing patrols, recycling centres and Bus concessions appear to be the most vulnerable at the moment. He explained how difficult it was to make decisions when adult social care and childrens care costs are so high. Difficult decisions have to be made.
- 7.2 WCC – DC L Ruffell and DC A Thacker. There was no District Council Report.
- 7.3 SDNP – DC A Thacker. There was no SDNP Report.
- 8. Correspondence:**
- 8.1 Planning District Coach Tour – Friday 6<sup>th</sup> October, 2017. Cllr Ashe is willing to attend and report at the next Meeting on his experience.
- 8.2 Upham website proposals. David Bell is in the process of updating the village website. Councillors agreed to discuss the Parish Council part of the website when the School have agreed what they are going to do as this will have a cost impact on our website.
- 8.3 Renewal of CPRE membership 2017/18. All Councillors were in agreement that this should be renewed.

- 8.4 Response to WCC regarding progress of the Upham Parish Plan by OVOV. A summary of the work which has been carried out towards the Actions in the Parish Plan were discussed and a response will be put together by the OVOV Team and sent to WCC. Any Actions from the Parish Council will be sent to OVOV.
- 8.5 SDNP Parish Workshops – circulated via e-mail. Cllr LeMay is now able to attend the Petersfield Workshop. Clerk will inform the SDNP to book a place.
- 8.6 EBC – Local Plan enews update – circulated via e-mail. Cllr Ashe informed Councillors that he is meeting with Graham Tuck this week and will update us on his discussions.
- 8.7 HCC News for Local Councils – circulated via e-mail.
- 8.8 HCC National Highway & Transport Public Satisfaction Survey – Consultation – sent via e-mail.
- 8.9 WCC Parish Connect – September, 2017 – sent via e-mail.
- 8.10 CAB AGM – Monday 9<sup>th</sup> October, 2017 from 6.30 p.m. to 8.00 p.m. Cllr LeMay is hoping to attend.

## **9. Planning:**

### 9.1 PENDING:

- 9.1.1 (SDNP/17/03658/FUL). The Holt, Upham. Conversion of existing redundant agricultural building to a dwelling.
- 9.1.2 (17/01632/FUL). Woolstreet Farm, Winchester Road, Upham. New portal frame barn and store.

### 9.2 NEW:

- 9.2.1 (17/01984/FUL). The Yard, Winchester Road, Upham. The demolition of a metal pole barn and shed, along with the removal of seven containers. The construction of a steel framed building to be used as a workshop/office and general purpose store. Councillors agreed that an objection would be made as Councillors had concerns about the health of the mature oak trees which form the village boundary, along with the size and mass of the proposed building. It was agreed that the view from the National Park and the main road would be compromised and that this size of building is inappropriate in this rural location.
- 9.2.2 (SDNP/17/03949/FUL). 2 Poplar Cottage, Upham Street, Upham. To extend the uses of the building granted in 2006 from “garage, workshop, office and store” to garage, workshop, office and store and holiday accommodation. Councillors agreed that they had no comments to make on this application.
- 9.2.3 (SDNP/17/03948/FUL). Pongside, Upham Street, Upham. Addition of a garden shed to our garden. Councillors had no comments to make on this application.

### 9.3 DECISIONS:

## **10. Recreation and Amenities:**

- 10.1 Play Area painting and maintenance. Cllr Dunford to update. Steve Comley is on holiday at the moment, but will progress with work when he is back.
- 10.2 Heavy duty basketball hoop. No further action has been taken on this item.
- 10.3 Wigwams and antisocial behaviour at Recreation Ground. Clerk has received complaints that the wigwams have been damaged and broken during recent weeks. Drug taking is also suspected of taking place at the Recreation Ground. The Police have been informed and will make visits during the evenings. Clerk reported that she has a person who is willing to come and carry out some hedge laying at the Recreation Ground and he might be able to carry out repairs to the wigwams at the same time. Councillors agreed that this might be a good solution so Clerk will ask him to visit and see what he is able to suggest.
- 10.4 Pavilion Sub Committee Meeting – Tuesday 26<sup>th</sup> September, 2017.

- 10.5 Play Area Inspection – 2018. Councillors agreed to ask WCC to carry out the Annual Inspection. Once the Torbay Farm play area has been handed over to the Parish Council this will be included in the inspections for future years. However, a full Inspection should be carried out before it is handed over.
- 11. Upham Primary School:** Gwyn Halsall was present and said that the School had their Ofsted Inspection on 21<sup>st</sup> June, 2017 and continued to be Good. The KS2 Exams met all Government targets and the Reception Class is full. Cllr Ashe said that some Parish Councillors would be willing to go along to the School and speak about the work of a Parish Councillor. This has been done previously, but those pupils would have now left the School.
- 12. The Village Hall:** No Report available.
- 13. Parish Magazine Report:** Clerk will submit.
- 14. Finance:**
- 14.1 Financial reports for August, 2017 and September, 2017 (circulated).
- 15. Items for Future Consideration at next Meeting:** Pre-Planning Application for The Woodman will be discussed.
- 16. Dates of Future Meetings:** Monday 23<sup>rd</sup> October, 2017; Monday 27<sup>th</sup> November, 2017; No December Meeting. **Agree dates for Meeting for 2018.** It was agreed to hold Meetings on the 4<sup>th</sup> Monday of each month, apart from May (which is a Bank Holiday) when the Meeting will be on the 3<sup>rd</sup> Monday of the month. No Meetings will be held in August and December unless required.
- 17. THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10.00 p.m.**