

# UPHAM PARISH COUNCIL

## The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 24th June, 2019 in Upham Village Hall at 7.30 p.m.

At the start of the Meeting Cllr Halsall informed Councillors of the tragic death of Martin Danby who was the Upham Village Hall Chairman and involved in many village organisations and activities. Councillors wrote in a card sending their condolences to his family.

**MEMBERS PRESENT :** Cllr Halsall (Vice Chairperson), Cllr LeMay, Cllr Snowdon, Cllr Croucher and Cllr Dalley.

**IN ATTENDANCE:** Mrs A Collins (Clerk) and District Councillor Ruffell.

- 1. Apologies for Absence:** Apologies were received from Cllr Ashe, County Councillor Humby and District Councillor Lumby.

Cllr Halsall took the Chair for the Meeting in the absence of Cllr Ashe.

- 2. The Minutes of the Meeting held on Monday 20<sup>th</sup> May, 2019 were agreed and signed as correct.**

- 3. Declarations of Interests under the Code of Conduct.** There were no Declarations of Interest made.

- 4. Matters Arising:**

- 4.1 Highways Report – Cllr Snowdon/Cllr Dalley to report.** The railings around Slash Pond have been painted. The water leak outside of Fountain View has been repaired with a new main, however there is an ongoing leak in the garden which is being investigated and hopefully will be remedied soon. Cllr Snowdon reported that he and Cllr Dalley have met with Steve Delmege from Durley PC to discuss the SID sign and are now waiting for HCC to agree the sites for the signs. Pot holes which were reported have been repaired. A hand-over Meeting was held with Ashley and helpful paperwork was passed over. Cllr Snowdon asked for some contact details – which the Clerk is happy to provide if she has them. Cllr Dalley asked if there was a Police update from DC Lumby – it is hoped that this will be given at the next Meeting.

- 4.2 Trees at Upham Pond – Pond Working Party Meeting date – Cllr Dalley has obtained names of the Group from Freya Green.** This group of volunteers were willing to help with the Pond renovation work and most probably would help again. However, if there are any new volunteers, they would be most welcome. Cllr Dalley will co-ordinate the Working Party and will look at the Report which was sent regarding the trees.

- 4.3 Progress of faster broadband in Upham – Cllr LeMay reported that although there is a new Scheme available which looks appealing it does appear to have drawbacks.** Therefore, we are carrying on with the present Scheme with HCC/BT Openreach for the main of the properties and are still looking at ways of achieving a better service for the outlying areas.

- 4.4 Update on ADD regarding EBC plans – Cllr LeMay informed Councillors that the Inspector is looking at what she has available, and it is anticipated that her report will come out in September/October time.**

- 4.5 Tidying up of land behind the bus stop – Cllr Dalley reported that he is in the process of obtaining quotes for the ecological survey.** He has one and will chase the other, as we need to get this survey carried out fairly quickly, otherwise it will have to wait for a further year. Cllr Dalley is also trying to find out when SSE anticipate completing the tree clearing work.

- 4.6 Updating of village website – Cllr Halsall reported that at the Meeting held on 21<sup>st</sup> May, 2019 it was agreed that we needed to know who our provider was going to be so that we could work with them.** Quotes are still being sought and an initial brief is being put together. The next Meeting is 16<sup>th</sup> July.

- 4.7 Updating of Village Design Statement.** No report was available.

- 4.8 Grants from SDNP – no result of applications known yet.
- 4.9 Emergency Plan for Upham – Cllr Snowdon reported that he has been in touch with Neil Jenkins – the County Emergency Planning Officer and is in the process of putting together something to send out to residents so that the Upham Plan can be updated. It is hoped that the information can be sent out with the Upham Update as this would save having to do two distribution runs.
- 4.10 Drainage at Torbay Farm development – any updates. Cllr Halsall visited the play area and said that it was dry and looked well. Cllr Dalley also walked the area and found that there were no problems he could see. However, the Clerk has been informed that the residents in the Sovereign homes are still not happy with the flooding in their gardens. It has been suggested that residents put their case to Sovereign and copy in the Parish Council so that we can help in any way that we can. Cllr LeMay will contact Jane Brown and suggest that she and other residents who have problems in the Sovereign homes should come along to the July Parish Council Meeting and keep us informed.
- 4.11 Response from WCC regarding nameplate for 1 – 7 Upham Street. Clerk informed Councillors that this has been agreed by WCC and the sign has been ordered.
- 4.12 Replacement/repairs required to kissing gates/stiles – Cllr LeMay has located ownership of this footpath and there is no change in the situation so it was agreed that we would not be able to pursue this at the moment.
- 4.13 Report on WCC Local Councils Conference – Cllr Snowdon and the Clerk attended this Conference and reported that new Officers were introduced, the Residents’ Survey was shown to Councillors, suggestions were encouraged from Parish Councils to help WCC meet their Climate Change Levy pledge and discussion took place on other topics which were brought up by various Parish Councils.
- 4.14 Report on East Winchester Study Stakeholder Event – Cllr LeMay and Cllr Ashe attended this Event. We had not been invited but heard about it and asked to attend, we are now on their future correspondence list. Cllr LeMay said that it was an interesting Meeting which was really a brainstorming session about how residents and visitors see the Southdowns National Park.
- 5. Public Participation items by invitation of the Chairman.** There were no members of the public present.
- 6. Neighbourhood Watch/Community Safety:**
- 6.1 Neighbourhood Watch Report – Cllr Croucher reported that the contact list is being updated on commshub. Details have also been put into the Upham Update. Information is being circulated to the Neighbourhood Watch Co-ordinators. Recent antisocial behaviour in the Hall car park and The Alma has been reported and action has been taken to try and deter visitors other than users of the Hall and The Alma. Cllr Halsall thanked Cllr Croucher for her enthusiasm for the Neighbourhood Watch in Upham.
- 7. City and County Reports:**
- 7.1 HCC – CC Humby – no Report was available.
- 7.2 WCC – DC Ruffell and DC Lumby. A written Report was sent by DC Lumby and DC Ruffell and is attached to these Minutes. DC Ruffell informed Councillors of the recent officer changes in the Cabinet. He also said that the SDNP Local Plan had been found to be sound and that the WCC Local Plan is to include the new road off Mortimers Lane. The Planning Meetings at WCC will be held in the evenings from October rather than during the daytime.
- 7.3 SDNP – DC Clear if anything to report. Councillors agreed that they would like to meet and have some dialogue with DC Clear so asked if the Clerk could invited her to attend the next Parish Council Meeting. Clerk will write to her.
- 8. Correspondence:**
- 8.1 Parish News from HCC – circulated via e-mail. This was noted.

- 8.2 Parish Connect – June, 2019 – circulated via e-mail. This was noted.
- 8.3 Temporary Closure Extension – Upham Restricted Byway 26. This was noted.
- 8.4 Information regarding Winchester Green Week 2019. Councillors agreed that this was a great idea and they wanted to be able to discuss how Upham residents might be able to help Upham go greener. This will go onto the Agenda for the next Meeting so that ideas can be put forward. This e-mail could also be forwarded onto Simon Beloe as it is addressed to Churches as well as Parish Councils.
- 8.5 Clerk informed Councillors that there were 5 spaces available on the New Councillor Course on 26<sup>th</sup> July if anyone wished to attend. Councillors were going to check their diaries and get back to the Clerk if they wished to attend.

**9. Planning:**

9.1 PENDING:

- 9.1.1 (SDNP/18/05938/HOUS). Herdsman Cottage, Woodcote Farm Lane, Upham. Retention, alteration and extension of existing outbuilding.

9.2 NEW:

9.3 DECISIONS:

- 9.3.1 (SDNP/18/05305/FUL). Upham Farm, Upham Street, Upham. Proposed relocation of access gate. **Approved.**
- 9.3.2 (19/00493/FUL). Stables opposite The Big Muddy Farm, Alma Lane, Upham. Replacement stable block and traveller caravan site consisting of 1 no. mobile home, 1 no. touring caravan and associated works (resubmission 18/01283/FUL). **Approved.**
- 9.3.3 (SDNP/19/01305/LDE). Newlyn Farm, Stakes Lane, Upham. **Approved.**

**10. Recreation and Amenities:**

- 10.1 Play Area painting and maintenance. Steve has been completing the painting in the play area. This is now completed.
- 10.2 Grant for new piece of play equipment. No further update. Cllr Halsall said that she has spoken to Judith Carrie and she is going to complete a Grant form, but needs to see what the youngsters in Upham would like as a play piece of equipment before completing the form.
- 10.3 Repairs to Pavilion. Clerk reported that I & I Carpentry have started work today.

- 11. Upham Primary School:** No Report was available. It was suggested that the School could get involved in item 8.4 above as they could come up with ideas to help recycling etc.

- 12. The Village Hall:** Cllr Dalley to report on recent Hall Management Meeting. Cllr Dalley reported that the Village Hall Committee wanted to check any information written about the Hall before it went onto the website. Cllr Halsall said that any input regarding the Village Hall would be from them and not from the Parish Council. The topics of interest discussed included – intruders into the car park, risk of traveller intrusion, possible lockable barrier on the car park and the clearance of roadside ditches. The sudden death of Martin Danby (Hall Chairman) will be a great loss to the Committee and Cllr Dalley said that as this has only just happened, he did not know who would be taking over the Chairmanship.

- 13. Parish Magazine Report:** Clerk will submit.

**14. Finance:**

- 14.1 Financial report for June, 2019 (circulated).

14.2 Clerk asked new Councillors to sign the Bank Mandate forms so that they could be added as signatories.

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- 15. Items for Future Consideration at next Meeting:** Ideas for making Upham Greener. Invite DC Clear to our next Meeting. Update on VE Day Commemorations – Cllr LeMay informed Councillors that the May Bank Holiday has been moved next year to accommodate these commemorations.
- 16. Dates of Future Meetings:** Monday 22<sup>nd</sup> July, 2019; No Meeting during August; Monday 23<sup>rd</sup> September, 2019; Monday 28<sup>th</sup> October, 2019; Monday 25<sup>th</sup> November, 2019; No Meeting during December.
- 17. THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 9.45 p.m.**