

UPHAM PARISH COUNCIL

The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 23rd April, 2018 in Upham Village Hall following the Annual Parish Assembly

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Armstrong, Cllr Dunford, Cllr LeMay, Cllr Dukes and Cllr Flaherty.

IN ATTENDANCE: Mrs A Collins (Clerk), County Councillor Humby and 1 parishioner.

1. **Apologies for Absence:** Apologies were received from DC Ruffell and DC Huxstep.
2. **The Minutes of Meeting held on Monday 26th March, 2018 were agreed and signed as correct.**
3. **Declarations of Interests under the Code of Conduct.** There were no Declarations of Interest made.
4. **Matters Arising:**
 - 4.1 Highways Report – Cllr Dukes/Cllr Flaherty/Clerk. Clerk read out a response from CC Humby regarding the S278 highways work relating to Torbay Farm. It stated that the Officer now dealing with this is Andy Shaw not Karen Wright as she has now left. The response did not really move forward so it was agreed that Cllr Dukes and Cllr Flaherty would write to Andy Shaw and perhaps ask him if he would meet to discuss the best way forward. Clerk has received a complaint about the parking near to the junction in Upham Street with Winchester Road, outside of Ecoley Cottage. It was agreed that the situation would be kept monitored as there is building work going on at the moment. Concern was expressed about the lack of parking at the property if they own large vehicles. Cllr LeMay said that track between Green Lane and Woodcote has now been cleared. Other work will be carried out when the contractor is available to do the work.
 - 4.2 Trees at Upham Pond. No further response has been received from our Insurance Company. Clerk will chase up again. Cllr Dunford said that Freya Green was enquiring about maintaining Upham Pond. A Working Group will be encouraged to carry out any work required. Clerk will contact Freya.
 - 4.3 End of World War One Celebrations in Upham – Cllr Dunford and Cllr LeMay have visited the Hampshire Records Office to find out historic information about the residents who lived in Upham 100 years ago. Further visits will need to be made. Arrangements are coming along well and many residents are getting involved in various ways.
 - 4.4 OVOV Traffic Group - progress regarding road nameplates in Upham. Although there have been no further requests Councillors agreed that some road names will be lost if they do not have a nameplate on them. This issue will be raised next month for a more detailed discussion about what sort of signs could be used.
 - 4.5 Working Party for Slash Pond – update. The Working Group have written to the Wildlife Trust, but have not received a response yet.
 - 4.6 Progress on broadband in Upham - Cllr LeMay/Cllr Ashe. Cllr Ashe reported on the progress and said that once the drainage is signed off the fibre enabled cabinet can be connected – hopefully in mid to late May. The sticking point appears to be the approval to get the technical work signed off, which will hopefully be in about 3 weeks.
 - 4.7 EBC Plans – update – Cllr Ashe/Cllr LeMay. CC Humby confirmed that as far as he was aware no further information on traffic studies have been received by HCC from EBC. Cllr Ashe said that an alternative plan is being prepared for highways and that it is going to be very tight to achieve all the timescales required to consult.
 - 4.8 Tidying up of land behind the bus stop – Cllr Ashe reported that he has not made any progress on this.
 - 4.9 Torbay Farm - drainage of play area. It was felt that regular photographs of the land at the play area would be useful. Clerk will write again to Stuart DD and Katherine at Bargate to reiterate the drainage problems. It is in their interests that this is sorted during the summer months.

- 4.10 Response from Royal Mail regarding relocation of post box in Upham Street. Clerk read out the response from Royal Mail. It appears that they are looking to relocate the post box on the green area at the end of Popes Lane. Royal Mail have stated that they will be consulting with HCC, but not the Parish Council. Councillors agreed that a copy of the letter will be sent to CC Humby so that he is aware of the situation.
- 4.11 Village website updating. Cllr Ashe reported that he has spoken to David Bell and he is now going to give an updated quote now that he knows the School are not having this website.
- 4.12 Report on WDAPC Meeting held on 16.4.18 - Clerk. The Clerk attended this Meeting and the main topics for discussion were the new GDPR Regulations coming into force on 25th May, 2018, the motor bikes causing problems along the A272 and future items for the WDAPC Meetings.
- 4.13 SDNP gateway signs. A response was received stating that 19 locations have been selected for boundary signage. However, the SDNP are not in a position to consider other gateway signs yet. Councillors were not happy that this does not appear to be progressing. It was agreed that DC Huxstep should now be asked if he will get involved to help us with this.
- 5. Public Participation items by invitation of the Chairman.** One resident attended the Meeting and said that she was disappointed that the Parish Council objected to The Woodman proposals. Cllr Ashe explained that although everyone wished the whole site to be tidied up Parish Councillors needed to make sure that what was built on the site was in the best interests of the whole community for the future of Upham. Parish Councillors are happy to work with the developer and agree the best way forward for the developer and the community. It was agreed that the Clerk should write to the developer and ask if they would be willing to meet and discuss a future development which would keep the historic features of The Woodman.
- 6. Neighbourhood Watch/Community Safety:**
- 6.1 Neighbourhood Watch Report. No Report was available.
- 7. City and County Reports:**
- 7.1 HCC – CC R Humby. Report given at Annual Parish Assembly.
- 7.2 WCC – DC L Ruffell and DC A Thacker. Report given at Annual Parish Assembly.
- 7.3 SDNP – DC R Huxstep. Nothing to Report.
- 8. Correspondence:**
- 8.1 Notification from HALC regarding Notice of Election for a SDNP Parish representative. This was noted.
- 8.2 Subscription renewal and membership document for HALC. Councillors agreed to the membership conditions and to the subscription for 2018-19.
- 8.3 Invitation to the Mayor's Sunday Service – 20th May, 2018. No-one was able to attend so it was suggested to ask former Chairperson – Ann Judd if she would like to represent Upham Parish Council.
- 8.4 Letter from Southern Parishes Group regarding joint Speedwatch Group. Upham Parish Council has no equipment that we could loan to other parishes, but would be interested to see what could be achieved.
- 8.5 Consultation on Unauthorised developments and encampments. This was noted and any comments will be sent to the Clerk for inclusion in a response if applicable.
- 8.6 Update on drainage at Meadow View and amendments to plans. Councillors were pleased that dialogue is continuing between the developer, Parish Council and the residents in adjoining properties. Measures are being taken to ease the drainage, and residents are happy with the amended plans. Clerk has written to confirm that the Parish Council now supports the amendments to the plans for the units.

9. Planning:

9.1 PENDING:

9.1.1 (SDNP/17/03658/FUL). The Holt, Upham. Conversion of existing redundant agricultural building to a dwelling.

9.1.2 (SDNP/17/05776/FUL). The Woodman Inn, Winchester Road, Upham. Demolition of the existing public house and construction of 4 no. dwelling houses with associated access, parking and landscaping. **This has been Refused since Agenda was printed.**

9.1.3 (SDNP/18/00447/FUL). 1 Elm Crescent, Upham. Erection of one new dwelling (RESUBMISSION).

9.1.4 (SDNP/18/00315/PRE). Land adj. Tylers Copse, Upham Street, Upham. Proposal to develop the land with residential units and vehicular access provision.

9.1.5 (SDNP/18/01187/FUL). Westland House, Winchester Road, Upham. Change of use of existing garage and 1 no. bed and breakfast to form one 3-bed detached dwelling.

9.1.6 (SDNP/18/01075/FUL). Narnia, Upham Street, Upham. Change of use of one bedroom annex to one bedroom dwelling with associated curtilage. Retention of Narnia on reduced curtilage, creation of new vehicular access and erection of a double bay carport.

9.1.7 (SDNP/18/01509/HOUS). Stroudwood Cottage, Sciviers Lane, Upham. Proposed two storey side and rear extension and replacement of garage with new garage.

9.2 NEW:

9.3 DECISIONS:

9.3.1 (SDNP/18/00554/FUL). Brushmakers Arms, Shoe Lane, Upham. Erection of single storey extension to western elevation to provide ancillary back of house accommodation and a garden store, following demolition of existing single storey extensions and removal of metal flue to western elevation. **Approved.**

9.3.2 (SDNP/18/00319/PRE). Upham Farm, Upham Street, Upham. Conversion of outbuildings into 5 residential units. **Pre-application advice given.**

9.3.3 (SDNP/18/01099/CND). Victoria Villa, Winchester Road, Upham. Variation of condition No.2 of approved planning permission SDNP/16/05827/FUL to allow for a single storey utility extension to Plot 1. **Approved.**

10. Recreation and Amenities:

10.1 Play Area painting and maintenance. This is continuing.

10.2 Heavy duty basketball hoop. This has now been hung. Thanks were given to Barney Dunford for putting this up.

10.3 Wigwam repairs. Cllr Dukes said that she will locate some hessian for the sides and see what can be done.

10.4 Suggestions to stop vehicle access at Recreation Ground - Cllr LeMay said that there was nothing that could be put on the field side as it would hinder the tractors etc. trying to get in and out of the field. It was agreed that this problem could be looked at when we hold the next Pavilion Meeting on 19th June. We could look into the possibility of putting 2 wooden posts in to stop any vehicular access.

10.5 Cllr Flaherty reported that the end post has not had a stop put on it yet by UFC on the pitchside barrier. Clerk will ask them to put the stop in.

11. **Upham Primary School:** A Report was given at the Annual Parish Assembly.

12. **The Village Hall:** A Report was given at the Annual Parish Assembly.

13. Parish Magazine Report: Clerk will submit.

14. Finance:

14.1 Financial report for April, 2018 (circulated). This was noted and agreed.

14.2 Budget for 2018-19 – Cllr Armstrong. This was agreed by all Councillors. It was also agreed that £2,000 should be put into the Playground maintenance reserve fund as we have used up the reserves this year.

14.3 Internal Audit Report – to be approved by Councillors. Clerk reported that the Internal Report was now complete and the Internal Auditor had signed it off. This was agreed by Councillors.

14.4 Annual Governance Statement for 2017-18 to be approved for the Annual Audit Return. This was agreed and signed by the Chairman and Clerk ready to send off for the External Audit.

14.5 Accounting Statement for 2017-18 to be approved for the Annual Return. This was agreed and signed by the Chairman and Clerk ready to send off to the External Auditor.

15. Items for Future Consideration at next Meeting: Village website.

16. Dates of Future Meetings: 21st May, 2018; 25th June, 2018; 23rd July, 2018; No August Meeting; 24th September, 2018; 22nd October, 2018; 26th November, 2018 and No Meeting in December.

17. THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.40 p.m.