

UPHAM PARISH COUNCIL

The Minutes of Upham Parish Council Meeting held on Monday 24th April, 2017 in Upham Village Hall following the Annual Parish Assembly

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Armstrong, Cllr Dunford, Cllr Dukes, Cllr LeMay and Cllr Flaherty.

IN ATTENDANCE: Mrs Anne Collins (Clerk) and 7 parishioners.

1. **Apologies for Absence:** Apologies were received from CC Humby, DC Ruffell and DC Thacker.
2. **The Minutes of the Meeting held on Monday 27th March, 2017 were agreed and signed.**
3. **Declarations of Interests under the Code of Conduct.** There were no Declarations made under the Code of Conduct.
4. **Matters Arising:**
 - 4.1 Highways Report – Cllr Dukes/Cllr Flaherty/Clerk. Cllr Dukes reported on the Meeting arranged with Ben H-B for Thursday 18th May. Cllr Dukes will also invite Mark Samways and Andy Smith from HCC, along with CC Humby. Clerk said that Steve Comley is painting the railings shortly. Road repairs have been reported and Lisa is dealing with these, along with the reinstatement of the damaged reflector outside of Dennis Hunt's property. The white lines have been re-painted at the end of Mortimers Lane. Cllr Ashe asked for a letter of thanks to be sent to Lisa as her prompt action is appreciated.
 - 4.2 Section 106 funds for Upham from SDNP – Response from Margaret Paren. The response was passing the correspondence back to Tim Slaney who has already sent a response. Clerk will also chase DC Thacker for a response and ask Barbara Holyome from SDNP. This issue will also be brought to the attention of the Southern Parishes Group as it most probably is a problem in other parishes who are in WCC and SDNP.
 - 4.3 Update from ADD Group – Cllr Ashe/Cllr LeMay. Report on Meeting with PC's & WCC Leader and CE. Cllr Ashe reported that the Meeting went well and was well attended by other Parish Council representatives. It was agreed that a further Meeting will be held with WCC Officers, EBC Officers and Parish Councils. Cllr Ashe will chase and see when this Meeting is likely to be. Cllr LeMay said that the next big Meeting is at EBC on 20th July, but no details are known yet. It is hoped that as many people as possible will attend as it is during the holiday season.
 - 4.4 Upham Emergency Plan – Cllr Flaherty. A final document has now been produced and circulated to Councillors and the Clerk. Councillors agreed that a copy should be sent to HCC Emergency Planning Officer along with other contacts listed. Sensitive and personal information will not be for general release.
 - 4.5 Update on Village noticeboards. Cllr Ashe has discussed adjustments to be made with Mike, and he is going to carry these out. The noticeboard along the Winchester Road should be installed this week. Mike has given the Clerk spare keys so Gwyn Little and Cyn Kimble have been given a key each for the CommsHub and OVOV community notices. Cllr Flaherty offered to have a key so that she could put up notices to save the Clerk coming to that end of Upham if it would help.
 - 4.6 Meeting with Tree Surgeon – Cllr LeMay reported that she had not received a response so will try someone else.
 - 4.7 Joint OVOV/PC Meeting and Meeting with Ben Hamilton-Ballie. Confirmed for 18th May. Cllr Dukes has been in touch with Ben and has agreed a programme for the day. The evening Meeting will be with Parish Councillors and the OVOV Highways Group so that they can listen and discuss recommendations produced by Ben.
 - 4.8 Update on Torbay Farm. Clerk has received a proposed layout of the play area and Councillors agreed that it was still not what they had asked for. Cllr Ashe will get in touch with Bargate and discuss the issues. Clerk has received no further details on the highways consultation which needs to take place with Parish Councillors and residents in Sciviers Lane before being implemented. Clerk will chase this up again with HCC Highways and

Bargate as we do not wish to be in a situation where the work is carried out without any consultation. The Affordable homes available is causing great concern as potential residents with a local connection to Upham are being informed by WCC that they do not qualify. CC Humby and DC Ruffell are supporting Parish Councillors in ensuring that residents who have a local connection to Upham do obtain the properties, as this is the whole reason that they were able to be built in Upham. CC Humby has been in touch with the Leader of WCC – Cllr Horrill (who is also Portfolio Holder for Housing) to share our concerns. Clerk will also sent an e-mail to Cllr Horrill and copy in County and District Councillors. Any applicants who do have an Upham connection and wish to have a letter of support from the Parish Council can ask for one. However, we do need them to make contact with a Parish Councillor or the Clerk.

- 4.9 Village Spring Clean and Litter Pick (4.4.17) – Cllr Flaherty said that the event went well and was supported by residents. Cllr Ashe thanked Cllr Flaherty for organising the event.
- 4.10 Parish Council Forum (6.4.17). Report by Cllr Dukes and Cllr LeMay. The event was held in Winchester and was attended by Parish Councils in the Winchester District. Planning Officers talked about how decisions are made and how the Enforcement Team work.
- 4.11 Update on Outreach Post Office. Clerk read out an e-mail from Gwyn Halsall that stated that the Outreach Post Office service is re-opening at The Alma on the week of 10th May. They are only opening on Wednesdays from 10.00 a.m. to 2.00 p.m.

5. Public Participation items by invitation of the Chairman:

Parishioners present were concerned about broken drainage pipes in Meadow View as this will cause flooding in the winter months. The Enforcement Officer has visited the site, but the pipes were broken and covered up after his visit. He has been sent photographs of the damage but no response has been received from the most recent e-mails. Clerk will ask for an update from the Enforcement Officer. Cllr Ashe pointed out to the residents that this might be a legal issue and that may mean they will need to get legal advice.

Two parishioners were present to outline their frustration at being informed that they did not have an Upham connection for the Affordable Homes in Torbay Farm when in fact they did have a long standing connection to Upham. Councillors were concerned that WCC are not accepting the very people that these homes were built for. Cllr Ashe assured the potential residents that the Parish Council would take any action it could to make sure that people with an Upham connection do get an opportunity to rent the properties.

6. Neighbourhood Watch/Community Safety:

- 6.1 Neighbourhood Watch Report. No Report as it was given at Annual Meeting.

7. City and County Reports: Reports given at Annual Meeting so no Reports will be given.

- 7.1 HCC – CC R Humby. No Report given.
- 7.2 WCC – DC L Ruffell and DC A Thacker. No Report given.
- 7.3 SDNP – DC A Thacker. No Report given.

8. Correspondence:

- 8.1 Mayor's Sunday Service Invitation – Sunday 21st May, 2017. No Councillors were able to attend so Mrs Ann Judd will be asked if she would like to represent Upham Parish Council.
- 8.2 WCC – Live for the Future Newsletter April, 2017 – sent via e-mail. This was noted.
- 8.3 Village of the Year 2017. Councillors discussed this but agreed that it would be too much work for the Parish Council and would need to be carried out by parishioners. It was suggested that OVOV be asked if they would like to take it on.
- 8.4 Payment for HR Consultancy Service fee. Councillors agreed that this Service was not required this year as it was

a large amount of money if not used. It has never been used by UPC and if this sort of service was required then we could ask for it at that time. Clerk will write to HALC and cancel the subscription.

- 8.5 Sign HCC Parish Lengthsman Agreement for 2017/18. The new Agreement for this year was agreed and signed by the Chairman and Clerk.
- 8.6 WCC Draft Housing Strategy. This was noted, but no comments were made.
- 8.7 Invitation to Depot Contract Option Appraisal Workshop Event. 24th May at 6.30 p.m. No Councillors were able to attend. The Clerk is attending so she is happy to report back any information.

9. Planning:

9.1 PENDING:

- 9.1.1 (SDNP/16/05423/PRE). Meadow View, Winchester Road, Upham. Erection of 6 no. dwellings and offices with associated access, car parking and landscaping.
- 9.1.2 (SDNP/17/00306/LIS). The Old Fir Tree, Upham Street, Upham. Re-design of existing patio; replacing with existing paving slabs with Indian sandstone, planting new hedgerow to replace existing old hedge.
- 9.1.3 (SDNP/17/00549/FUL). Woodcote Farm, Woodcote Farm Lane, Upham. Extension to the existing main barn to form a dwelling (amended scheme for planning approval 10/01651/FUL).
- 9.1.4 (SDNP/16/05827/FUL). Victoria Villa, Winchester Road, Upham. Construction of 2 x 3 bed dwellings with associated car parking and access from Upham Street. Amended plans.
- 9.1.5 (SDNP/17/01092/HOUS). Holly Farm, Winchester Road, Upham. Remodelling of existing dwelling including single and two storey extensions and alterations to roof.

9.2 NEW:

- 9.2.1 (SDNP/17/01582/LIS) & SDNP/17/01625/HOUS). 2 Rays Farm House, Shoe Lane, Upham. Single storey side extension and associated works. Councillors agreed that no comments would be made on this application.
- 9.2.2 (SDNP/17/01797/HOUS). Bigpath Farmhouse, Bigpath Lane, Upham. Conversion of part of stables into ancillary accommodation and construction of replacement implement store. Councillors agreed that they had no objection in principle to the application, but agreed that the replacement store should be in wood or green material to blend in with the countryside rather than stand out.
- 9.2.3 (SDNP/16/06014/FUL). Popes Farm, Popes Lane, Upham. Part Retrospective Application for the importation of waste and to restore an area to working grazing pasture and preserve the health of the adjoining copse by infilling a disused chalk pit. Councillors agreed that they had no objection in principle to the application, but would wish to see conditions imposed as they had concerns about the visual impact on the surrounding countryside, there should be minimal disruption to neighbouring properties and Popes Lane needs to be reinstated when the work is completed as Popes Lane was not built for heavy lorries and is eroding with the heavy traffic. HCC Highways has said that the road will be reinstated, but not by who, we would not wish to see a situation where no-one takes responsibility for the reinstatement of Popes Lane at the end of the work.
- 9.2.4 A parishioner present asked if Councillors knew what was happening with the Woodman Inn. Councillors have not received any planning application or information.

9.3 DECISIONS:

10. Recreation and Amenities:

- 10.1 Pavilion changing room Grants. Clerk has been informed that there will be a Grant from the HPFA but a decision

has not yet been made on how much. Councillors were concerned that work was going ahead and UFC were not in a position to go up into the higher League. Cllr Dunford will try and speak to UFC to see if the crowd barrier could stay down until at least next season.

10.2 Play Area Inspection – painting – 1.4.16. Cllr Dunford reported on the areas that had received attention, but further work is still required. A date will be set when most volunteers are available. Councillors agreed that it would be good to try and purchase a sturdy basketball hoop. Cllr Dunford will try and see if one can be made and the Clerk will ask Rospa to see who they could recommend.

10.3 Fitting of Defibrillator outside of Pavilion. Clerk said that she had met with Neil Ellen to agree the siting on the outside wall. He felt that as the Pavilion is not brick it would be better if a panel was put behind the wall. Councillors agreed that this was better. Clerk will ask Neil to carry out the fitting and also fit a security light.

11. Upham Primary School: No report given.

12. The Village Hall: No report given.

13. Parish Magazine Report: Clerk will submit.

14. Finance:

14.1 Financial report for April, 2017 (circulated).

14.2 External Audit Report. Clerk reported that the Internal Audit was satisfactory and signed off by the Internal Auditor ready to go forward to the External Auditor.

14.3 Annual Governance Statement for 2016-17. This was agreed and signed by the Chairman and Clerk.

14.4 The Accounting Statements for 2016-17. This was agreed and signed by the Chairman and Clerk.

15. Items for Future Consideration at next Meeting:

16. Dates of Future Meetings: Monday 15th May, 2017; Monday 26th June, 2017; Monday 24th July, 2017;
No August Meeting; Monday 25th September, 2017; Monday 23rd October, 2017; Monday 27th November, 2017;
No December Meeting.

17. THERE WAS NO OTHER BUSINESS SO THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10.00 p.m.