

UPHAM PARISH COUNCIL

The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 22nd October, 2018 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Dunford, Cllr Dukes and Cllr LeMay.

IN ATTENDANCE: Mrs A Collins (Clerk) and District Councillor Lumby.

1. **Apologies for Absence:** Apologies were received from Cllr Flaherty, County Councillor Humby, District Councillor Huxstep and District Councillor Ruffell.
2. **The Minutes of the Meeting held on Monday 24th September, 2018 were agreed and signed as correct.**
4. **Declarations of Interests under the Code of Conduct.** There were no Declarations of Interest declared.
- 4.1 Co-option of Parish Councillor due to the resignation of Cllr Armstrong. Clerk has received one letter from Gwyn Halsall showing an interest in becoming a Parish Councillor. All Councillors agreed that Gwyn would be an ideal person to represent Upham residents and all Councillors were in agreement that she should be duly co-opted. Clerk will inform Gwyn that she has been Co-opted onto Upham Parish Council and welcome her to the next Meeting. Cllr Armstrong will be thanked for all his hard work during the last few years as a Parish Councillor.
5. **Matters Arising:**
 - 5.1 Highways Report – Cllr Dukes/Cllr Flaherty/Clerk. Mortimers Lane junction – responses from residents – Clerk has received no more responses from residents. Strip counter along Upham Street – Cllr Ashe reported that he is still chasing this and will update us at the next Meeting. Meeting with HCC regarding Highways – a Meeting has been confirmed for 13th November in Winchester, Cllr Dukes and Roy Kimble (OVOV) will attend. Reinstatement of road in Upham Street – this work is being carried out today. It was agreed to ask Steve Comley to cut around the road signs which are covered by hedging. Landowners who wish to cut back their hedges will be asked to do so.
 - 5.2 Trees at Upham Pond – more information required – Cllr Ashe will send Clerk the additional information requested.
 - 5.3 Update on WW1 commemorations – Cllr Dunford/Cllr LeMay – The preparations are going well.
 - 5.4 Update on Working Party for Slash Pond – There is no further update.
 - 5.5 Progress on broadband in Upham – Cllr Ashe/Cllr LeMay – concern was expressed at the lack of progress and Cllr Ashe asked what sanctions HCC have in place if the main provider does not perform. Contact will be made with CC Humby to ask this question.
 - 5.6 Report on progress of ADD regarding EBC plans – Cllr Ashe reported that Eastleigh has now approved their Plan and has published comments made regarding the Plan.
 - 5.7 Tidying up of land behind the bus stop – Cllr Ashe has nothing to report.
 - 5.8 Response from developer regarding Torbay Farm Management Company and ownership of land behind play area. Clerk received a response and the Management Company is the developer (Hideaway (LU) Limited). Clerk was asked to write to them and ask that when a Management Company is formed that we be informed and then a Meeting can be arranged with them to build up a rapport and discuss any issues which need addressing with the residents.
 - 5.9 Updating of village website – it was suggested that we would ask Gwyn at the next Meeting about the School website and then review the issue in January.
 - 5.10 SDNP gateway signs – no further update. Clerk will ask for the design so that Cllr Dukes is able to take this to the

HCC Highways Meeting.

- 5.11 Updating of Village Design Statement – Cllr Ashe and Cllr Dukes will meet with Richard Green to discuss and then report at the next Meeting.

6. Public Participation items by invitation of the Chairman. There were no members of the public present.

7. Neighbourhood Watch/Community Safety:

- 7.1 Neighbourhood Watch Report. Information is circulated to Councillors and residents via the website as and when information is available.

8. City and County Reports:

- 8.1 HCC – CC Humby. There was no Report available.

8.2 WCC – DC Ruffell and DC Lumby. DC Lumby gave a City Council Report and he said about the Polling District Review – which will be mentioned later in the Agenda, The Southampton Airport Consultation – a link will be sent to Councillors and comments will be made if appropriate, as concern was expressed about air pollution, noise and the amount of additional planes involved. DC Lumby also reported on the recent road closures on the M27 and M3 due to major road improvements. A City Councillor's Report is attached to these Minutes from DC Ruffell. Items mentioned in the Report include affordable housing in the Winchester District and work carried out in the South Downs National Park.

- 8.3 SDNP – DC Huxstep – there was nothing to report.

9. Correspondence:

- 9.1 E-mails regarding SDNP CIL Funding. Clerk read out various responses concerning enquiries about spending CIL money and how it can be used.

9.2 Letter from HCC Highways regarding the increase in Highways Licence fees. This was noted.

9.3 SDNP Parish Workshop – 19.11.18. Cllr Ashe attending.

9.4 HCC County Councillor Grant Application for funding towards memorial seat. Clerk reported that the Application was successful and £400 has been awarded towards the memorial seat. CC Humby was thanked for the Grant.

9.5 Winchester District Gypsy DPD Modifications Consultation – sent via e-mail. This was noted.

9.6 Review of the South Downs National Park's Local List for Validation. Sent via e-mail. It was agreed that a comment should be made stating that a street scene view should be included with Applications and along with an explanation of what it should include as this would give a clearer view of the impact the Application would have on the area.

9.7 Review of Polling Districts and Polling Places Consultation. Councillors agreed that Upham Village Hall is the best place in Upham to have a Polling Station and they felt no need to alter this.

10. Planning:

10.1 PENDING:

10.1.1 (SDNP/18/03625/NMA). Stroudwood Cottage, Sciviers Lane, Upham. Amendment sought for (SDNP/18/01509/HOU) – Proposing single window in bathroom is separated into two windows.

10.1.2 (SDNP/18/04145/FUL). 1 Elm Crescent. Proposed new dwelling.

10.2 NEW:

10.2.1 (SDNP/18/04905/HOUS). The Old Fir Tree, Upham Street, Upham. To erect electric driveway gates, with post and rail fencing. Existing driveway will have Cotswold shingle 20mm spread over. At rear of drive a small retaining wall will be constructed. Listed Building Grade II. Councillors agreed that an objection would be made as the gates should be set back from the road and the hedging appeared inappropriate for the area – a native hedge would be more appropriate in this location.

10.3 DECISIONS:

11. Recreation and Amenities:

11.1 Play Area painting and maintenance. Cllr Dunford to update. A quote was received for work on part of the play equipment from Scandor to replace wooden posts supporting the tyres and to secure them with concrete, and replace 9 loose stepping posts with new log rounds. The cost was £175 and £458 - Councillors agreed to accept the quote and go ahead with the work. Clerk reported that UFC have now secured a small Grant towards the top soil which was required for the final pitch renovations. The wigwams have been made safe and will remain for the present time. Trevor Scott will be written a letter of thanks for all his work on the play area equipment.

11.2 CCTV equipment. Cllr Dukes reported that she has not been able to obtain a quote yet. Councillors agreed that it might not be necessary to have cctv if the security light is an effective deterrent.

11.3 Security light – Clerk reported that Neil Ellen has put up the security light which has a sensor on it and will shine over the car park area when triggered.

11.4 Cllr Ashe asked if the cover for the Observation post could be looked at. Councillors agreed that this was an important part of Upham and Cllr LeMay said that she had tried previously to reinstate some of the wording. Alison Tingley from Hampshire Rights of Way was suggested as a person who might be able to help. Cllr LeMay will get in touch with her and report back at the next Meeting.

12. Upham Primary School: No Report was available. It was agreed that Vicki Gardner would be asked if she could send a Report to the Parish Council perhaps once or twice a year.

13. The Village Hall: No Report was available.

14. Parish Magazine Report: Clerk will submit.

15. Finance:

15.1 Financial report for October, 2018 (circulated). First half of the 2018-19 Internal Audit has been completed and is satisfactory. Agree CIL Funded projects. Councillors agreed that the CIL Funding should be clarified for highways improvements along the Winchester Road/Mortimers Lane. Clerk will clarify on the Financial Report.

16. Items for Future Consideration at next Meeting: Cllr Ashe suggested that a Budget Meeting should be held before our next Parish Council Meeting. This was agreed for Tuesday 20th November at 7.00 p.m. at Pine End, Upham Street.

17. Dates of Future Meetings: Monday 26th November, 2018; No December Meeting. Agree Meeting dates for 2019 – Clerk confirmed that the dates for the 2019 which have been provisionally booked are: 28th January, 25th February, 25th March, 29th April for the Annual Parish Meeting, 20th May, 24th June, 22nd July, No August Meeting, 23rd September, 28th October, 25th November and no Meeting in December. Councillors confirmed these dates.

18. THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.45 p.m.