

UPHAM PARISH COUNCIL

The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 24th September, 2018 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Dunford, Cllr Dukes, Cllr LeMay and Cllr Flaherty.

IN ATTENDANCE: Mrs A Collins (Clerk), County Councillor Humby, and Councillors welcomed District Councillor Lumby to the Meeting who was recently elected.

1. **Apologies for Absence:** Apologies were received from Cllr Armstrong, District Councillor Ruffell and District Councillor Huxstep.
2. **The Minutes of the Meeting held on Monday 23rd July, 2018 were agreed and signed as correct.**
4. **Declarations of Interests under the Code of Conduct.** There were no Declarations of Interest declared.
5. **Matters Arising:**
 - 5.1 Highways Report – Cllr Dukes/Cllr Flaherty/Clerk. Mortimers Lane junction – responses from residents. Clerk said that she had sent out letters to residents who live near to the Mortimers Lane junction asking for information of accidents etc. To date she has received one response. It was agreed that this will be put into the Upham Update to remind residents to respond. CC Humby will also ask for the HCC/Police records of any incidents on this junction. Strip counter along Upham Street – Cllr Ashe will ask for this to be done now that the holidays are over. It is hoped that a Meeting can be arranged with Andy Shaw and Cllrs Dukes and Flaherty to discuss the main road through Upham. CC Humby suggested that it might be better to hold the Meeting in Winchester. Clerk will e-mail CC Humby with a request. The roadside edges have not been repaired yet outside of West Hall, although the work was to be carried out during the School holidays. Clerk will write again to Kali asking when this work will be done. Cllr Dunford said that grass cutting at Hoyle Close had caused problems during the summer, the Clerk has already contacted WCC regarding this matter. Clerk will ask Steve Comley if he could paint the railings in Shoe Lane.
 - 5.2 Trees at Upham Pond – no update.
 - 5.3 Update on WW1 commemorations – Cllr Dunford/Cllr LeMay. The arrangements are going well and preparations will start after the Youth Club and the Hall will be cleared ready for the next Hall booking at 12.00 noon on the Sunday. The Barn Dance and Exhibition preparations are in hand. Cllr Dunford showed Councillors the bench which is being ordered as a commemoration. It was agreed that the Clerk will apply for a County Councillor Grant for £500 to cover half of the cost. It is hoped that the PCC will cover the other half of the cost. UFC are organising a football match – 1918 style for the Sunday morning.
 - 5.4 Road nameplates in Upham – Cllr Dukes/Cllr Flaherty. Cllr Dukes reported that the name plates for Shoe Lane, Queen Street and Church Street will be ordered and then other name plates will be requested if required.
 - 5.5 Update on Working Party for Slash Pond. The Working Party have asked about replacing/repairing the railings around the Pond. Clerk has written to HCC Highways and the railings are not covered under the Cultivation Licence so HCC will replace them, but as this will not be a high priority it might take some time.
 - 5.6 Progress on broadband in Upham – Cllr LeMay reported that progress is being made on a community funding bid to get match funding. Dermot is asking for feedback through the Upham Update and Councillor wished to thank him for all his hard work on behalf of the village. Conversations are happening and figures are being given, but at the present time more analysis is required to make sure that we get the best deal for Upham residents. It is hoped that a further update will be available for the next Meeting.
 - 5.7 Report on progress of ADD regarding EBC plans – an Objection has been sent. ADD will be commenting on the Objections to the Inspector. The Environment Agency has also objected which is unusual. Councillors agreed that the WCC objection was strong and HCC asked many questions which will hopefully be answered. If answers are not forthcoming then it is hoped that HCC will push for the answers. ADD will need more funding in the future. It

is hoped that a Meeting will be held with George Hollingbery MP with other Parish Councils in the SDNP.

- 5.8 Tidying up of land behind the bus stop – Cllr Ashe said that he hopes to move this item forward for the next Meeting.
 - 5.9 Torbay Farm play area drainage. Meeting with Management Company – we have not been notified yet that all the properties have been sold or occupied. Clerk will write again to ask if the homes are all occupied and if a Management Company has been formed. Ownership of land behind play area – Clerk has been informed that the land behind the play area which contains the ditch and hedge (the “east and south boundary” on the management plan) is, along with all other “non-private landscape areas” is the responsibility of GH Property Management Services. Clerk will write to GH Property Management Services as concern was expressed about how they were going to access the land behind the play area. The shrubs sited in the entrance to Torbay Farm also needs to be discussed with the residents/Management Company.
 - 5.10 Updating of village website. It was agreed to ask who the School are with for their website as it might be cheaper to use the same source.
 - 5.11 SDNP gateway signs. Clerk read out an e-mail from SDNP stating that there is still a delay on the installation of the main route gateway signs due to legal and safety considerations. Until they have a date for these signs, progress on the village gateway signs cannot resume.
 - 5.12 Southern Parishes Meeting (17.9.18) – Cllr Dunford reported that the issues discussed included Affordable housing with Cllr Brook, the Draft Parish Charter with Cllr Evans and HCC Funding. Speedwatch and ACSO/Parish Lengthsman were also discussed. Some Parish Councils were also not happy with the Enforcement at WCC and the way some Officers deal with Parish Councillors. The next Meeting will be on 12th November at Denmead.
 - 5.13 Updating of Village Design Statement. Richard Green has offered to help. A Sub-Committee will be formed to update the Village Design Statement.
- 6. Public Participation items by invitation of the Chairman.** There were no members of the public present.
- 7. Neighbourhood Watch/Community Safety:**
- 7.1 Neighbourhood Watch Report. Cllr Dukes has circulated information as and when it is sent via NHW.
- 8. City and County Reports:**
- 8.1 HCC – CC Humby reported that he is now on the Airport Consultation Committee dealing with the expansion plans for Southampton Airport. The number of planes will double, but will be no larger. Provision is being made for a tunnel under the ground. 2 Dragon patchers have been ordered and will hopefully be in use during the later part of the year. The M.27 will be closed over the weekend for bridge removal. The Redbridge flyover needs major repairs and CC Humby is visiting the bridge via boat shortly. There is a review of the Planning Department as they are short staffed at the moment.
 - 8.2 WCC – DC Ruffell is sending a Report via e-mail. DC Lumby informed Councillors about CIL and 106 Funding which is available.
 - 8.3 SDNP – DC Huxstep if anything to report. There was no Report.
- 9. Correspondence:**
- 9.1 Letter from Royal Mail regarding scam mail. This was noted and will go onto the noticeboard for information.
 - 9.2 District Councillor Elections. DC Thacker has resigned and District Councillor Lumby has been duly Elected.
 - 9.3 Letter of thanks from CAB – Winchester District. This was noted.
 - 9.4 Planning Coach Tour – circulated to Councillors prior to closing date. No Councillors wished to attend.

- 9.5 Insurance Renewal for 2018-19. 3rd year of 3 year Contract. Clerk said that there was an increase of £24.93. All Councillors were in agreement that we renew.
- 9.6 CPRE subscription renewal for 2018-19. Councillors agreed that they would renew their subscription.
- 9.7 Cllr Ashe reported that Cllr Armstrong had spoken to him and said that he would be tendering his resignation as a Parish Councillor. Cllr Armstrong will write a formal letter to the Clerk so that the position can be advertised. Councillors will be very sorry to lose Cllr Armstrong as he has been a great asset to the Council whilst serving as a Councillor for the past 3 years.

10. Planning:

10.1 PENDING:

- 10.1.1 (SDNP/18/03625/NMA). Stroudwood Cottage, Sciviers Lane, Upham. Amendment sought for (SDNP/18/01509/HOU) – Proposing single window in bathroom is separated into two windows.

10.2 NEW:

(SDNP/18/04145/FUL). 1 Elm Crescent. Proposed new dwelling. Councillors agreed that there was insufficient information to assess an application. On the site plan it appears that the dwelling is square, but in fact it is rectangular on the drawings. It appears to be a detached house on the plans and elevations, but on the site plan it appears to be attached. The two plans seem inconsistent. Again, there is no street scene which has been requested as this property is in an elevated position in Upham Street.

10.3 DECISIONS:

- 10.3.1 (SDNP/18/02924/FUL). The Woodman Inn, Winchester Road, Upham. Conversion of a vacant existing public house to provide a four bedroom detached residential dwelling and the erection of three additional residential dwellings consisting of one x 2 bed house and two x 3 bed houses. **Approved.**
- 10.3.2 (SDNP/18/03698/FUL). Newlyn Farm, Stakes Lane, Upham. Demolition of existing farm buildings, construction of three dwellings, formation of village green, provision of communal parking and re-alignment of public footpath to original position. **Refused.**
- 10.3.3 (18/01283/FUL). Stables opposite The Big Muddy Farm, Alma Lane, Upham. Replacement stable block and gypsy and traveller caravan site consisting of 1 no mobile home, 1 no touring caravan and associated works. **Refused.** Clerk reported that complaints have been received that a mobile home has been moved onto this site so this has been referred to the Enforcement Officer for appropriate action to be taken.

11. Recreation and Amenities:

- 11.1 Play Area painting and maintenance. Cllr Dunford said that the painting of the slide would take place shortly. A wooden structure has been taken out as it was wobbly. The wigwams are in a bad state of repair and consideration should be given for their removal and replacement with another piece of play equipment. Councillors agreed that the wigwams should be taken down. Clerk will ask Steve Comley if he could do this. Cllr Dunford is meeting with Trevor Scott to look at the play equipment and get his views. It is hoped that a new Playground Committee would be set up to monitor the play area and suggest a new piece of equipment to replace the wigwams. Cllr Dunford will speak to mums and dads who use the play equipment about being on a Committee. A notice will also go onto the noticeboard and in the Upham Update about suggesting a new piece of equipment.
- 11.2 CCTV equipment. Cllr Dukes reported that she will bring a quote to the next Meeting.
- 11.3 Security light – Clerk to report. Neil Ellen has said that the light that is already there has to be turned off in the Pavilion but the electricity is already there.
- 11.4 Pavilion Meeting Report (18.9.18). Cllr Dunford reported that a football match will be held during the WW1 commemorations on Sunday 11th November. Quotes will be sought for carpentry work to the corner posts of the

Pavilion and also the 2 vents at either end. It was reported that unfortunately there is only 1 team now as there is not enough players for a Reserve Team. The arrangements for the May Day and Race Night are going well. It was agreed that after weed-spraying a sign would be placed on the area to notify users. John Clements will also be asked what spray he uses and also to only spray once or twice a year.

- 12. Upham Primary School:** There was no Report available. It was noted that Vicki Gardner is the new Chairperson of the Governors.
- 13. The Village Hall:** There was no Report available. It was noted that Claire Gregory is the new Booking Secretary.
- 14. Parish Magazine Report:** Clerk will submit.
- 15. Finance:**
 - 15.1 Financial report for August, 2018 and September, 2018 (circulated). Clerk reported that the External Audit has been completed and is satisfactory with no comments made.
- 16. Items for Future Consideration at next Meeting:** Cllr Ashe offered to arrange the pre-Christmas gathering at The Brush.
- 17. Dates of Future Meetings:** Monday 22nd October, 2018; Monday 26th November, 2018; No December Meeting.
- 18. THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.45 p.m.**