

UPHAM PARISH COUNCIL

The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 25th February, 2019 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Dukes, Cllr Dunford, Cllr LeMay and Cllr Halsall.

IN ATTENDANCE: Mrs A Collins (Clerk), County Councillor Humby, District Councillor Ruffell and 3 parishioners.

1. **Apologies for Absence:** Apologies were received from Cllr Flaherty and District Councillor Lumby.
2. **The Minutes of the Meeting held on Monday 28th January, 2019 were agreed and signed as correct.**
4. **Declarations of Interests under the Code of Conduct.** Cllr LeMay declared an Interest in item 5.2.
5. **Matters Arising:**
 - 5.1 Highways Report – Cllr Dukes – Update on highways issues. Speed Indicator sign. Strip counter. CIL Funding bid. Cllr Dukes reported that she has met with Durley PC regarding a SID sign and Councillors agreed that one should be purchased. Clerk will apply for a County Councillor Grant towards the cost. Steve Comley will clear the signs in the village of vegetation. Cllr Dukes will put together a CIL Funding bid to put forward and find out which CIL Fund we should be applying for. Cllr Ashe suggested that as the SID sign would count the number of vehicles a strip counter would not be required. Councillors agreed with this and it was agreed that we should not order a strip counter at the moment. Cllr Ashe will speak to the Traffic Engineer to clarify. Cllr Dukes, Cllr Ashe and Roy Kimble met with Andy Smith and Steve Woodward from HCC to discuss ways of improving the Winchester Road and Mortimers Lane junction. Cllr Dukes will send through a Report of the Meeting which was positive. Reflectors were missing on the signs at the end of Mortimers Lane so these will be put on as a matter of urgency. The pot hole outside of Appletree Cottage has come out again. Clerk will e-mail CC Humby as this pot hole keeps on coming out after being repaired. The bus shelter opposite the former Shop will need to be cleared of vegetation. Clerk will ask Steve Comley to do this.
 - 5.2 Trees at Upham Pond – Clerk has been in touch with tree consultant and Councillors agreed that they would meet him on the site. Cllr Ashe and Cllr LeMay will meet with the consultant. Clerk will confirm a date and time.
 - 5.3 Siting of WW1 commemoration seat – Cllr Dunford reported that it has been agreed that the memorial seat can be placed in Upham Churchyard in the position we requested at the Meeting. Councillors were pleased that this issue has been resolved. Clerk asked that Cllr Dunford makes sure that the seat is insured with the PCC as she has not insured it under the Parish Council insurance.
 - 5.4 Progress of faster broadband in Upham – Cllr Ashe/Cllr LeMay reported that a successful Public Meeting had been held to see what interest there was in putting together a Community Match Funding bid. A Working Party has now been set up and residents have been asked to pledge money so that a bid can be put together. Upham Parish Council are not allowed to put in any funds towards this Project as the funding has to come from the community, however Parish Councillors fully support the Project.
 - 5.5 Update on ADD regarding EBC plans – Cllr Ashe informed Councillors that there is a delay due to a new Inspector taking over the case. He said that a Meeting with HCC Highways would be useful – CC Humby is happy to arrange this with Cllr Ashe.
 - 5.6 Tidying up of land behind the bus stop. Clerk has received a response from the owners and they are happy for us to go ahead with a plan. Cllr Ashe suggested that once we have a plan we should inform the owners, and discuss our plans with them before any work commences. This was agreed.
 - 5.7 Updating of village website. Clerk read out a quote from e-mango to compile a website. Councillors agreed that further investigations need to be made. A Working Group might need to be set up to investigate the way in which it could operate. Mike Elliott is willing to help. Cllr Halsall will take the lead.

- 5.8 Updating of Village Design Statement. Meeting with Jenny Nell. DC Ruffell said that it might be better to meet with Chris Patterson from the SDNP. This item will be put on hold for the moment until Richard Green is able to help.
- 5.9 Grants from SDNP for consideration – any views from Councillors. Suggestions put forward were the tidying up of the area behind the bus stop and a plaque for the observation post at the top of Upham Recreation Ground. Cllr Ashe will draw up some ideas for the land behind the bus stop and Cllr LeMay/Cllr Ashe will investigate ideas for the plaque. A stile/kissing gate was also suggested on one of the footpaths – Paul Swanwick will be asked about this proposal.
- 5.10 Review Upham Parish Plan – Meeting 18th March, 2019 at 7.30 p.m. This was noted. All Councillors are invited to attend with OVOV.
- 5.11 Village Litter Pick – Cllr Halsall confirmed that the Village Litter Pick will be held on Tuesday 2nd April, 2019. Clerk will inform HCC so that the black bin bags can be collected from Upham Recreation Ground after 2nd April. Cllr Flaherty has the equipment required and this will be collected nearer the time.
- 5.12 Village Event to welcome new residents. Councillors agreed that this item should be taken off the Agenda.

6. Public Participation items by invitation of the Chairman.

Some residents have complained about the granite stone outside of Pond Cottage as it is not in keeping with the rural character of Upham and not for a Listed Building. Clerk will ask the Enforcement Team to visit.

A resident brought to the attention of Councillors that an entrance has been made in between Woolstreet Farm and The Lodge. There is also a number of buildings being erected. Clerk will check with BWPC to see if they have reported this to the Enforcement Team. If they have not, then the Clerk will ask them to investigate to see if Planning Permission is required.

7. Neighbourhood Watch/Community Safety:

- 7.1 Neighbourhood Watch Report. Cllr Dukes has circulated any information received. Cllr Ashe asked who is now co-ordinating the Neighbourhood Watch in Upham. It appears that no-one is leading this now that Tim Garlick has left. It was agreed that this should be discussed at the Parish Plan Meeting on 18th March.

8. City and County Reports:

- 8.1 HCC – CC Humby. CC Humby informed Councillors that Full Council had their Budget Setting Meeting recently and the Council Tax will increase by 3% to cover the cost. Adult social care and children's services cost a huge amount of the Budget. Cllr Roy Perry has resigned as Leader of HCC. He also reported that 2 new dragon patchers have been ordered – one is based in Bishops Waltham.
- 8.2 WCC – DC Ruffell and DC Lumby. The District Councillors' Report is attached to these Minutes.
- 8.3 SDNP – DC Huxstep if anything to report. There was no Report required.

9. Correspondence:

- 9.1 Parish Survey on Grounds Maintenance, Street Cleaning, Waste & Recycling. This was discussed and will be completed by the Clerk.
- 9.2 Invitation to Winchester Local Plan 2036 Workshop. Cllr Ashe and Cllr Halsall will be attending. It was also noted that a HCC Highways Meeting will be held on the same evening – Wednesday 13th March. Cllr Dukes will attend that Meeting. CC Humby and DC Ruffell will ask if similar Meetings could be planned on different dates in future so that Parish Councillors are able to attend both events if they wish.
- 9.3 Parish Council Elections – 2nd May, 2019. This was noted and Clerk had Nomination Forms available if anyone wished to apply. Notices have been placed on the village noticeboards and on the website.

9.4 Planning Forum – 5th March, 2019. Cllr Ashe will attend.

9.5 Complaint regarding dogs off the lead. Clerk received a telephone call from a resident who had a small dog who was attacked whilst on the footpath by another dog off a lead. This is not the first time this has happened. Councillors agreed that dog owners should be responsible for their dog and it should only be off a lead if the owner has total control. Clerk will put a note in the Report and perhaps we can look into putting a notice on the website/noticeboards to dog owners. It was also agreed that dog owners should keep to the footpaths and not wander across fields. This item will be put on the Agenda for the Parish Plan/OVOV Meeting on 18th March to discuss.

10. Planning:

10.1 PENDING:

10.1.1 (SDNP/18/04145/FUL). 1 Elm Crescent. Proposed new dwelling. A street scene has now been supplied and the Clerk was asked by the Planning Officer if we had any further comments to make. Councillors agreed that the street scene which was provided was not sufficient as it did not show the street scene from Upham Street. As this new development is in an elevated position Councillors agreed that a more detailed street scene was required to make a comment.

10.1.2 (SDNP/18/05305/FUL). Upham Farm, Upham Street, Upham. Proposed relocation of access gate.

10.1.3 (SDNP/18/05938/HOUS). Herdsman Cottage, Woodcote Farm Lane, Upham. Retention, alteration and extension of existing outbuilding.

10.1.4 (SDNP/18/06013/HOUS). Rainbow Cottage, Upham Street, Upham. Single storey rear extension, front porch canopy and some elevational alterations.

10.1.5 (SDNP/19/00183/HOUS). Spencer Cottage, Upham Street, Upham. Conversion and extension of part of outbuilding to provide a residential annexe.

10.2 NEW:

10.2.1 (19/00265/FUL). Land adjacent to Laurel Cottage, Alma Lane, Upham. Barn building. Councillors agreed that they had no comments to make on this application.

10.2.2 (SDNP/19/00140/FUL). Lower Upham Post Office and Stores, Winchester Road, Upham. Proposed development of four 1 bedroom flats. Councillors agreed that they would object to this application as it stands. Councillors had no objection to the principle of smaller residential units, but feel that putting four flats is too dense and over-development of the site. The parking spaces are very tight and it was felt that parking space 3 was unusable. Parking should be a priority as it would be too dangerous to reverse out onto the busy main Winchester Road. Councillors also agreed that there is a lack of amenity space for 4 units.

10.2.3 It was also agreed that the comments made at the Woodman Hearing should go through to the Appeal. Clerk will send these on.

10.3 DECISIONS:

10.3.1 (SDNP/18/06154/HOUS). Church Cottage, Church Street, Upham. Demolition of existing garage to be replaced by summer house/store built on the same base. **Approved.**

10.3.2 (18/02717/FUL). Barndown Farm, Alma Lane, Upham. Demolition of existing storage building. Replacement building to provide open fronted tractor/implement store. New workshop, gym and WC. **Approved.**

10.3.3 (SDNP/18/04905/HOUS). The Old Fir Tree, Upham Street, Upham. To erect electric driveway gates, with post and rail fencing. Existing driveway will have Cotswold shingle 20mm spread over. At rear of drive a small retaining wall will be constructed. Listed Building Grade II. **Approved.** Councillors were disappointed that revised plans which had been sent in by the applicant and were not shown to the Parish Council. There is still no

space for a vehicle to get off the road whilst the gates are opening. Councillors felt that this was an important safety issue. CC Humby and DC Ruffell will look into why HCC Highways did not have any concerns.

11. Recreation and Amenities:

- 11.1 Play Area painting and maintenance. Cllr Dunford reported that Steve Comley has not completed the painting yet and a new Playground Committee will meet on 13th March. A tree has been planted near to the seat and no-one seems to know who planted it.
- 11.2 Pavilion Meeting confirmed for Tuesday 26th February, 2019 at 7.00 p.m. Clerk confirmed that Ian from I & I Carpentry is happy to meet the Committee at 6.30 p.m. to talk about the work needed at the Pavilion. A decision can then be made at the Pavilion Meeting.
- 11.3 Grant for new piece of play equipment. Clerk had applied for funding from the HCC Parish Council Grant, but received an e-mail stating that this was not a suitable project. Clerk suggested going for a Lottery Grant "Awards for All" for £10,000 as this might be an easier way to get funding.
- 11.4 A rota for the Play Area Inspections was agreed for March, 2019 by Parish Councillors.

12. Upham Primary School: There was no Report available.

13. The Village Hall: Councillors asked if recycling had been considered at the Hall. Clerk will ask Martin Danby.

14. Parish Magazine Report: Clerk will submit.

15. Finance:

15.1 Financial report for February, 2019 (circulated). This was noted.

16. Items for Future Consideration at next Meeting: WW2 Commemorations – Cllr Dunford. Cllr Halsall said that Cllr Flaherty is completing the Emergency Plan for Upham. Drainage at Torbay Farm to be reviewed.

17. Dates of Future Meetings: Monday 25th March, 2018; Monday 29th April, 2019 (Annual Parish Meeting); Monday 20th May, 2019; Monday 24th June, 2019; Monday 22nd July, 2019; No Meeting during August; Monday 23rd September, 2019; Monday 28th October, 2019; Monday 25th November, 2019; No Meeting during December.

18. THERE BEING NO FUTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10.30 p.m.