

UPHAM PARISH COUNCIL

The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 25th November, 2019 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Halsall (Chair), Cllr Ashe, Cllr LeMay, Cllr Snowdon and Cllr Dalley.

IN ATTENDANCE: Mrs A Collins (Clerk), District Councillor Lumby and 1 parishioner.

1. **Apologies for Absence:** Apologies were received from Cllr Croucher, County Councillor Humby and District Councillor Ruffell.
2. **The Minutes of the Meeting held on Monday 28th October, 2019 were agreed and signed as correct,**
3. **Declarations of Interests under the Code of Conduct.** There were no Declarations of Interest made.
4. **Matters Arising:**
 - 4.1 Highways Report – Cllr Snowdon/Cllr Dalley to report. Highways Meeting (7.11.19). Village Entry Signs. A Meeting was held on 7.11.19 with UPC and OVOV representative to discuss the signage/road markings/landscaping improvements along the Winchester Road. The bus shelters were also viewed, and it is hoped that these can be replaced as part of the highways improvements. Cllr Snowdon reported that the new signs are being put up and the final locations for the SID sign have been agreed in principle. We are just waiting for the Licence before we can install the SID sign in 3 of the locations. It is anticipated that the other 3 locations will be available to use by the end of January. Cllr Snowdon has drawn up a rota for the SID signs. Cllr Snowdon has spoken to Andy Smith at HCC about the £40,000 funding which is to be used for highways work. Cllr Ashe suggested that DWG drawings would be useful to show the layout of the road. Cllr Snowdon proposed that we ask Terraforma to carry out the landscape drawings as they have previously quoted and HCC had no other suggestions of a Contractor. Cllr Halsall seconded this proposal and all Councillors present were in agreement. There have been more accidents at the end of Sciviers Lane – some quite serious. Trevor Scott and Roy (OVOV) will be asked to join the Working Group. Cllr Dalley said that the bus shelter has been tidied up and he has written to WCC asking about the finger post at the end of Sciviers Lane. Cllr Ashe is going to chase Ruth James about the SDNP gateway signs as she did suggest a Meeting.
 - 4.2 Progress of faster broadband in Upham – Cllr Ashe/Cllr LeMay. Cllr Ashe reported that after much discussion it does seem that HCC and BT Openreach are going to provide a faster broadband to Upham, but we do not have the clarification that we need at the moment. Cllr Ashe is going to ask HCC for an official statement on the current situation so that this can go into the Upham Update.
 - 4.3 Update on ADD regarding EBC plans/response from UPC – Cllr Ashe reported that the Inspector’s Hearing has now commenced and it appears to be a good start. Residents who came to the start of the Hearing to show their Objections were thanked and ADD are continuing to put their case to the Inspector over the next few days.
 - 4.4 Drainage at Torbay Farm development. Clerk reported on the response from WCC stating that Bargate are unwilling to erect some fencing alongside the ditch which is next to the play area. Also, the Play Area Inspection Report was two years out of date, so the Clerk has requested a more recent Report. Complaints are still being received about the flooding of gardens and concern is expressed about the maintenance of the SUDS. Councillors wished to know what measures are being taken by the Management Company, and whether they have a 5 year maintenance period imposed in their planning conditions. DC Lumby will speak to the Planning Department.
 - 4.5 WCC Local Councils Conference – (19.11.19) – Cllr Halsall and the Clerk attended this Conference and the main topics discussed were the new Council Plan, Budget proposals, Climate Emergency and the Planning Enforcement Policy. The Parish Charter was also moving forwards and then general discussion followed. The next Conference will be on 16th June, 2020.

- 4.6 Grants from SDNP. Clerk reported that we had received the CIL money from the Fund which Upham is entitled to, but we have not applied for any CIL Funding from the larger pot. It was agreed that we should look at this Fund for getting funding for the bus shelter replacements, or the wet woodland area.
- 4.7 SDNP Workshop – 29.10.19. Cllr Halsall, Cllr Dalley and Cllr LeMay attended this Workshop. The main topic was to evaluate planning after the Glover Review of the SDNP. It the Plan fit for purpose. The value of a Neighbourhood Plan was also discussed.
- 4.8 Trees at Upham Pond – Update from Pond Working Group – Cllr Ashe will apply for an Application to remove any trees which need to be taken down. It was suggested that trees from the Woodland Trust could be planted as a replacement. It was felt that there should be no more than 3 trees planted.
- 4.9 Wet Woodland Update and Ecology Study – Cllr Dalley had nothing to report on this at the moment.
- 4.10 Updating of village website – Cllr Halsall said that agreement has been reached on the design of the pages for each organisation and the front page. Once Cllr Croucher is back, a short Meeting will be held to make any final comments.
- 4.11 Updating of Village Design Statement. Cllr Ashe said that Richard Green has put together some thoughts, and after a Meeting with Richard and Cllr Halsall it seems that a Working Group should put together a Workshop for residents to attend. Cllr Halsall, Cllr Ashe, Cllr Dalley and Cllr LeMay were willing to form the Working Group. It is hoped that a Workshop can be planned for the New Year.
- 4.12 Emergency Plan for Upham – Cllr Snowdon said that this is now completed, and copies will be sent out to Councillors, WCC and HCC Emergency Planning Officers. An edited version without personal information will go onto the website. Cllr Snowdon asked about the availability of first aid kits at the Pavilion and the Hall. UFC will be asked at the Pavilion Meeting and Cllr Dalley will ask the Hall Committee.
- 4.13 Green Initiatives in Upham – Cllr Halsall reported that the Group have suggested planting trees and hedges in Upham and one site which has been suggested is on the left-hand side at the Recreation Ground. Councillors agreed that this could be viewed at the Recreation Ground Meeting on 3.12.19 and then with UFC at the Pavilion Meeting later that evening. The Woodland Trust are offering small saplings and hedging whips free to parishes. Other sites were also to be considered.
- 4.14 Update on VE Day Commemorations – Cllr LeMay said that preparations are going well and moving forwards. A Band has been booked and research into families who were around during the World War 2 are being sought.
- 4.15 Designs for bike racks – ideas. Councillors agreed that this will be incorporated into the bus shelters if possible.
- 4.16 Planning Training for Councillors – Clerk has been chasing for a date. The Chairman of HALC is now following this up as it has taken so long. Cllr Halsall said that the SDNP are also going to offer Planning Training in the New Year for Councillors. Clerk will continue to chase for a date from HALC.

5. City and County Reports: (We will hear these Reports after item 4.7).

- 5.1 HCC – CC Humby. There was no Report available.
- 5.2 WCC – DC Ruffell and DC Lumby. DC Lumby sent a written Report via e-mail which was circulated to Councillors. This was noted. The main issues were the changes in the bin collections, the General Election, noisy and speeding vehicles, the Council Plan for 2020-25 and Domestic violence and abuse training. Clerk has received e-mails regarding the lack of bin collections in Popes Lane. DC Lumby has investigated and this problem has now been resolved. If any other residents have problems then they should contact WCC via the website. DC Lumby also informed Councillors of the Southampton Airport runway extension Consultation. This will be forwarded to Councillors. If there are any comments then they should be given to the Clerk before 23rd December as the Consultation closes on that date. A question was asked about the provision of grit bins. This is a HCC matter.

6. Public Participation items by invitation of the Chairman. There were no issues raised.

7. Neighbourhood Watch/Community Safety:

- 7.1 Neighbourhood Watch Report. Clerk reported that there has been a break-in to a property along the Winchester Road. Sgt Stuart Gilmore is also retiring from his post in the BW area. Stuart has been involved with parish councils locally for nearly 8 years. Sgt Richard Holland is taking over the role for the BW area.

8. Correspondence:

- 8.1 Winchester District Sports Awards nomination. Councillors agreed that they would like to nominate Roger Cooper as he has done so much for Upham Football Club over many years. Clerk will complete the Nomination Form.
- 8.2 HCC Priority Vegetation Cutting List for 2020-21. Clerk has passed this onto Paul Swanwick, our Footpaths Officer. If he recommends the same footpaths for priority cutting as 2019-20 or would like to adjust the priorities then the Clerk will amend the List to send off to HCC.
- 8.3 Your Hampshire – sent via e-mail. This was noted.
- 8.4 SLP Project Update – Utility Trial Trenching. This was noted.
- 8.5 Southdowns Newsletter – November, 2019. Sent via e-mail. This was noted.
- 8.6 Community Planning Event – 14.11.19 – sent via e-mail. This was noted.
- 8.7 Southdowns National Park – CIL bids 2018-19 and 2019-20. Councillors agreed that we should put a bid together for the bus shelters from the SDNP CIL Fund.

9. Planning:

9.1 PENDING:

- 9.1.1 (APP/L1765/W/19/3229525). 1 Elm Crescent, Upham. Appeal against Refusal to grant planning permission for proposed new dwelling.
- 9.1.2 (SDNP/19/04166/FUL). Lower Upham Post Office and Stores, Winchester Road, Upham. Proposed development of three 1 bedroom flats.
- 9.1.3 (SDNP/19/04887/HOUS). Victoria Cottage, 5 Winchester Road, Upham. Side and rear extension and access alteration.
- 9.1.4 (SDNP/19/04655/HOUS). White Cottage, Upham Street, Upham. Extension and alterations.
- 9.1.5 (SDNP/19/04681/FUL). Rose Tree Cottage, Upham Street, Upham. Proposed extension to roof and conversion of existing studio to create a 3 bedroom detached dwelling with associated car parking and bin and bike storage.
- 9.1.6 (SDNP/19/05146/HOUS – Woodcote Farmhouse, Woodcote Farm Lane, Upham. Construction of outdoor in-ground swimming pool and associated outbuilding to accommodate filtration plant and storage for the pool.

9.2 NEW:

9.3 DECISIONS:

- 9.3.1 (SDNP/19/04223/CND). Meadow View, Rear of Winchester Road, Upham. Variation of condition 16 of approved planning consent SDNP/12/00733/FUL. **Approved.**
- 9.3.2 (SDNP/19/04859/PNTEL). From Mulberry House, Whitehill to Oak Close, Upham. Installation of 8 Poles. **Raise no Objection.**
- 9.3.3 (19/01829/PNACOU). Conversion of timber framed agricultural building to form one single private residential dwelling. Windrush Stables, Sciviers Lane, Upham. **Refused.**

9.3.4 (SDNP/19/04601/ADV). Land adjacent to B2177 Lower Upham. Display of non-illuminated boundary marker. **Approved.**

9.3.5 (SDNP/19/05144/PNTEL). Elm Crescent, Upham. Installation of one Pole. **Approved.**

10. Recreation and Amenities:

10.1 Grant for new piece of play equipment. An Awards for All Grant was applied for on 20th October and it is hoped that we will receive a result at the end of February.

10.2 Investigation on water fountain for side of Pavilion – This will be discussed on 3.12.19. Cllr LeMay said that she is in contact with Castle Water Company regarding the provision of a water meter.

10.3 Playground monitoring – Cllr Halsall. This will be discussed on 3.12.19.

10.4 Pavilion Meeting – 3.12.19.

11. Upham Primary School: There was no Report available.

12. The Village Hall: Cllr Dalley said that the car park has had sleeping policemen installed at various points. At the next Meeting Cllr Dalley will ask about the barrier and access to the Defibrillator as it is making it difficult and dangerous for anyone in an emergency situation to get to the Defibrillator easily.

13. Parish Magazine Report: Clerk will submit.

14. Finance:

14.1 Financial report for November, 2019 (circulated). This was noted.

14.2 Set Budget and agree Precept for 2020-21 financial year. Councillors agreed the Budget for 2020-21 which included expenditure for the forthcoming year, along with a 2.5 hour a week increase for the Clerk to cover additional work and Meetings that are attended. Cllr Halsall proposed a Precept of £27,250. Cllr Dalley seconded this proposal. All Councillors present were in agreement.

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15. Items for Future Consideration at next Meeting: There were no additional items.

16. Dates of Future Meetings: Monday 27th January 2020, Monday 24th February 2020, Monday 23rd March 2020, Monday 27th April 2020 (Annual Parish Meeting & PC Meeting), Monday 18th May 2020, Monday 22nd June 2020, Monday 27th July 2020, No Meeting in August, Monday 28th September 2020, Monday 26th October 2020, Monday 23rd November 2020, No Meeting in December.

17. THERE BEING NO FURTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 9.40 p.m. THE CHAIR THEN WISHED ALL THE COUNCILLORS AND CLERK A HAPPY CHRISTMAS AND NEW YEAR.