

UPHAM PARISH COUNCIL

The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 23rd September, 2019 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Halsall, Cllr LeMay, Cllr Snowdon, Cllr Croucher and Cllr Dalley.

IN ATTENDANCE: Mrs A Collins (Clerk), County Councillor Humby, District Councillor Evans (SDNP) and 1 parishioner. The Chairman welcomed DC Evans to our Meeting.

1. **Apologies for Absence:** Apologies were received from District Councillor Ruffell and District Councillor Lumby.
2. **The Minutes of the Meeting held on Monday 22nd July, 2019 were agreed and signed as correct.**
3. **Declarations of Interests under the Code of Conduct.** Cllr Snowdon and Cllr Dalley declared an Interest in item 9.2.2 and Cllr LeMay declared an Interest in item 8.9.
4. **Matters Arising:**
 - 4.1 Highways Report – Cllr Snowdon/Cllr Dalley to report. Highways Working Group. Cllr Snowdon reported that HCC are happy in principle with the signage request and Andy Smith has put in a works request. It is hoped that the work will be completed shortly. A site meeting has been held to agree the SID locations. Cllr Snowdon has advertised for more volunteers for the Highways Group in the Upham Update, but there has been no response. Roy Kimble and Dave Hackett have offered to help. We are still waiting for the SDNP gateway signs and DC Evans will follow this up with the SDNP. Cllr Ashe will send a summary to DC Evans so that she is brought up to date. Cllr Dalley said that he now receives Roadworks alerts and has been putting the information onto comms.hub for residents' information. It was agreed that these alerts perhaps should also go onto the website. Training to remove the SID signs was discussed. Clerk will find out if training is required.
 - 4.2 Trees at Upham Pond – Update on Pond Working Group held on 14.9.19 – Cllr Dalley said that a Group has been formed and they are going to clean up the area and clear a pathway round the pond. Signs will be put up warning about cleanliness and also the Brush have offered to keep duck food for visitors to feed the ducks. Cllr Ashe said that a Notification will need to be sent to WCC for the planned tree removal scheme. A Plan of Action will need to be drawn up with advice from the Tree surgeon. It was agreed that residents should be informed about why the trees need to be removed, and some replanting will need to take place.
 - 4.3 Progress of faster broadband in Upham/Report on Meeting held on 2.8.19 – Cllr Ashe/Cllr LeMay. The Broadband Team have been working hard over the summer and although we are still in the HCC Scheme the Team are looking at a Voucher Scheme if enough residents are prepared to sign up to the scheme. It is hoped that a decision will be made by the next Meeting. A Limited Company might need to be set up for the Scheme, Cllr LeMay is looking into this.
 - 4.4 Update on ADD regarding EBC plans – Cllr Ashe/Cllr LeMay. Cllr Ashe said that the Inquiry commences on 21.11.19. The Inspector's Matters and Issues have been available today at 5.00 p.m. Upham Parish Council will be sending in an Objection and it is hoped that the SDNP will also support with an Objection. DC Evans stressed that the SDNP will not object to other Authorities' Local Plans and they would not be speaking at the Inquiry. Councillors agreed that this was very disappointing for the local parishes who live in the SDNP. DC Evans said that she would take our displeasure back to Officers at the SDNP. WCC are objecting and it was agreed that Cllr Ashe should write to the Chairperson of the Members at SDNP – Margaret Paran.
 - 4.5 Wet Woodland Update and agree quote for Ecology Study – Cllr Dalley reported that he had not made any more progress with the quotes. Councillors agreed that it might be beneficial to ask when would be the best time to carry out the survey. Cllr Dalley offered to obtain this information.
 - 4.6 Updating of village website – Cllr Halsall to report on Meeting held on 2.9.19. Cllr Halsall reported that at the

Meeting the Group reviewed the current websites and recommended that the home pages be much clearer and have more impact. There will be a Village home page and a Parish Council page. Jenni Bell and Chris Little will take some photos for the website. A Meeting with Sugarweb will be held on Friday 11th October at 10.30 a.m. then in the afternoon they will meet with the Groups who wish to use the website. Cllr Halsall said that the Parish Council will not be running the facebook page. Chris Little has kindly offered to update the Parish Council and Village part of the website.

- 4.7 Updating of Village Design Statement. Cllr Ashe informed Councillors that Richard Green is not able to take the lead on this project at the moment. It was agreed that we could ask the SDNP for a format which might give us a starting point. It is hoped that someone will come forward to help with this once Workshops are arranged.
- 4.8 Grants from SDNP – no result of applications known yet. DC Evans was asked if she could look into this and see when we should be notified of the results of our application.
- 4.9 Emergency Plan for Upham – Cllr Snowdon reported that he had not received as many responses as previously, but it is hoped that more residents will respond after a reminder goes into the Upham Update and the holiday period is now over. Cllr Dally to report on Meeting held on 12.9.19. – a Report is attached to these Minutes from Cllr Dalley.
- 4.10 Drainage at Torbay Farm development – Meeting with Stuart DD on 15.10.19 at 2.30 p.m. to look at the drainage of the play area and landscaped areas. Councillors will be attending. Clerk has written to Sovereign about the drainage issues raised by residents in Torbay Farm, but there has been no response received to date. DC Ruffell and DC Lumby have also been informed and given a copy of the letter sent by residents.
- 4.11 Green Week in Upham – Cllr Halsall reported that she has met with another resident who is interested in recycling and efforts to reduce waste in Upham. An item will go into the Upham Update to inform residents of ideas.
- 4.12 Report on Southern Parishes Meeting (23.9.19) Cancelled (will be held on 21.10.19) – Cllr Croucher/Clerk.
- 4.13 Update on VE Day Commemorations – Cllr LeMay/Janet Dunford. Cllr LeMay reported that the Village Hall has been booked for the weekend of 8th/9th May and an Exhibition has been planned along with an evening celebration.
- 4.14 Report on WDAPC Meeting held on 19.9.19 – Cllr Ashe/Clerk. Clerk said that the proposed Parish Charter was discussed and relationships with WCC. The main topic was that some planning applications are discussed with Officers and interested parties, without the Parish Council being involved. This was felt to be a negative way of working and not in the best interests of anyone. This matter will be taken up with Julie Pinnock at WCC.
- 5. Public Participation items by invitation of the Chairman.** The resident who attended was not attending for one particular issue on the Agenda.
- 6. Neighbourhood Watch/Community Safety:**
 - 6.1 Neighbourhood Watch Report – Cllr Croucher reported that she has put information in the Upham Update and on comms.hub when received.
- 7. City and County Reports:**
 - 7.1 HCC – CC Humby informed Councillors about the Commissioners’ Inquiry which was set up by the former Leader Roy Perry. The Inquiry looks at what HCC are doing now and what it would look like in 2050. Recommendations are agreed. CC Humby then informed Councillors about the Budget and how funding is being cut. The Dragon Patcher continues to do a good job on our road network repairing the pot holes.
 - 7.2 WCC – DC Ruffell and DC Lumby. A District Councillors’ Report is attached to these Minutes.
 - 7.3 SDNP – DC Evans outlined her role and duties within the SDNP.
- 8. Correspondence:**
 - 8.1 Draft Transport Strategy Launch – Regional drop-in Event. Details circulated via e-mail.

- 8.2 E-mail suggesting water fountain on side of Pavilion. Councillors discussed this suggestion and agreed that this should be looked into. Cllr Dalley offered to carry out some research and look into prices.
- 8.3 E-mail regarding signage along the Winchester Road. It was felt that as a Parish we were trying to declutter this main road and it was agreed that we did not wish to see another sign on the opposite side of the road which might be in the sight-line for drivers. Any signs would need approval from HCC Highways before they are put up to make sure that they comply with safety regulations.
- 8.4 E-mail regarding an incident when a dog walker was injured. This was noted, but Councillors agreed that there was little that they were able to do.
- 8.5 Letter from resident regarding overgrown hedges. This was noted. It is hoped that now the hedge cutting season is upon us residents will cut their hedges back from the roadside. However, it would be up to the individual resident to cut their hedge, unless it becomes a safety concern.
- 8.6 A letter of thanks from CAB for the donation. This was noted.
- 8.7 Insurance Renewal for 2019-20. Councillors agreed to accept the quote from Hiscox which was £699.77 for a 3 year long term agreement. All Councillors were in agreement. Clerk will send off cheque as the renewal is due on 1.10.19.
- 8.8 HCC Parish News – September, 2019. Forwarded via e-mail. This was noted.
- 8.9 Dog walking issues. Cllr Ashe said that complaints have been received from residents about dogs off leads and snares being used. More signs have been put up asking dog owners to keep their dogs under control. Discussion took place and it was felt that dogs do need to be kept under close control when walking on the footpaths and the Countryside Code should be adhered to. Upham has many visitors and this does include dog walking businesses who might find it almost impossible to keep all dogs under control. A Farm visit was suggested, and this was felt to be a good idea as it would help to educate members of the public.
- 8.10 Request for a bike rack near to one of the bus stops. Clerk read out a suggestion from a resident asking if a bike rack could be placed along the Winchester Road for anyone to leave a bike if they wish to catch a bus. Councillors agreed this could be a useful asset and the Clerk will look at costings. These will be discussed at the next Meeting.
- 8.11 Planning District Coach Tour – Friday 4th October, 2019, starting at 9.30 a.m. Cllr Halsall agreed to attend.
- 8.12 Planning Training – Clerk reported that she has asked for a date from the Trainer for January/February so that everyone is able to attend. Durley, Owslebury, Curdridge Parishes are interested in attending with Upham parish.

9. Planning:

9.1 PENDING:

- 9.1.1 (SDNP/19/03204/FUL). Freshfields, Upham Street, Upham. Demolition of existing dwelling, garages and stables and construction of a Replacement dwelling. Alterations to Approval SDNP/17/04676/FUL. Cllr Ashe, Cllr Croucher and another Councillors who can attend are meeting with the Agent to discuss our concerns.
- 9.1.2 (APP/L1765/W/19/3229525). 1 Elm Crescent, Upham. Appeal against Refusal to grant planning permission for proposed new dwelling.

9.2 NEW:

- 9.2.1 (SDNP/19/04166/FUL). Lower Upham Post Office and Stores, Winchester Road, Upham. Proposed development of three 1 bedroom flats. Councillors agreed that there was still concerns about parking as there does not appear to be enough turning space for 4 vehicles. It was also agreed that the stair roof would be better lowered so that it was not the same height as the main roof.
- 9.2.2 (SDNP/19/04223/CND). Meadow View, Rear of Winchester Road, Upham. Variation of condition 16 of

approved planning consent SDNP/12/00733/FUL. Councillors agreed that perhaps more screening was required at the bottom to screen the view for the houses and also it was not clear whether the roof height is higher on these plans than the previous ones. This will be checked.

9.2.3 (SDNP/19/04211/APNB). Proposed agricultural grainstore. Lower Preshaw Farm, Lower Preshaw Lane, Upham. Councillors had no comments to make on this application.

9.2.4 (19/01829/PNACOU). Conversion of timber framed agricultural building to form one single private residential dwelling. Windrush Stables, Sciviers Lane, Upham. Councillors agreed that a comment should be made regarding the flooding on this site. HCC Highways have visited on many occasions to try and resolve the flooding issues.

9.3 DECISIONS:

9.3.1 (SDNP/19/02954/FUL). Pongside, Upham Street, Upham. Building of a pool room, wooden construction, under a hidden roof. **Approved.**

10. Recreation and Amenities:

10.1 Grant for new piece of play equipment. Cllr Halsall reported that now the children are back at School Judith Carrie would seek their views. An application for an Awards for All Grant will be applied for towards the cost.

10.2 Report of Pavilion Meeting held on 3.9.19. Cllr Halsall reported that the main issues discussed were that the carpentry work in the Pavilion has been completed, the signs on the Pavilion need re-wording, the litter bin and litter left after a recent football match. The next Pavilion Meeting will be held on Tuesday 3rd December, 2019 at 7.30 p.m.

10.3 Dog bin and litter bin at Recreation Ground. Following on from the discussion about the over-flowing litter bin at the Recreation Ground the Clerk had made enquiries to see if a dual purpose bin could be installed to replace the present two bins. Although there would be an initial cost, thereafter it would be a free collection service by WCC. At present we pay £65 per quarter for the dog bin to be emptied. Councillors agreed that this would be more cost effective. The bin would still be emptied weekly. It was agreed that the Clerk should place an order for a dual purpose bin at the Recreation Ground.

11. Upham Primary School: There was no Report available.

12. The Village Hall: Cllr Dalley to report on Visit (2.9.19). Notes on the visit are attached to these Minutes. Cllr Dalley informed Councillors that there will be a barrier placed on the entrance which will be locked when the Hall is not in use. The Clerk was asked to enquire about access to the defibrillator if it was required in an emergency during the night. Helen Firth has been elected as the Hall Chairperson. The Hall car park renovations will be done shortly.

13. Parish Magazine Report: Clerk will submit.

14. Finance:

14.1 Financial reports for August, 2019 and September, 2019 (circulated). These were noted.

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15. Items for Future Consideration at next Meeting: Cllr Halsall asked if Playground monitoring could go onto the next Agenda.

16. Dates of Future Meetings: Monday 28th October, 2019; Monday 25th November, 2019; No Meeting during December.

17. THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 11.30 p.m.