

UPHAM PARISH COUNCIL

The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 25th March, 2019 in Upham Village Hall at 7.30 p.m.

Before the start of the Meeting Cllr Ashe informed Councillor of the sad death of Cllr Heather Flaherty. Heather will be greatly missed by not only Upham Parish Council, but a lot of residents in Upham. A minute's silence was held in memory of Heather.

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Dukes, Cllr Dunford, Cllr LeMay and Cllr Halsall.

IN ATTENDANCE: Mrs A Collins (Clerk), County Councillor Humby and District Councillor Lumby.

- 1. Apologies for Absence:** Apologies were received from District Councillor Ruffell and District Councillor Huxstep.
- 2. The Minutes of the Meeting held on Monday 25th February, 2019 were agreed and signed as correct.**
- 4. Declarations of Interests under the Code of Conduct.** Cllr LeMay declared an Interest in item 10.2.2. Cllr Ashe declared an Interest in item 5.9 as he does the printing for the Upham Update.
- 5. Matters Arising:**
 - 5.1 Highways Report – Cllr Dukes. Update on highways issues – Cllr Dukes will send through a separate Report. Speed Indicator sign. The SID sign has been ordered and will hopefully arrive this week. Ian Janes from HCC will meet with Cllr Dukes on 3rd April to agree the siting of the SID locations. CC Humby was thanked for approving a County Councillor Grant towards the cost of the sign. CIL Funding bid – Councillors agreed that a bid should be put in for CIL Funding towards the planting alongside the Winchester Road/Mortimers Lane, and other highways improvements, It was agreed that Steve Comley be asked if he would carry out the work which was previously carried out by the BW Parish Lengthsman. Cllr Ashe said that the SDNP are not ready to do the signage yet for the village gateways.
 - 5.2 Trees at Upham Pond – Report on Meeting with Tree Consultant. Cllr Ashe and Cllr LeMay met with the Tree Consultant on 18th March and he advised that taking out some of the large sycamore trees in sequence and planting trees in front of them would be best. Clerk will ask the Consultant for a Report so that we are able to explain to residents why we are taking some trees down. Cllr Ashe will get a meeting together of the Upham Pond Group to take out any saplings and tidy the area up where required.
 - 5.3 Progress of faster broadband in Upham – Cllr Ashe and Cllr LeMay reported that a Community Group has been formed and funds are being raised by the community. A Bank Account has been opened for Community Projects and money has been paid into this Account ready to hand over the funds to HCC at the appropriate time. Cllr Ashe has asked for a timeframe so that we can see that the work is carried out on time. No response has been received yet from Glen Peacey so CC Humby will chase up a response.
 - 5.4 Update on ADD regarding EBC plans – Cllr Ashe/Cllr LeMay. A letter has just been put on the website from the Inspector asking for more detailed information. Cllr LeMay will forward this onto Councillors after the Meeting.
 - 5.5 Tidying up of land behind the bus stop. Clerk has received an enquiry from a volunteer conservation Group who might be willing to help with this sort of project. Once a project has been agreed we will ask this Group if they would like to be involved. Cllr Ashe will get in touch with the Dragon Fly Society and a CIL Bid could be put in for this Project with the SDNP. Cllr Ashe will try and put an application together.
 - 5.6 Updating of village website. A Working Group has been set up with Cllr Halsall leading. The first Meeting is to be on Monday 8th April. Cllr Ashe and the Clerk will be attending along with Mike Elliott and Eve Croucher.

- 5.7 Updating of Village Design Statement. Cllr Ashe will ask Richard Green if he is able to help, and a Group will be Formed, as it is important that we get the VDS updated so that it can be used as a supplementary Planning Document. Cllr Ashe will also get in touch with Chris Paterson from SDNP.
- 5.8 Grants from SDNP for consideration – any views from Councillors. Councillors agreed that a Grant should be applied for towards a Project which we would like to move forward.
- 5.9 Review Upham Parish Plan – Meeting 18th March, 2019 – Report by Cllr Halsall. Cllr Halsall said that the Meeting had gone well and was productive. It was agreed that various groups would follow up on traffic/roads, community, environment, fitness training and communication. Cllr Halsall asked about recycling plastics like they do at Sainsburys in Badger Farm. CC Humby spoke about a Conference he was attending and Councillors agreed to find out more before taking this any further at the moment. Cllr LeMay said that the Upham Bandits Youth Club is still running, although the older youngsters do not attend as they would prefer a fitness or boot camp type of Group. Councillors also agreed to write off the deficit from the Upham Update. The sponsorship per copy has now gone up to cover the future cost.
- 5.10 Village Litter Pick – Cllr Halsall has advertised the Event and has various residents litter picking in specific areas of Upham village. A reminder will go onto comms.hub to see if there are any more volunteers.
- 5.11 Report on Planning Forum – 5th March, 2019 – Cllr Ashe and the Clerk attended. The main topics for discussion were the Peter Lerner’s Review Report of the planning service and how we move forward, and whether we pursue a Parish Charter. Enforcement issues took up a large part of the Forum.
- 5.12 Report on Winchester Local Plan Workshop – Cllr Ashe and Cllr Halsall along with the Clerk attended. The main topic was the 2036 Winchester Local Plan. More details will become available as the Plan progresses.
- 5.13 HCC Highways Workshop Report – Cllr Dukes attended and reported that she had found it interesting and the slides are going to be sent onto Parish Councils soon. Cllr Dukes saw the new dragon patcher and was very impressed as it is a one-man operation and can repair many pot holes quicker. HCC Highways are now going to let Parish Councils know when roads are going to be closed – which will be very helpful. Complaints have been received about signs being left behind after work is completed. CC Humby said that this problem has now been addressed. Cllr Dukes said that after listening to the statistics she felt that it was even more important to consider houses being built near to the railway line in the Eastleigh Local Plan to save congestion on the local roads.
- 5.14 Southern Parishes Meeting Report – Cllr Dunford and the Clerk attended on 18th March in Owslebury. Paul Spencer was the main speaker and he talked about the Winchester Business Improvement District. Mike Evans informed members of the Parish Charter and the WCC Parish and Town Councils Meeting held on 5.3.19. The 2036 Local Plan and the strategic gaps and fly tipping were also discussed. The next Meeting will be on 20th May.
- 5.15 WW2 Commemorations – Cllr Dunford said that she will start organising this after Easter.
- 5.16 Emergency Plan for Upham. Councillors agreed that this item should be left until after the Elections to see if there is a Councillor who will lead this. Cllr Dunford offered to be the second contact even though she will not be a Parish Councillor.
- 5.17 Drainage at Torbay Farm development. It was agreed that the Clerk should write to Bargate and ask for the SUDS system Management Plan. There might also be useful information on the Discharge Planning consent.
- 5.18 Slash Pond. Paul Swanwick has informed the Clerk that some land behind the pond has been cleared and a quote is being sought by the landowner for a fence. Planting along the bank was discussed and it was suggested that this should be done now rather than when the railings are repaired. Thanks will be given to Paul and his team for all their hard work at Slash Pond.
- 6. Public Participation items by invitation of the Chairman.** There were no parishioners present.
- 7. Neighbourhood Watch/Community Safety:**
- 7.1 Neighbourhood Watch Report. Information has been circulated throughout the month as it is received. At the

OVOV/Parish Council Meeting Eve Croucher offered to take over the Neighbourhood Watch co-ordination for Upham. The next Meeting is in May and after that date it is hoped that Eve will be able to keep the residents and Parish Council informed.

8. City and County Reports:

- 8.1 HCC – CC Humby informed Councillors that he is going to the House of Commons on 26th March to discuss local issues and funding. He is also attending a Plastics Conference. After receiving letters from pupils at Purbrook School he has arranged for them to visit the House of Commons to talk about plastic recycling. CC Humby then informed Councillors about the highway contingency plans for the area if there is a no-deal Brexit.
- 8.2 WCC – DC Ruffell and DC Lumby. A District Council Report is attached to these Minutes. Items included within the Report concern the Gypsy and Traveller DPD which has been adopted by WCC on 28th February, the new Leisure Centre in Winchester is underway, the District Litter clean up, WCC Code of Conduct, the Handyman Scheme, the Tenant satisfaction survey 2019 and the Council Tax freeze which has been approved. At the end of his Report DC Lumby informed Councillors of the recent crime incidents in the area.
- 8.3 SDNP – DC Huxstep if anything to report.

9. Correspondence:

- 9.1 Enforcement enquiry response. Clerk read out the response from the Enforcement Officer and the case is now closed.
- 9.2 Adoption of Winchester District Gypsy & Traveller Development Plan Document. This was noted.
- 9.3 Letter from HALC confirming appointment of new Chief Executive. This was noted.
- 9.4 Clerk reminded Councillors and residents to complete their Nomination for Election Forms and get them back to her by Sunday 31st March so that she can take them to Winchester on Monday 1st April. A reminder will go onto comms.hub asking if any resident would like to join the Parish Council.
- 9.5 Clerk read out an e-mail from a Conservation volunteering group. Councillors agreed that we should get in touch with this group when we are in a position to offer some work for them to carry out.
- 9.6 Briefing Note – Southampton to London Pipeline Project. This was circulated to Councillors and noted.
- 9.7 Parish Connect – March, 2019. Sent via e-mail to Councillors.

10. Planning:

10.1 PENDING:

- 10.1.1 (SDNP/18/05305/FUL). Upham Farm, Upham Street, Upham. Proposed relocation of access gate.
- 10.1.2 (SDNP/18/05938/HOUS). Herdsman Cottage, Woodcote Farm Lane, Upham. Retention, alteration and extension of existing outbuilding.
- 10.1.3 (SDNP/19/00140/FUL). Lower Upham Post Office and Stores, Winchester Road, Upham. Proposed development of four 1 bedroom flats.
- 10.1.4 (19/00265/FUL). Land adjacent to Laurel Cottage, Alma Lane, Upham. Barn building.

10.2 NEW:

- 10.2.1 (19/00493/FUL). Stables opposite The Big Muddy Farm, Alma Lane, Upham. Replacement stable block and gypsy and traveller caravan site consisting of 1 no. mobile home, 1 no. touring caravan and associated works (resubmission of 18/01283/FUL). Councillors agreed that there was no difference in this application to the previous one and therefore the same Objection would be sent. The Gypsy and Traveller DPD has also been

approved since the previous application which will be added to the Objection as it was agreed that this document reaffirms our objection.

10.2.2 (SDNP/19/01305/LDE). Newlyn Farm, Stakes Lane, Upham. Lifting of Condition 4 of Planning Permission 03/02871/FUL which requires that “the occupation of the dwelling shall be limited to a person solely or mainly working, or last working, in the locality in agricultural or in forestry or a widow or widower of such a person, and to any resident dependents”. Councillors agreed that they had no comments to make on this application and it would be left to the Legal Department at WCC.

10.3 DECISIONS:

10.3.1 (SDNP/18/04145/FUL). 1 Elm Crescent. Proposed new dwelling. **Refused.**

10.3.2 (SDNP/19/00183/HOUS). Spencer Cottage, Upham Street, Upham. Conversion and extension of part of outbuilding to provide a residential annexe. **Approved.**

10.3.3 (SDNP/18/06013/HOUS). Rainbow Cottage, Upham Street, Upham. Single storey rear extension, front porch canopy and some elevational alterations. **Approved.**

An enforcement enquiry from the previous Meeting has been followed up and a case reference has been allocated.

11. Recreation and Amenities:

11.1 Play Area painting and maintenance. Cllr Dunford said that she had no further update. Clerk has circulated the Play Area Inspection Report. There were no major safety concerns, but some minor concerns which will be addressed. Clerk said that Steve Comley is now able to carry out the work as he has recently been able to purchase tools which were stolen. Clerk will ask Steve to get in touch with Cllr Dunford to view the areas which need attention. Cllr Dunford will ask Trevor Scott if he knows who planted the ash tree next to the seat.

11.2 Pavilion Meeting Report – Cllr Dunford reported that the Pavilion Meeting was held on 26.2.19 and items discussed were the play area equipment and maintenance, the WW1 Football March, carpentry work required on the Pavilion, pitch renovation work which is completed, the new carpet has been laid and a Report was given by UFC.

11.3 Grant for new piece of play equipment. Cllr Dunford said that Judith Carrie is looking at various pieces of equipment with the new Committee.

11.4 New Playground Committee. A new Committee has been formed and they have met for their first Meeting. It is hoped that new residents will come onto the playground inspection rota from this Committee.

12. Upham Primary School: There was no Report available.

13. The Village Hall: Recycling – Clerk wrote to the Management Committee regarding putting some form of recycling in the Hall car park. The response was that they have considered various requests in the past, but have turned them down. They do not wish to attract further traffic in the car park. Councillors agreed that after the Elections it would be beneficial to have a Councillor on the Hall Committee.

14. Parish Magazine Report: Clerk will submit.

15. Finance:

15.1 Financial report for March, 2019 (circulated). This was noted. Cllr Ashe suggested putting a piece into the Upham Update after the end of the financial year to show how the precept is spent.

16. Items for Future Consideration at next Meeting: Any issues for the Annual Parish Meeting. Councillors agreed that Reports on the progress of ADD and the Upham Broadband would be of interest to residents. Cllr Ashe suggested asking John Lauwerys if he would speak on ADD. This was agreed.

17. Dates of Future Meetings: Monday 29th April, 2019 (Annual Parish Meeting);

Monday 20th May, 2019; Monday 24th June, 2019; Monday 22nd July, 2019; No Meeting during August; Monday 23rd September, 2019; Monday 28th October, 2019; Monday 25th November, 2019; No Meeting during December.

18. **THERE BEING NO FURTHER BUSINESS THE CHAIRMAN REMINDED COUNCILLORS THAT THE ANNUAL PARISH MEETING WOULD COMMENCE AT 7.00 p.m. WHICH WILL BE FOLLOWED BY THE MONTHLY PARISH COUNCIL MEETING. HE THEN DECLARED THE MEETING CLOSED AT 10.30 p.m.**