

# UPHAM PARISH COUNCIL

## The Minutes of Upham Parish Council held on Monday 16th November, 2015 in Upham Village Hall at 7.30 p.m.

**MEMBERS PRESENT:** Cllr Ashe (Chairman), Cllr Armstrong (Vice Chairman), Cllr Dunford, Cllr Dukes, Cllr LeMay and Cllr Flaherty.

**IN ATTENDANCE:** County/District Councillor Humby, District Councillor Ruffell, Mrs A Collins (Clerk), and 4 parishioners.

1. **Apologies for absence:** Apologies were received from PCSO Richard Nolan.
2. **The Minutes of the Meeting held on Monday 26<sup>th</sup> October, 2015 were confirmed and signed as a correct record of the Meeting.**
3. **Declarations of Interests under the Code of Conduct.** Cllr Dunford made a Declaration of Interest in Item 14.3 as she is on the PCC. Cllr Ashe made a Declaration of Interest on Item 4.3 as he does do work for Bargate Homes.
4. **Matters Arising:**
  - 4.1 Update on Village Shop. A notification has been received by the Parish Council that the six week interim period came to an end on 3<sup>rd</sup> November to express an interest in the Shop. The owner is now able to sell to whomever they choose and at whatever price. There is no more update at present but there is a USAG Meeting tomorrow evening. The Clerk has received no more information from someone enquiring about purchasing the Shop.
  - 4.2 Update on Highways issues – Confirm Meeting with HCC Highways/CC Humby. CC Humby is meeting with Andy Smith next week and hopes to arrange a Meeting with him for Upham. An update was given on the situation at Summerlands regarding the drainage and reinstatement of the grass verge.
  - 4.3 Affordable Housing in Torbay Farm – Update and report on Meeting with Debbie Rhodes. Cllr Ashe reported on the Meeting held with Debbie Rhodes saying that Hyde Housing have now pulled out of providing the Affordable Housing part of the Scheme due to Government legislation which makes it unaffordable for them to continue. Debbie has also sent through website links to put onto the village website so that residents are aware of the process to obtain affordable housing in Upham when the development is completed.
  - 4.4 Community Defibrillators update. Clerk reported that she has been checking the defibrillators weekly outside of the School and Village Hall. However, she was informed that they should be checked more regularly than this. Councillors agreed that it would be better if someone at the School could check the School defibrillator and the cleaner could check the Hall one. Cllr Armstrong will ask the cleaner and the Clerk will check if there is anyone at the School who would do this. As UFC do not have the finance at the moment for a defibrillator at the Recreation Ground it was suggested that we should ask BW Rotary Club. Clerk will ask and see if they would be willing to give us a donation.
  - 4.5 Progress of village noticeboards – Cllr Ashe and Mike Pearce will meet to discuss the noticeboards.
  - 4.6 Progress of wild flower area on triangle in Shoe Lane. Cllr Ashe reported that the residents who would be involved in this have been on holiday, but he hopes to catch up with them soon.

## **5. Public Participation items by invitation of the Chairman.**

- 5.1 A resident showed photographs of his property when it had flooded. Councillors were concerned that this has been an ongoing problem and will ask CC Humby and Darren Lewis for their help in resolving the issue. The Clerk will also speak to Patrick Aust from WCC who is a Drainage Engineer. The resident will forward the photographs to the Clerk so that she can send them to the appropriate Officers.
- 5.2 Phil Blair was present at the Meeting and said that he has been in contact with HCC over the past few months to get hedges and overhanging trees cut back so that buses can pass without getting damaged. Phil has just taken over a new Bus Company and has new vehicles so it is important that HCC either cut hedges and overhanging trees back or write to the landowners so that they can do it. Phil will write to CC Humby so that he can liaise with HCC Highways.
- 5.3 Cllr Dukes informed Councillors that it appears that Bishops Waltham Library could close. She will get information from the Library and then circulate it to Councillors. This would be a great loss for the residents of Upham and a response will be sent by the Parish Council expressing our concern. The information will also be placed on the village website.

## **6. Neighbourhood Watch/Community Safety:**

- 6.1 Neighbourhood Watch Report. PCSO Nolan informed Councillors by e-mail that there was only 1 incident reported of 2 males sitting in a vehicle late at night acting suspiciously. Police believe that they might have been poaching.

## **7. City and County Reports:**

- 7.1 HCC – CC R Humby. Although there is no further update on Broadband there is a Meeting planned to discuss the State Aid issue. CC Humby spoke to Councillors about Devolution, although no plans have yet been discussed. An Emergency Planning mock-up was arranged at Police HQ which shows how Hampshire would cope in an emergency situation. CC Humby also updated Councillors on the work that has been carried out outside of Summerlands to ease the flooding. Cllr LeMay is still very concerned about the grass verge and hedge which appears to be on HCC Highways land. This is a safety issue and needs to be resolved. CC Humby will speak to Highways about this, along with 4 other issues which have been raised by Mr Hunt – the owner of Summerlands. CC Humby reported that the Highways Workshop which he has just attended is the last one and there is no more money in the budget for next year for highways smaller projects.
- 7.2 WCC – DC R Humby and DC L Ruffell. DC Ruffell said that the Local Plan Part 2 is out for Consultation at the moment and it will end on 21<sup>st</sup> December. He also informed Councillors of the impact on rented housing with the Housing Right to Buy Scheme, especially with high value Council properties. Cllr Ashe asked if Upham properties would come into this category. DC Ruffell offered to find out.

## **8. Correspondence:**

- 8.1 Request for donation towards CAB. Cllr Ashe proposed that we give the same amount as last year which was £150 Cllr Armstrong seconded this proposal. All Councillors were in agreement so Clerk will send a cheque on for £150.
- 8.2 Notification of change of Highways Officer. Clerk informed Councillors that Lisa Davis is going on maternity leave soon so Darren Lewis will be taking over highways issues in Upham whilst she is away.
- 8.3 Proposal for names of properties in Meadow View, Winchester Road. A letter was read out from WCC asking if the Parish Council had any objections to the new homes being built at Meadow View being

called 1, 2 and 3 Meadow View. Councillors had no objections and thought that the names given were appropriate.

- 8.4 Parish Lengthsman Agreement from BWPC. Clerk read out the Agreement which had been prepared by BWPC for the Parish Lengthsman. The Insurance Company had asked for an Agreement to cover the work of the Parish Lengthsman. Councillors were happy to sign the Agreement at the Meeting.
- 8.5 Draft Walking Strategy Consultation by HCC. Councillors will view the Consultation on-line at Hampshire County Council's website and any comments should be sent to HCC by Monday 7<sup>th</sup> December.
- 8.6 LDF Newsletter – November, 2015 – circulated via e-mail. This was noted.
- 8.7 Public Consultation on the WDLP Part 2. Councillors agreed to pass around the paper document and any comments will be sent on to WCC.
- 8.8 HALC Membership fees for 2016/17. This was noted.
- 8.9 Parish Council Budget Briefing – Tuesday 8<sup>th</sup> December at 6.00 p.m. Cllr Ashe and Cllr Armstrong would like to attend. Clerk will inform WCC.
- 8.10 Proposed changes to Highways Environmental Work. Councillors asked what the Highways Environmental Work was at the moment. Clerk read out a response from HCC. It was agreed that a comment would be made that it is disappointing and with regret that HCC should consider cutting back on these services as it is required in the rural parishes and it might mean that parishes will need to carry out the work themselves which will need to be added to the Precept and this might not be the most economical way of carrying out the work.
- 8.11 Devolution in Hampshire and Isle of Wight Briefing. This was circulated via e-mail.
- 8.12 Parish Connect – November, 2015. This was noted.
- 8.13 Clerk read out an invitation to an Emergency Planning Meeting in Winchester on 26<sup>th</sup> November. Although Upham does not have an Emergency Plan at present it is something that we should consider. It was agreed that this should go on the Agenda for January. Cllr LeMay and Cllr Dunford will attend the Meeting. Cllr Ashe suggested that we could discuss the Emergency Plan with residents at the Annual Parish Assembly in April.

## **9. Planning:**

### **9.1 PENDING:**

- 9.1.1 (SDNP/15/03124/FUL). Paradise Cottage Office, Upham Street, Upham. Proposed 2 bedroom detached dwelling and associated external works to replace existing outbuilding.
- 9.1.2 (SDNP/15/03936/FUL) – land adjacent to 2 Dagwell Cottage, Upham Street, Upham. New dwelling, carport and access. An update from the Planning Officer was read out. It was agreed to add an additional comment on the revised plans. Councillors agreed that the impact on the street scene could not be improved by moving the proposed dwelling forward. It was felt that the new dwelling would still have a detrimental impact on the street scene. There are also no street scene elevations despite asking for them from the applicant.

9.1.3 (15/01728/REM & SDNP/15/03862/REM) – Torbay Farm, Sciviers Lane, Upham. Reserved Matters application pursuant to outline planning permission 14/00199/OUT & SDNP/14/00467/OUT. 19 dwellings, an office unit, extension to May Cottage garden, public open space, wetland area, access and landscaping. Details of access, appearance, landscaping, layout and scale to be determined. Councillors asked if there had been any follow-up from our comments on this application. Clerk will make enquiries and ask the Planning Officer.

9.1.4 (15/02031/LDC) – Kimbers, Wintershill, Sciviers Lane, Durley. Use of dwelling in breach of condition 2 of planning permission DRD1314/1 (agricultural occupancy condition)(CERTIFICATE OF LAWFULNESS).

9.1.5 (SDNP/15/04971/FUL) – Arbour Cottage, Upham Street, Upham. Demolition of the existing two storey three bed detached dwelling and detached garage and erection of a two storey four bed detached dwelling with carport and creation of a new vehicular access on to Upham Street and closure of the rear access.

An Appeal has been lodged by Mr and Mrs Wheatley against the Refusal of a replacement dwelling, including landscaping, parking and other associated works at Herdsman Cottage, Woodcote Farm Lane, Upham.

## 9.2 NEW:

9.2.1 (SDNP/15/05428/LDP) – Tanglewood, Upham Street, Upham. Reinstate land to its former condition, in keeping with the rest of the land; clear debris, hedge boundary, establish a wild flower turf, turf out from main garden and plant 2 trees. Councillors had no comments to make on this application.

## 9.3 DECISIONS:

### **10. Recreation and Amenities:**

10.1 Reinstatement of entrance to Upham Recreation Ground. Cllr Ashe reported that Mike Robbie had kindly filled in the pot holes which were in the entrance to the Recreation Ground. Clerk has written a letter of thanks for this kind gesture.

10.2 Cllr Flaherty reported that someone had been lighting fireworks at the Recreation Ground and having a picnic late at night. They had left all their rubbish behind which needed to be cleared up. Councillors agreed that they do not allow fireworks to be lit at the Recreation Ground, unless it is an organised village event. It was agreed that the gate should be locked during the winter evenings to prevent anyone using the Recreation Ground after dark.

10.3 Cllr Flaherty reported that a section of the car park fencing needs repairing. Clerk will ask if Peter could repair this.

**11. Upham Primary School:** No Report was available.

**12. The Village Hall:** Cllr Armstrong said that there was nothing to report.

**13. Parish Magazine Report:** Clerk will submit.

### **14. Finance:**

14.1 Financial report for November, 2015 (circulated).

14.2 Agree Precept for 2016/17. After looking at the Budget figures Cllr Armstrong proposed that we apply for a Precept of £20,000. Cllr Ashe seconded this proposal. All Councillors were in agreement and £20,000 will be applied for. Cllr Flaherty suggested that perhaps it would be a good idea if we wrote in the next Newsletter why the Precept had increased. The Clerk's hours and Pay Scale will also be reviewed.

14.3 Consider donation towards maintenance of burial ground. Cllr Ashe will ask the PCC if there was a specific project which needed additional funding and then a decision could be made at the January Meeting.

**15. Items for Future Consideration at next Meeting:**

15.1 Emergency Plan for Upham.

**16. Dates of Future Meetings:** Monday 25<sup>th</sup> January, 2016; Monday 22<sup>nd</sup> February, 2016; Monday 21<sup>st</sup> March, 2016; Monday 25<sup>th</sup> April, 2016 (APM & PC); Monday 23<sup>rd</sup> May, 2016; Monday 27<sup>th</sup> June, 2016; Monday 25<sup>th</sup> July, 2016; No Meeting during August; Monday 26<sup>th</sup> September, 2016; Monday 24<sup>th</sup> October, 2016; Monday 28<sup>th</sup> November, 2016; No Meeting during December.

**17. THERE BEING NO FURTHER BUSINESS THE CHAIRMAN WISHED EVERYONE A HAPPY CHRISTMAS AND NEW YEAR AND CLOSED THE MEETING AT 9.50 p.m.**