

# UPHAM PARISH COUNCIL

## The Minutes of the Annual General Meeting of Upham Parish Council held on Monday 18th May, 2015 in Upham Village Hall at 7.30 p.m.

**MEMBERS PRESENT:** Cllr Dunford, Cllr Dukes and Cllr Armstrong.

**IN ATTENDANCE:** Mrs A Collins (Clerk) and 1 Parishioner.

As this is a new Term of Office after the 2015 Parish Council and District Council Elections new Parish Councillors were introduced to the Council. The Elected Parish Councillors are Cllr Dunford, Cllr Ashe, Cllr Dukes, Cllr Armstrong, Cllr Rowlatt and Cllr Le May. District Councillor Humby was also re-elected as our District Councillor for a further Term of Office. Clerk has written letters of thanks to the out-going Parish Councillors who did not stand for re-election.

Parish Councillors then introduced themselves to members of the public present.

1. As this is a new Term of Office the following Elections took place:

**Election of Chairperson.** As there was only half the Parish Councillors present it was agreed to leave this item until the next Meeting when more Councillors will be present. Cllr Armstrong proposed that Cllr Dunford be Chairperson for this Meeting, Cllr Dukes seconded this proposal. Cllr Dunford then took the Chair.

**Election of Vice Chairperson.** It was also agreed to leave this item until the next Meeting.

**Election of Village Hall Representative.** Cllr Dunford proposed Cllr Armstrong. This was seconded by Cllr Dukes. Cllr Armstrong was happy to carry out this role and accepted.

**Election of Recreation Ground Chairperson and 2 representatives.** Cllr Dunford, Cllr Ashe and Cllr Dukes were proposed for this Committee and a Chairman will be agreed at the next Meeting. This was agreed by all Councillors present.

**Sign Declarations of Acceptance of Office Forms.** Councillors present signed the Declarations of Acceptance of Office Forms. Any not completed at the Meeting will be returned to the Clerk as soon as possible. Councillors were all given the Upham Parish Council Code of Conduct to read.

**Sign Register of Members' Interests Forms.** Councillors present signed the Register of Members' Interest Forms.

Absent Councillors will be asked to sign the relevant Forms during the next couple of weeks. Clerk will then send all Forms to WCC.

2. **Apologies for absence:** Cllr Ashe, Cllr Rowlatt, Cllr Le May, County/District Councillor Humby and District Councillor Ruffell all sent their apologies.
3. **The Minutes of the Meeting held on Monday 27th April, 2015 were agreed and signed.**
4. **Declarations of Interests under the Code of Conduct.** There were no Declarations of Interest declared.

## 5. Matters Arising:

- 5.1 Update on Meeting held regarding Village Shop. Cllr Dunford updated the Parish Council on the Meeting held regarding the Village Shop and Post Office. A Group has been formed with Gwyn Halsall as Chairperson. Clerk received an e-mail from Gary Dhatt (Shop owner) saying *“I know you want to keep the shop and post office so I’m actually going to give you 2 alternatives firstly you can rent the shop on self repair rent of £650 per calendar month and the house for £875 per calendar month secondly you can have the freehold for £485000 so there’s your choices also if you want to keep post office as a main branch you better hurry up or once the equipment has been taken you’ll only receive a local post office which is appalling salary wise and the post office have booked there guys in on Monday 18<sup>th</sup> May to take everything hope this helps or I just simply rent the house”*. Councillors agreed that the Clerk should respond to Gary and state that this is not a Parish Council matter and a Group of residents has formed an interest Group to represent the community and would hopefully be in touch with him.
- 5.2 Update on Highways Meeting and issues raised. Clerk reported that the hgv signs are in the Street Care Depot at the moment and will be put up shortly in Upham Street and Sciviers Lane. Cllr Dunford read out a report from the Highways Meeting with HCC on 21.4.15 with Andy Smith, CC Humby, Parish Council representatives and OVOV Highways Group. Flood defences in Popes Lane – Lisa Davis (HCC Highways) will get in touch with Simon Beloe and follow this up as promised. Part of Upham Street to Popes Lane is being resurfaced soon. Clerk was asked to enquire if other roads in Upham were also going to be resurfaced as many need attention. The black and white marker posts also need reinstating in Upham Street. Cllr Dukes asked if the Road Closed signs could be removed by HCC which have been left from the Avian flu emergency. Clerk will ask Lisa Davis if these issues could be attended to. Clerk has not received a response yet from Curdridge PC regarding the village gateway signs.
- 5.4 Community Defibrillator for Upham – update on donations and fund raising. The Fun Run held on 10<sup>th</sup> May was a great success and £1063 was raised towards the Fund. Personal donations have also been received. Letters of thanks have been written to residents who have made a personal donation. Letters will also be written to Sue Harris and Freya Green for all their hard work organising the Fun Run.
- 5.5 Mobile Infrastructure Project – Cllr Ashe to report on this project if response has been received. An update was not available.
- 5.6 Councillors were reminded of a Meeting with OVOV on Tuesday 23<sup>rd</sup> June at 7.30 p.m. in the Pavilion. This will be to discuss the progress being made towards the Action Plan.

6. **Public Participation items by invitation of the Chairman.** There were no members of the public present.

## 7. Neighbourhood Watch/Community Safety:

7.1 Neighbourhood Watch Report. There was no Report available.

## 8. Correspondence:

- 8.1 Letter of thanks from Marg Plumb thanking the Parish Council for their help in locating the memorial seat for David at the Recreation Ground. The Clerk has written to Marg thanking her for the kind donation in David’s memory.
- 8.2 Update on litter picking from WCC. Clerk read out the latest update from Winchester.
- 8.3 Letters with donations towards the Defibrillator Fund. Clerk has responded to these with a thank you letter.

- 8.4 Clerk has received the Draft 106 Agreement for Torbay Farm and has circulated it to Councillors. However, due to the change over of Parish Councillors and the complexity of the Agreement it was agreed to hold an informal Meeting to update new Parish Councillors on previous negotiations and then respond to the Legal Team at Winchester with our comments after discussion at our next Parish Council Meeting on 22<sup>nd</sup> June. A date suggested for the informal Meeting was Thursday 18<sup>th</sup> June, which the Clerk will confirm as soon as possible.
- 8.5 WDALC – Core Skills Training – Wednesday 3<sup>rd</sup> June at Wickham or Whiteley. Clerk asked if any Councillors would like to attend this Training Session from 10.00 a.m. to 3.30 p.m. The cost is £50 per delegate which the Parish Council would pay for. Councillors will get back to the Clerk if they wish to attend.
- 8.6 Consultation on the future affiliation to NALC. Clerk read out correspondence from HALC. Councillors agreed that this needed further discussion – perhaps with other parishes. Clerk will try and find out more information.
- 8.7 Clerk read out Resolutions which have been sent to NALC regarding proposals for better broadband for rural areas.
- 8.8 Clerk read out a Report from OVOV Community Group putting forward proposals for new village noticeboards. The proposal is for up to 3 noticeboards placed around the village. Councillors agreed with the proposal and felt that the village noticeboards are an important feature for information in the village. However, the Clerk did point out that perhaps a 2 door noticeboard might not be big enough for all the Parish Council and village notices when Election, Audit and Planning notices take up a big area. It was suggested that perhaps one 3 bay noticeboard could go outside the bus stop and then 2 bay ones at the other locations. This will be discussed with the OVOV Group on 23<sup>rd</sup> June.
- 8.9 WCC has adopted “The Great Waste” and has asked where all the recycling bin etc. are in the village. Councillors agreed that the only bottle bank in Upham is at The Alma. Clerk will respond to WCC. Cllr Dunford had asked WCC previously about better recycling facilities in Upham, and showed Councillors an e-mail that she had received as a response. It was not very positive. Councillors agreed that better facilities are needed and that we should keep on at WCC to try to help provide better facilities.

## **9. City and County Reports:**

- 9.1 **HCC** - CC R. Humby. No Report was available.
- 9.2 **WCC** – DC R Humby and DC L Ruffell. No Reports were available. Councillors asked Clerk to write a letter of congratulations to DC Humby on his re-election as our District Councillor.

## **10. Planning:**

### 10.1 PENDING:

- 10.1.1 (SDNP/14/03794/FUL). Lower Preshaw Farm, Preshaw, Upham. Demolition of portal-framed agricultural barn and link between timber-framed barn and flint stable and erection of replacement link, conversion of timber barn and flint stable to form 1 no. four bedroom dwelling, conversion of office building to form 1 no. one bedroom dwelling with landscaping and associated works.
- 10.1.2 (14/02394/FUL). Woodley Farm, Alma Lane, Upham. (RESUBMISSION) Siting of a mobile home (RETROSPECTIVE).
- 10.1.3 (SDNP/15/01586/HOUS). 10 Upham Street, Lower Upham. Single storey extension to rear of dwelling.

An Appeal has been lodged by Mr and Mrs P Dukes against SDNP for the refusal of planning consent for ground floor and roof extensions to The Little Cottage, Woodcote Farm Lane, Upham. **This application has now been approved.**

## 10.2 NEW:

10.2.1 (SDNP/15/02074/LIS). Lower Preshaw Farm, Preshaw, Upham. Demolition of portal-framed agricultural barn; demolition of existing link between listed timber-framed barn and unlisted flint stable and erection of replacement link; conversion of listed timber barn and unlisted flint stable to form 1 x four bed dwelling; creation of 2 x window openings and 1 x door opening. Councillors had no comments to make on this application.

10.2.2 (15/00938/FUL). Windrush Stables, Sciviers Lane, Upham. The erection of a steel mono-pitch building to be used for agricultural storage. Councillors had no comments to make on this application.

## 10.3 DECISIONS:

10.3.1 (SDNP/14/04806/FUL). Meadow View, Winchester Road, Upham. Demolition of existing bungalow and redevelopment comprising of 2 no. three bedroom and 1 no. four bedroom dwellings. **Approved.**

## **11. Recreation and Amenities:**

11.1 Memorial seat installation. The memorial seat has been installed and the Clerk has updated the Insurance Policy to insure it.

11.2 Pavilion Meeting on Tuesday 16<sup>th</sup> June, 2015 at 7.30 p.m. in the Pavilion.

**12. Upham Primary School:** There was no Report available.

**13. The Village Hall:** Cllr Armstrong reported that air gun pellets have been fired at lights in the Hall car park and this was a concern. The Police will be asked if they could visit the Hall car park when passing. It might be that a barrier will be considered so that the car park cannot be used when bookings are not in progress. Cllr Armstrong also reported that the Hall has had a good year with the bookings.

**14. Parish Magazine Report:** Clerk will submit.

## **15. Finance:**

15.1 Financial report for May, 2015 (circulated). Change Bank signatories to include new Parish Councillors. The Bank Mandate Forms will be signed when more Councillors are available to sign.

**16. Items for Future Consideration at next Meeting:** Cllr Dunford asked if recycling could go onto the Agenda for the next Meeting.

**17. Dates of Future Meetings:** Monday 22<sup>nd</sup> June, 2015; Monday 27<sup>th</sup> July, 2015; Monday 28<sup>th</sup> September, 2015; Monday 26<sup>th</sup> October, 2015; Monday 16<sup>th</sup> November, 2015.

**18. THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.20 p.m.**