

UPHAM PARISH COUNCIL

The Minutes of Upham Parish Council Meeting held on Monday 21st March, 2016 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Armstrong (Vice Chairman), Cllr Dunford, Cllr Dukes, Cllr LeMay and Cllr Flaherty.

IN ATTENDANCE: County/District Councillor Humby, District Councillor Ruffell, District Councillor Amber Thacker, Mrs A Collins (Clerk) and 4 parishioners. Ian Donohue (Planning Consultant) was also present to give an over-view of an impending planning application at Newlyn's Farm for residential development.

1. **Apologies for absence:** Apologies were received from PCSO Nolan.
2. **The Minutes of the Meeting held on Monday 22nd February, 2016 were confirmed and signed as a correct record of the Meeting.**
3. **Declarations of Interests under the Code of Conduct.** Cllr LeMay made a Personal Declaration of Interest in the impending Planning Application at Newlyn's Farm under Item 5. Cllr Dukes also make a Declaration of Interest, although not a Personal one, in Item 5 as she has employed Southern Planning Practice.
4. **Matters Arising:**
 - 4.1 Update on Village Shop. Gwyn Halsall was present at the Meeting and said that there has been some interest shown in the Shop and Post Office. Councillors welcomed this and hoped that this will be a way in which the Shop and Post Office could re-open in Upham. Gwyn also said that the Outreach Service for the Post Office has someone willing to run it, but at another venue in Upham. Gwyn and CC Humby will speak to relevant personnel to try and see if the Post Office can be run from the Shop as this would be a condition on which the prospective purchaser would want the Shop. Cllr Armstrong pointed out that we do not want to be in a situation where the Shop does not get purchased and we have no Outreach Service. It is hoped that the Post Office will see the position that we are in, and what we are trying to achieve, and therefore work with us to get the best outcome for everyone. Gwyn and CC Humby will keep the Parish Council informed of their progress.
 - 4.2 Update on Highways issues. The Clerk said that it appears that WCC only ordered one sign for Upham Street so a second one has been ordered. The pavement along the Winchester Road will be inspected by WCC. Cllr Flaherty has met with Darren Lewis to show him where the broken culvert is in Queens Street. HCC have said that the road edge by Slash Pond is not bad enough to warrant intervention. There is no work planned for Shoe Lane at present, it has just been submitted for some funding, but there is no funding available at the moment. The work at Summerlands is still live and should be done by the end of the financial year. A letter will be sent out to the owner regarding the hedge. Some pot holes have been repaired at Bigpath, but the ones which do not meet HCC criteria for repair have not been filled. Cllr LeMay reported that the corner of Stakes Lane and Cross Lane is in a dreadful state. As this is in Bishops Waltham Parish the Clerk has reported this complaint to them.
 - 4.3 Community Defibrillators update. Cllr Armstrong has fitted a new seal to the Defibrillator, but it still steams up. This will be monitored. Clerk said that she has still not received a response about a donation from BW Rotary Club for a Defibrillator at the top end of Upham. Clerk did ask two members of the Rotary Club and they were going to bring it up at their Meeting. This will be followed up again.

- 4.4 Progress of village noticeboards – Cllr Ashe has met with Mike Pearce and Mike is going to give the Parish Council a revised quote for a noticeboard similar to those in Durley with laminated glass and made of hardwood.
- 4.5 Response from WCC regarding Section 106 Funds. Clerk received a response from the Compliance and Monitoring Officer at WCC stating that there are no funds due in the Open Spaces Fund from the Meadow View development as it is under 10 units and therefore no money is owed. Councillors felt that this information might be incorrect because if there is no 106 payment then there should be 15% of the CIL Funding coming to Upham. Clerk will go back to the Compliance Officer.
- 4.6 Play area and landscaping at Torbay Farm update. The Playground Committee, along with representatives of the Parish Council met with Katherine from Bargate Homes to discuss the layout and play equipment suggestions. Katherine is going to come back to the Committee once her landscape team have drawn up plans.
- 4.7 HCC Devolution Workshop – Cllr Armstrong, Cllr Dukes and the Clerk attended this Workshop in Winchester and said that it was interesting listening to Speakers from Cornwall and Swindon who have devolved powers, but Hampshire was not decided at that point on whether they were going to elect a Mayor or not. Cllr Armstrong said that services would come down to the parishes and it would be what services you felt that your parish could provide. It was obvious that the larger parishes would be able to take on more devolved services than the smaller parishes. It was not clear how much budget would be allowed for the devolved services.
- 4.8 Report on Meeting with OVOV on 23.2.16. Gwyn reported that the Meeting went well the OVOV and Parish Councillors. Speed along the Winchester Road was still a concern and Cllr Ashe will make enquiries with Hursley PC to see how they achieved their 30 mph speed limit. The Group welcomed the likelihood of the Area Traffic Survey. CC Humby apologised to the OVOV Group for the length of time the Highways Report is taking to compile and hoped that it would be with us shortly. Councillors expressed concern that progress needs to be made to identify how a 30 limit can be established along the Winchester Road. The communications network is working well with Mike Elliott leading. The next Joint Meeting will be held on Tuesday 5th July.
- 4.9 “Clean for the Queen” Community Litter Pick – 5th April. Clerk has picked up litter pickers, high viz jackets and sacks ready for the Litter Pick. A collection of the bags will be made by WCC on 6th April. The Event has been well publicised in the village and a barbeque will be held afterwards at Upham Recreation Ground for all those who have participated.
- 4.10 Response from HCC regarding standing water in Hoyle Close and parking spaces. Clerk read out the response from HCC stating that no action is going to be taken by WCC or HCC. Cllr Dunford suggested that perhaps it might be helpful if a sign showing that there are elderly residents in the area might warn drivers. Clerk will see if WCC will put a sign up. The Headteacher has kindly asked parents to drive slower past Hoyle Close to try and help the situation.
- 4.11 Further action regarding EBC – Issues and Options proposals. Cllr Ashe and Cllr LeMay are representing Upham Parish Council and their residents on the Action Group which has been set up by surrounding parishes. The next Meeting is on Wednesday 23rd March. Cllrs LeMay and Flaherty will attend on behalf of Upham Parish Council. Cllr LeMay has written an article for the Upham Update on the Options so that residents are kept informed. CC Humby has spoken to Steve Opacic and Nigel Green about the Eastleigh Plan, however he did emphasise that he has many different points of view from different Parish Councils to help summarise a response from WCC.
- 4.12 Cllr Dunford reported that the Community Group had sent out letters to elderly residents informing them of the Lunch Clubs in Bishops Waltham which they might wish to attend. Apparently the Tuesday

Lunch Club has now closed. Clerk reported that she has put details of the Lunch Clubs on the noticeboards for residents to view.

5. Public Participation items by invitation of the Chairman. Ian Donohue was invited to speak about an impending Planning Application for a residential development at Newlyn Farm, Upham. Ian showed Councillors a sketch of the site and what 4 dwellings might look like on the site. On the site at present there are farm buildings which currently house pigs, but these are being moved in July. No more pigs will be put on this site so another use is needed for the site. Concern was raised about the height of the buildings and if there was potential for future development. Councillors did not give any comments or views, but appreciated the chance to view the plans before a pre-application is submitted.

6. Neighbourhood Watch/Community Safety:

6.1 Neighbourhood Watch Report. Cllr Dunford reported an abandoned vehicle outside of The Woodman along the Winchester Road to the Clerk, this has been reported and has been removed today. Clerk reported that the telephone box which was blown up outside of Upham Shop has been made safe, but is not working. The Police are still investigating the incident.

7. City and County Reports:

7.1 HCC – CC R Humby. Broadband update. CC Humby said that it looks as if the State Aid Rules problems have been resolved and it is now looking easier to use the money. CC Humby said that he is more confident that the Area Wide Traffic Survey will be completed and he has met with Sam Clark who was waiting for the Eastleigh Transport Study. Some old data will be used, and where there are gaps in the data this will be filled in. It is hoped that some funding can be charged to the developers. CC Humby also explained to Councillors the current position on Devolution in Hampshire. Councillors congratulated Rob on his new position as Executive Member for Traffic, Transport and Economy. Cllr LeMay asked CC Humby about the legal position if residents offered to help with sweeping gravel off the roads, filling pot holes etc. CC Humby said that he has been asked this from other parishes and has asked for legal clarification on this, especially as more parishes are providing more services and are expected to do more. CC Humby will come back to the Parish Council when he receives a response.

7.2 WCC – DC R Humby and DC L Ruffell. The District Council Report was given by DC Ruffell and he also congratulated CC Humby on his recent promotion at HCC. He also said that in the Times it states that Winchester is the best place to live, which is a credit to the city. DC Ruffell said that the rates have been increased by 9p per week per household, but they have not been increased for the last 6 years. All dogs will have to be micro-chipped by 1st April and there is a free micro-chipping service at Mole Countrystores on 1st April provided by WCC. Cllr Dukes asked about the thousands of homes that have planning permission, but have not yet been built. It was agreed that it would be difficult to make developers build just because they had permission.

8. Correspondence:

8.1 WCC free microchipping offer at Mole Countrystores, Winnall on 1.4.16 from 10.00 until 2.00. Clerk has advertised this on the website and on the village noticeboards so that those residents who wish to attend can do so.

8.2 HCC – Walking Strategy Publication. This was noted but no comments were made.

8.3 Horses on footpaths – Cllr LeMay reported that horses have been seen riding on the footpaths and fields again near the Recreation Ground/Bigpath area. Other Councillors have also seen horse riding again on the footpaths in this area of Upham. It was agreed that this is not acceptable and could be dangerous if people are walking the footpaths. It was agreed that “No Horses – footpath only” signs would be put up

in the affected areas in the hope that this practice will stop. Cllr Ashe will also put a Note in the Upham Update. The situation will be kept monitored.

8.4 Parish Connect – March, 2016. This was noted.

8.5 Drainage work in Stroudwood Lane from 29th March for approximately 6 days. This was noted.

8.6 Mayor's Awards for 2016. Both nominations from Upham Parish Council were successful and Anne Collins (Clerk) attended a ceremony to receive her Award from the Mayor, and Gwyn Halsall will attend an Afternoon Tea to receive her Award from the Mayor. The Afternoon Tea is on Wednesday 11th May at 3.00 p.m. and someone from the Parish Council is able to go along with Gwyn. Cllr Ashe offered to attend. Clerk will respond to the request.

8.7 Fly-tipping in Hatchley Lane has been reported. WCC have been in touch with the Clerk to pick up the fly-tipping.

8.8 Parish Council Newsletters from HCC – February and March. These were noted.

8.9 Clerk reported that the preparations were going well for the Queen's 90th Birthday Street Party in Upham. A Grant has been applied for, but there is no result yet.

9. Planning:

9.1 PENDING:

9.1.1 (SDNP/15/03936/FUL) – land adjacent to 2 Dagwell Cottage, Upham Street, Upham. New dwelling, carport and access.

9.1.2 (SDNP/15/04971/FUL) – Arbour Cottage, Upham Street, Upham. Demolition of the existing two storey three bed detached dwelling and detached garage and erection of a two storey four bed detached dwelling with carport and creation of a new vehicular access on to Upham Street and closure of the rear access. This Application is going to be heard by the Planning Committee on Thursday 24th March during the afternoon. Cllr Ashe will speak on behalf of Upham Parish Council.

9.1.3 (SDNP/15/05754/LDE) – Down Farm, Winchester Road, Upham. Use of the existing building as a dwelling (RETROSPECTIVE).

9.1.4 (16/00135/FUL) – Merry Orchard Farm, Alma Lane, Upham. Conversion of barn currently used for storage to a dwelling.

9.1.5 (SDNP/16/00393/HOUS) – Lower Preshaw House, Lower Preshaw Lane, Upham. Provision of a tennis court with 2.75 metre fencing.

An Appeal has been lodged by Mrs Clare Kempster against the Refusal for the Siting of a mobile home (Retrospective) at Woodley Farm, Alma Lane, Upham.

9.2 NEW:

9.2.1 (SDNP/16/00865/HOUS) – Shop House, Upham Street, Upham. Erection of new two storey side extensions to existing dwelling. Parish Councillors agreed that they had no objection to the application, but regret yet again the lack of a Street Scene with the application. It is important for Parish Councils to be able to see the Street Scene when discussing Planning Applications.

9.2.2 (16/00296/FUL) – Compton Cottage Farm, Sciviers Lane, Upham. One and half storey side extension

with dormer, new porch and doorway to existing side entrance and associated alterations. Parish Councillors had no objections to this application, but would like to see a smaller dormer window as the proposed one was too intrusive, or alternatively take the window out.

9.3 DECISIONS:

An Appeal has been lodged by Mr Neil Henderson against the Refusal of Replacement of existing outbuildings following demolition of existing at Compton Cottage Farm, Sciviers Lane. **Appeal Allowed.**

9.3.1 (SDNP/15/03124/FUL). Paradise Cottage Office, Upham Street, Upham. Proposed 2 bedroom detached dwelling and associated external works to replace existing outbuilding. **Granted.**

9.3.2 (15/02801/FUL) – Coombs Cottage, The Crescent, Sciviers Lane, Upham. Proposed replacement dwelling and detached double garage together with demolition of existing outbuildings and existing dwellings. **Granted.**

10. Recreation and Amenities:

10.1 Play area equipment. Cllr Dunford raised a few issues which need attention and the Clerk has asked our Parish Lengthsman to look at these.

11. Upham Primary School: Gwyn Halsall reported that Upham Primary School has just completed a multi-cultural week and it was a really positive week. Two of the top classes have just been on a residential week, and for most of the children this was the first time they had been away without their parents. Gwyn explained the Budget share and that Upham was going to get more than they had expected which was good news. The Hampshire Chronicle has visited the School and has a feature in this week's paper.

12. The Village Hall: Cllr Armstrong said that the car park is still a problem. Cllr Dunford asked if the noise from the Dance Group in the main Hall when holding Meetings in the Committee Room could be avoided in any way. It was agreed that the only way was to keep all doors closed.

13. Parish Magazine Report: Clerk will submit.

14. Finance:

14.1 Financial report for March, 2016 (circulated).

14.2 Clerk's Pay Review. It is clear that the clerk's responsibilities are greater than those for the pay spine point on which her salary is set, and there is a disparity between her Durley and Upham salaries. Salaries have not been reviewed since 2014 and there is evidence that the hours the job now requires are appreciably in excess of those for which she is paid. In the light of this Councillors agreed that the Clerk's salary will increase from 1st April, 2016 by 8.5%. There will be a review of the clerks role responsibilities and hours required over the next year to lead to a further review prior to April 2017. To assist with this the Clerk was asked to keep a record of her hours over the next three months to enable Councillors to see how many hours are worked. The Clerk was happy to do this.

15. Items for Future Consideration at next Meeting: Annual Parish Meeting & Parish Council Meeting. Councillors were reminded that the Annual Parish Meeting would commence at 7.00 p.m. and the Monthly Parish Council Meeting would follow. A Speaker from the Emergency Planning Team would be coming along to speak to Councillors and parishioners about producing an Upham Emergency Plan.

15.1 Cllr LeMay did ask about Neighbourhood Plans and if Upham should be looking at preparing one. Cllr Ashe responded by saying that they do cost a lot of money and are usually for the larger parishes.

Experience from the parishes that have a Neighbourhood Plan say that it is a huge amount of work. Councillors agreed that as Upham has no housing allocation and is not a large parish then there was little advantage in producing a Neighbourhood Plan.

- 16. Dates of Future Meetings:** Monday 25th April, 2016 (APM & PC); Monday 23rd May, 2016; Monday 27th June, 2016; Monday 25th July, 2016; No Meeting during August; Monday 26th September, 2016; Monday 24th October, 2016; Monday 28th November, 2016; No Meeting during December.
- 17. There being no further business the Chairman declared the Meeting closed at 10.00 p.m.**