

UPHAM PARISH COUNCIL

The Minutes of the Monthly Meeting of Upham Parish Council held on Monday 22nd January, 2018 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Armstrong, Cllr Dunford, Cllr Dukes, Cllr LeMay and Cllr Flaherty.

IN ATTENDANCE: Mrs A Collins (Clerk), County Councillor Humby, District Councillor Ruffell, and 5 parishioners.

1. **Apologies for Absence:** Apologies were received from DC Thacker.
2. **The Minutes of Meeting held on Monday 27th November, 2017 were agreed and signed as correct.**
3. **Declarations of Interests under the Code of Conduct.** There were no Declarations of Interest declared.
4. **Matters Arising:**
 - 4.1 Highways Report – Cllr Dukes/Cllr Flaherty/Clerk. Cllr Flaherty reported that letters have been delivered to residents in Sciviers Lane regarding the highway and the maintenance of ditches. Cllr Flaherty has walked Sciviers Lane and said that the water appears to be flowing well but it does appear stagnant at the culvert. There was no flooding on the road. CC Humby said that he has looked at the culvert and the water does seem to find its own level. Clerk has received a complaint about an Openreach van parking on the grass area on the corner of Sciviers Lane. This has been reported to HCC as a further wooden post has not been installed yet and this would resolve the issue of parking on this area. Clerk has reported fly-tipping again outside the former Upham Shop on the grass verge as only the fence panels have been removed. Cllr Dukes, Cllr Flaherty and the Clerk attended an HCC Parishes Autumn Briefing on 13th December at Winchester. The Presentation has been sent to all Councillors. Cllr Dunford said that the pot hole outside of Appletree Cottage has sunk again. This will be reported. There appears to be trenches outside of the 2 new homes in Upham Street. This will be looked at and reported. It appears that someone has tried to steal the post box at the end of Popes Lane. This will be reported to Royal Mail. As there has been no communication from Bargate or HCC Highways about the traffic calming or junction onto the Winchester Road from Sciviers Lane it was agreed that the Clerk would write to CC Humby and ask what is happening. CC Humby will then follow up. Paul Gardner will be written a letter of thanks for cutting up a tree which came down in high winds at White Hill.
 - 4.2 Trees at Upham Pond – letter to PC from Cllr LeMay so that Insurance Company can be informed. Cllr LeMay confirmed that this will be done.
 - 4.3 End of World War One Celebrations in Upham – Cllr Dunford reported that a Meeting has been arranged in the Pavilion on 7th February for interested residents who are willing to help. The Hall has been booked for the celebration weekend on 9th/10th/11th November.
 - 4.4 OVOV Traffic Group – helping with residents’ survey to assess road/lane name plates in Upham. Clerk has asked the Traffic Group if they would help and informed them of the Meeting this evening. DC Ruffell is meeting with the resident who raised the original issue and will get back to the Parish Council after his Meeting for further discussion.
 - 4.5 Cultivation Licence for Slash Pond. The Clerk has received no further update so CC Humby will follow this up. Clerk will send CC Humby the details.
 - 4.6 Progress on broadband in Upham. Cllr LeMay reported that it is now really out of our hands as an application has gone in for match funding. It is hoped that we will hear something in the Spring and then decisions can be made. There has been a Working Party set up and further updates will be given as and when there is some news.
 - 4.7 EBC Local Plan – Meetings update/Public Meeting 11th December – Cllr Ashe reported that EBC agreed to proceed and the Consultation will be available in June. Stuart Jarvis (HCC) and CC Humby will be invited to the

next Meeting with George Hollingbery and local parish councils. Caroline Horrill (Leader of WCC) attended the last Meeting of the parishes on 19th January where she explained the discussions that WCC have had with Keith House. Cllr Ashe said that there is a Meeting planned with the QC and potential people who are donating funds in mid-March.

- 4.8 Updating of village website. Cllr Ashe has not spoken to David Bell yet, but will find out the current situation. The Clerk is anxious to get information up on the Parish Council website ready for the new transparency regulations. We also need to comply with the new Data Protection Regulations which will come out in May, 2018.
 - 4.9 Adoption of finger posts in Upham – Cllr Dukes reported that some of the posts have been adopted by residents. Clerk has put a request for volunteers in the Upham Update. Cllr Dukes is going to tour round Upham and plot all the signs so that we can make a list of the signs which need attention.
 - 4.10 Tidying up of land behind the bus stop – Cllr Ashe has not been able to find out more information yet, but will try to gather some for the next Meeting.
 - 4.11 Report on Southern Parishes Meeting – 15.1.18. Cllr Dunford and Clerk attended the Meeting and items discussed were Community Speedwatch and fly-tipping. It is hoped to discuss recycling at one of the Meetings. Gareth Roberts the new Fly-tipping Project Officer will be asked if he can attend the next Meeting in March (date to be confirmed).
 - 4.12 Torbay Farm drainage issues, play area and fencing. Clerk read out correspondence that has been received, although we have been informed that the drainage problem at one property has now been sorted. The sewage system was not working efficiently and tankers were used to take out the sewage which was not satisfactory. The play area needs to be viewed as it is very wet and cannot be used. Bargate have said that these are all problems which they would expect as the ground needs to settle. A resident also complained that the gas supply was interrupted due to water getting into the junction box. Clerk will send DC Ruffell all these complaints so that he is able to discuss them with the Planning Officer and Drainage Officer.
 - 4.13 General Data Protection Regulations – May, 2018. Clerk has attended a GDPR Training session organised by HALC and we need to appoint a Data Protection Officer and Data Protection Controls. More information will be made available when NALC are in a position to send them to Councils. Personal information should not be stored or put on the website without the consent of the person. E-mail addresses should also be given consent to use and not passed on to a third party. Clerk will need to delete any personal information on finance issues and Parish Plan information as and when required.
 - 4.14 Response from SDNP regarding village gateway signs. Clerk read out a response from the SDNP stating that they are not at a stage yet where a decision can be made about which parishes are in the pilot scheme.
- 5. Public Participation items by invitation of the Chairman.** Residents attending the Meeting were all there to discuss the Meadow View minor amendments which is later in the Agenda.
- 6. Neighbourhood Watch/Community Safety:**
- 6.1 Neighbourhood Watch Report. It is believed that Tim Garlick is no longer the Neighbourhood Watch Co-ordinator, so Eve Croucher will be asked if she knows who the new Co-ordinator is in Upham.
- 7. City and County Reports:**
- 7.1 HCC – CC Humby reported that better ways to recycle is always a priority, and plastic materials is a problem as more needs to be recycled. A smurf machine will enable more materials to be recycled. Air quality is also another area which CC Humby has been working on and holding Meetings about. CC Humby and Cllr Roy Perry have been discussing ways of raising additional funds via charging for services and hope that Hampshire can become a Pilot Scheme but legislation has to change for this to happen. CC Humby spoke about Junction 9 on the M3 and the work which could be started in 2021/22.
 - 7.2 WCC – DC L Ruffell said that consideration is being given to glass doorstep collection in the Winchester District. Nominations were being accepted for the Mayor of Winchester Community Awards. The Licensing Committee

will be considering the application from Boomtown for this year on 26th January if anyone would like to attend the Committee. DC Ruffell also said that planning permission is now required to convert an office to residential.

- 7.3 SDNP – DC A Thacker. It was noted that as DC Thacker is no longer the SDNP representative DC Roger Huxstep will be taking her place. It is hoped that he will be able to attend some of the Upham Meetings to keep us updated on SDNP issues.

8. Correspondence:

- 8.1 Donation request from Meon Valley Home Start. Cllr Ashe proposed £100 which was the same as last year. Cllr Armstrong seconded this proposal. All Councillors were in agreement. Clerk will send donation.
- 8.2 Notification from Esso of the Southampton to London Pipeline Project. This was noted.
- 8.3 Public Consultation – Shaping the future of England’s Strategic Roads. Sent via e-mail. It was agreed to make a comment that better communication is vital when roads are closed or diversions in place as it would help to keep the network moving if drivers are better informed. Clerk will send in this comment.
- 8.4 HCC News for Local Councils – Sent via e-mail. This was noted.
- 8.5 E-mail from HALC regarding changes to legislation to residual parking for planning applications. It was agreed to make no comments.
- 8.6 General Data Protection Regulations – update from HALC. This was noted and Clerk will inform Councillors of any updates as we are notified.
- 8.7 Public Consultation on Traveller Development Plan Document – sent via e-mail. This was noted and no further comments were made.
- 8.8 WCC – Parish Connect (January, 2018) – sent via e-mail. Noted.
- 8.9 WCC Independent Remuneration Panel – Parish and Town Councils. Sent via e-mail. Councillors agreed that they do not expect any form of remuneration for the work that they carry out on behalf of the village.
- 8.10 Clerk passed around a thank you card from a new resident in one of the part-buy homes in Torbay Farm. This gesture was appreciated by Councillors and the Clerk.
- 8.11 Mayor of Winchester’s Community Awards 2017/18. Councillors agreed to nominate a couple who have been actively involved in many village committees and events over the years. Cllr Dunford will send some information to the Clerk and the Clerk will put in an Application.

9. Planning:

9.1 PENDING:

- 9.1.1 (SDNP/17/03658/FUL). The Holt, Upham. Conversion of existing redundant agricultural building to a dwelling.
- 9.1.2 (17/01632/FUL). Woolstreet Farm, Winchester Road, Upham. New portal frame barn and store.
- 9.1.3 (SDNP/17/05776/FUL). The Woodman Inn, Winchester Road, Upham. Demolition of the existing public house and construction of 4 no. dwelling houses with associated access, parking and landscaping. Cllr Ashe asked for a conversation with Julie Pinnock to discuss with the applicant about putting a community facility on the site before Christmas. DC Ruffell offered to speak with Julie to try and arrange a Meeting when he meets her this week as time is now getting short.

9.2 NEW:

- 9.2.1 (SDNP/17/05049/MNA). Minor amendments to Units 1 and 2 at Meadow View, Winchester Road, Upham.

Residents living near to the application site were at the Meeting and although this is classed as a minor amendment Councillors agreed that this should be a full Planning Application and should have full plans. Flooding issues in this area is a grave concern and the lack of consideration by the applicant towards residents living in properties near to the application site. The Enforcement Officer has visited and will be contacted again. DC Ruffell will see what he is able to do and discuss our concerns with the case officer and enforcement officer. Councillors agreed that an objection would be made on these grounds.

9.2.2 (SDNP/18/00252/HOUS). West Lodge, Upham Street, Upham. Demolish rear extension and proposed new extension to rear, extension to front and side and general re-arrangements including replacement window. New driveway and parking area. Councillors agreed that a comment would be made on the design.

9.3 DECISIONS:

9.3.1 (SDNP/17/04534/LIS). Penhale Cottage, Shoe Lane, Upham. Proposed conversion of side extension involving removal of short length of internal wall and replacement of modern window, removal of asbestos sheeting from external wall to bedroom, replacement of modern French window. **Approved.**

9.3.2 (SDNP/17/04676/FUL). Freshfields, Upham Street, Upham. Demolition of existing building and construction of replacement dwelling (Resubmission). **Approved.**

9.3.3 (SDNP/17/05103/HOUS). Belmore Cottage, Belmore Lane, Upham. Proposed part change of use of land to domestic and proposed oak framed building. **Approved.**

9.3.4 (17/02925/HOU). Park Cottage, Wintershill, Durley. New two storey rear extension, pool and pool house. **Approved.**

10. Recreation and Amenities:

10.1 Pavilion Meeting – 16.1.18. Cllr Dunford reported that at the Meeting items discussed included an update on play equipment maintenance, May Day planning, upgrading of changing rooms and pitch-side barrier, security and maintenance issues. UFC are holding a Race Night on 17th March. The corner of the Pavilion needs to be looked at in the daylight at the next Meeting as maintenance is required. It appears that the post has moved. The hedge laying was also discussed. The next Meeting will be held on Tuesday 19th June, 2018. The Police have visited the Recreation Ground after a vehicle has been driven across the pitch and left tyre marks. Councillors agreed that as the vehicle entered the Recreation Ground via a footpath from the Woodcote end Cllr LeMay offered to look at putting up a metal barrier on adjoining footpath entrances to stop this antisocial behaviour. A kissing gate might also be considered if it would help to stop vehicles and horses riding on the footpath.

10.2 Play Area painting and maintenance. Quote for replacement of wood around slide from Scandor was £2625. Councillors agreed that this needs to be done by a professional contractor and therefore all were in agreement to ask Scandor to carry out the work as soon as possible. Cllr Dunford said that Steve Comley has the paint required, but the weather has not been good to make any more progress.

10.3 Heavy duty basketball hoop. This will be done when time is available.

10.4 Wigwams and hedge laying. Clerk read out the quote from Scandor for the wigwam replacement. They will remove hazel slats and tidy chestnut, repairing as required. Cover 11 sides of the 3 with Wayney edge large 1” thick as this will last longer than hazel. The cost quoted is £2737. Clerk said that she has today heard back from the other quote saying that he will look at the wigwams at the end of the week and then give us a quote. Cllr Dukes suggested using sacking to cover the wigwams and then replace it as and when required. Councillors agreed to wait until we receive the second quote and then make a decision. The hedge laying between the Recreation Ground and adjacent 3 land owners on the pitch barrier side – Councillors agreed that they would not proceed with this at the moment.

11. Upham Primary School: No Report was available.

12. The Village Hall: No Report was available.

13. Parish Magazine Report: Clerk will submit.

14. Finance:

14.1 Financial reports for December, 2017 and January, 2018 (circulated). Clerk said that she has ordered 2 sets of pads for the Defibrillators at the School and Hall as they were nearly 2 years old.

14.2 Set Budget for 2018-19. Cllr Armstrong said that he would produce a full Budget for the next Meeting.

15. Items for Future Consideration at next Meeting:

15.1 Cllr Flaherty asked if the Village Springclean could go onto the Agenda. A Saturday in late April was suggested.

15.2 Cllr Ashe asked if Councillors could give some thought about a Speaker for the Annual Parish Meeting on 23rd April.

16. Dates of Future Meetings: 26th February, 2018; 26th March, 2018; 23rd April, 2018 (APM); 21st May, 2018; 25th June, 2018; 23rd July, 2018; No August Meeting; 24th September, 2018; 22nd October, 2018; 26th November, 2018 and No Meeting in December.

17. THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10.15 p.m.