

UPHAM PARISH COUNCIL

The Minutes of Upham Parish Council held on Monday 22nd June, 2015 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Dunford, Cllr Dukes, Cllr Armstrong, Cllr Rowlatt and Cllr LeMay.

IN ATTENDANCE: County/District Councillor Humby, District Councillor Ruffell, Mrs A Collins (Clerk), Tony Burton (Torbay Farm agent), Tim Garlick (NHW), PCSO Nolan and 1 parishioner.

- 1. Election of Chairperson.** Cllr Rowlatt proposed Cllr Ashe. Cllr Dunford seconded this proposal. All Councillors were in agreement and there were no other nominations so Cllr Ashe was duly elected. Cllr Ashe then took the Chair.

Election of Vice Chairperson. Cllr Dukes proposed Cllr Armstrong. Cllr Rowlatt seconded this proposal. All Councillors were in agreement and there were no other nominations so Cllr Armstrong was duly elected.

- 2. Apologies for absence:** There were no apologies for absence.
- 3. The Minutes of the Meeting held on Monday 18th May, 2015 were signed as a true and correct record of the Meeting.**
- 4. Declarations of Interests under the Code of Conduct.** Cllr Ashe declared an Interest in Item 5.3 as he does sometimes do work for Burton Properties and Bargate Homes.
- 5. Matters Arising:**
 - 5.1** Update on Meeting held regarding Village Shop. Cllr LeMay reported that the USAG Group have been meeting and various options are still being considered for alternative premises to host the post office and/or shop. Jenni and David Bell gave a Presentation on their visits to various Shops in the area, but have now decided not to pursue running the Shop. Cllr Dunford said that a tenant is now renting the house. The USAG Group has asked if the Parish Council would put £200 aside for them to use on expenditure which might be required. All Councillors fully supported this and agreed. Clerk will respond to USAG.
 - 5.2** Update on Highways issues raised. Clerk said that the bollards needing replacement in Upham Street will be replaced over the next few months (about 12 bollards), but a road closure might be required so it will hopefully be carried out when the School is closed. Shoe Lane is being considered for re-surfacing in next year's programme. Some patching work has also been ordered for Upham. Marker posts will also be put alongside a deep ditch near the roadside in Sciviers Lane which has been reported as dangerous. White lines will be refreshed at the end of Mortimers Lane. Clerk read out the OVOV Traffic Group Report which was a response to the Highways Meeting Notes sent by HCC. This will be also discussed at the OVOV Meeting on 23rd June so that a joint response can be sent to HCC. CC Humby said that he is trying to get a traffic survey done of the whole area which will include Upham. This might help with reducing the speed along the Winchester Road.
 - 5.3** Agree Section 106 Agreement for Torbay Farm development. Councillors have been sent the latest Section 106 Agreement which has been prepared and felt that more questions need to be asked. Tony Burton was at the Meeting and answered some questions. Councillors agreed that the Agreement does

not make it clear that the pond and buffer areas are the responsibility of the management company and the play area open space will be the responsibility of the Parish Council. Councillors agreed that a Map should be attached to the Agreement showing the area of responsibility of the Parish Council. Councillors were also concerned that £15,000 would not be enough funds to adequately equip the play area with equipment of similar standard to that at the Recreation Ground. Clerk was asked to write to Stuart DD to ask how the £15,000 was worked out and what equipment he felt was appropriate for the play area at this cost. Also, does this figure include fencing, safer surfacing, seating etc. Parish Councillors agreed that the play area should appeal to all ages, not just younger children. The definition of the pond as a common drainage feature was also needing clarification. The Playground Committee would also like to be involved with the Parish Council in the design of the play area. The Clerk asked when the Legal Agreement will be drawn up for the gift to the Parish Council of £23,000 in lieu of the crossing. Tony Burton responded by saying that this could be drawn up anytime and the £23,000 would be passed over to the Parish Council when the first house is occupied. Councillors do not wish the signing of the Section 106 Agreement to rumble on, but they do want these points clarified before signing. It was also agreed that the Link Officer from the SDNP would be asked for clarity on the pond.

- 5.4 Community Defibrillator for Upham – update on donations and fund raising. Sue Harris sent a Report to the Parish Council outlining the fund raising efforts and the total amount raised for the 2 defibrillators in Upham. A donation of £500 has been promised from the BW Rotary Club. This would make a total of £2,746.70. A letter of thanks will be sent to BW Rotary Club. Councillors agreed to pay the electrician costs involved and Clerk will go ahead and order the 2 defibrillators. One will be placed outside of the Primary School and the other outside of the Village Hall. UFC might be able to raise funds for a 3rd defibrillator to be sited on the Pavilion. Thanks will be sent to Sue and Freya for all their hard work with fund raising efforts. Clerk will make arrangements for a Training Session in September for all residents if they wish to attend.
- 5.5 Update on Broadband – Cllr Ashe to report. CC Humby said that he is meeting with David Bell, Freya and Richard Green, Cllr Ashe and BT to discuss this issue. CC Humby is also asking George Hollingbery MP to lobby the Broadband Telecom Committee at Westminster.
- 5.6 Meeting with OVOV to be held on Tuesday 23rd June at 7.30 p.m. in the Pavilion. Councillors were reminded of this Meeting and have been sent an Agenda.
- 5.7 Sharing Parishes Meeting to discuss affiliation to NALC on 6th July at Bishops Waltham. Cllr Dunford will attend with the Clerk at 2.00 p.m. in The Jubilee Hall.
- 5.8 Recycling. Clerk circulated the response from WCC which was sent to Cllr Dunford. Cllr Dunford asked if a Meeting could be arranged to discuss recycling in the Upham area. DC Ruffell said that he would arrange a Meeting with Frank Pearson and Rob Heathcote. Councillors agreed that it would be better to invite a few Parish Councils so that it could be a joint Meeting. DC Ruffell will see what he can arrange. The Meeting might be in Winchester if there is enough interest.
- 6. Public Participation items by invitation of the Chairman.** There were no issues raised.
- 7. Neighbourhood Watch/Community Safety:**
 - 7.1 Neighbourhood Watch Report. Tim Garlick reported that a NHW AGM had been held this month, and there had been good turnout. The whole of the Upham area is now covered with various Neighbourhood Watch Co-ordinators. The OVOV leaflet detailing telephone numbers was of great benefit to those who do not use a computer. PCSO Nolan also gave a Police Report stating that crime was very low in Upham, but warned everyone of the dangers of cold calling. Cllr Dukes mentioned that distraction methods had been used in some areas of Upham recently.

8. Correspondence:

- 8.1 Pavement outside of Oak Close. The pavement has weeds growing through it and around it. Clerk has reported the complaint to WCC Estates Officer.
- 8.2 Electoral Review of Hampshire County Councillors. Councillors agreed that they would like to see the Division unchanged and continue to be in the same Division as Bishops Waltham and Durley.
- 8.3 Cllr Ashe wrote and asked if footpaths could be kept cut back so that ticks are not a problem for walkers in the long grass. It was agreed that this could be an item which could be raised at the OVOV Meeting to the members who are responsible for the footpaths in Upham. Cllr LeMay suggested that a list of landowners who have footpaths would be useful. This will also be put to the OVOV Footpaths Group.
- 8.4 Clerk received an e-mail from DC Ruffell asking if he could go nearer to the beginning of the Agenda. Councillors agreed that they would like the District and County Councillor to be in attendance for most of the Meeting as items do refer to WCC and HCC and could be taken back for further advice to those Authorities if needed. It was agreed that the County and District Reports would be moved forward to Item 7, but any items further on the Agenda which needed County or District input would be mentioned before the County or District Councillors left the Meeting.
- 8.5 Cllr Dukes said how well the Pond was looking. Councillors agreed that thanks should be given to the Pond Committee. Cllr Ashe will pass on our thanks to all those who have worked hard maintaining the Pond.

9. City and County Reports:

- 9.1 **HCC** - CC Humby reported that apart from the items he has already mentioned he is now a Member for Rural Affairs which includes all rural issues like broadband and rural economy. He is looking forward to the challenges that this brings.
- 9.2 **WCC** – DC R Humby and DC L Ruffell. DC Ruffell said that he is Chairman of the Planning Committee and is actively involved in other committees. He also reminded Councillors of the Parish Council Forum on 24th June in Winchester.

10. Planning:

10.1 PENDING:

- 10.1.1 (SDNP/14/03794/FUL). Lower Preshaw Farm, Preshaw, Upham. Demolition of portal-framed agricultural barn and link between timber-framed barn and flint stable and erection of replacement link, conversion of timber barn and flint stable to form 1 no. four bedroom dwelling, conversion of office building to form 1 no. one bedroom dwelling with landscaping and associated works.
- 10.1.2 (SDNP/15/02074/LIS). Lower Preshaw Farm, Preshaw, Upham. Demolition of portal-framed agricultural barn; demolition of existing link between listed timber-framed barn and unlisted flint stable and erection of replacement link; conversion of listed timber barn and unlisted flint stable to form 1 x four bed dwelling; creation of 2 x window openings and 1 x door opening.
- 10.1.3 (15/00938/FUL). Windrush Stables, Sciviers Lane, Upham. The erection of a steel mono-pitch building to be used for agricultural storage.

10.2 NEW:

- 10.2.1 (15/01030/FUL). Compton Cottage Farm, Sciviers Lane, Upham. Replacement of existing outbuildings following demolition of existing. Councillors had no objection to this application but would ask that the character of the agricultural building remain.
- 10.2.2 (15/00999/FUL). Barndown Farm, Alma Lane, Upham. 3 bay timber garage. Councillors had no comments to make on this application.
- 10.2.3 (15/01235/FUL). Woodward Farm, Alma Lane, Upham. Erection of detached carport structure with farm office above. Councillors had no comment to make on this application.
- 10.2.4 (15/01236/FUL). Woodward Farm, Alma Lane, Upham. Erection of agricultural barn. Councillors agreed that there should be more justification for a barn of this size on such a small piece of land.

10.3 DECISIONS:

- 10.3.1 (14/02394/FUL). Woodley Farm, Alma Lane, Upham. (RESUBMISSION) Siting of a mobile home (RETROSPECTIVE). **Refused.**
- 10.3.2 (SDNP/15/01586/HOUS). 10 Upham Street, Lower Upham. Single storey extension to rear of dwelling. **Approved.**

Councillors were concerned that development plans are being prepared for sites along Mortimers Lane and Eastleigh Borough Council has not informed us as a neighbouring Parish Council. Steve Opacic at WCC will be asked if he has responded on behalf of WCC and Clerk will ask EBC to keep us informed of any future development or consultations on sites on the Upham boundary.

11. Recreation and Amenities:

- 11.1 Report on Pavilion Meeting held on Tuesday 16th June, 2015. Cllr Dunford was voted Chairperson for the Pavilion Committee and gave a Report. She said that the locks have been fitted on the changing rooms for security during match days. There is a new management Committee – Rob Cunningham is Chairman, Adrian Heath is Vice Chairman and Roger Cooper is continuing as Secretary. The only problem has been the grass cutting which is not satisfactory at the moment. Alternative quotes are being sought for the gang mowing so that they can be used if there is no improvement. It was agreed that a charge of £250 per year would be made by UFC to UPC towards the gang mowing and strimming costs. It was also agreed that £5.35 per hour would be made for the Pavilion hire. A Fund Raising Event will be held on 24th October for Sophie's Appeal and UFC at Southampton University. The Club has also won Charter Standard Club of the Year Award and the Reserves were runners up in the Cup Final. The next Pavilion Meeting will be held on 6th October, 2015.
- 11.2 E-mail regarding Pavilion hire on 19th July. Clerk received an e-mail asking if the Pavilion could be hired on 19th July. The Pavilion Committee and UFC were happy with this. Clerk will inform hirer that she can use the pavilion.

- 12. Upham Primary School:** As Sue Harris is no longer a Parish Councillor and no other Parish Councillors visit the School it was agreed to ask Gwyn Halsall if she would give a Report from time to time from the School to keep the Parish Council updated
. Clerk will ask Gwyn.

- 13. The Village Hall:** Cllr Armstrong reported that the Village Hall is in good shape and made a profit this year. The car park needs about £40,000 spent on it. This is an on-going problem and Grants do not appear to be readily available. Clerk suggested an Environmental Improvement Grant from WCC.

14. Parish Magazine Report: Clerk will submit.

15. Finance:

15.1 Financial report for June, 2015 (circulated). This was noted.

15.2 Adopt Updated Financial Regulations. Clerk re-drafted the Financial Regulations to include updates in legislation, including recent pension regulations. All Councillors agreed with the amendments and the Financial Regulations were adopted. Cllr Ashe signed them, along with the Clerk.

16. Items for Future Consideration at next Meeting:

16.1 Cllr Ashe asked that communication be on the Agenda for our next Meeting.

17. Dates of Future Meetings: Monday 27th July, 2015; Monday 28th September, 2015;
Monday 26th October, 2015; Monday 16th November, 2015.

18. THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.50 p.m.