

UPHAM PARISH COUNCIL

The Minutes of the Annual General Meeting of Upham Parish Council held on Monday 15th May, 2017 in Upham Village Hall at 7.30 p.m.

MEMBERS PRESENT: Cllr Ashe (Chairman), Cllr Dukes, Cllr Dunford and Cllr Flaherty.

IN ATTENDANCE: District Councillor Ruffell and Mrs Anne Collins (Clerk).

Cllr Ashe reported that CC Humby has been re-elected as our County Councillor. Councillors sent their congratulations.

The following Elections were held:

Election of Chairperson. Cllr Dunford proposed Cllr Ashe. Cllr Flaherty seconded this proposal. All Councillors present were in agreement and Cllr Ashe was duly Elected.

Election of Vice Chairperson. Cllr Ashe proposed Cllr Armstrong. Cllr Flaherty seconded this proposal. All Councillors present were in agreement and Cllr Armstrong was duly Elected.

Election of Village Hall Representative. Councillors agreed to defer this position until the next Meeting when Cllr Armstrong will be attending.

Election of Recreation Ground Chairperson and 2 representatives. Cllr Ashe proposed Cllr Dunford as Chairperson. Cllr Dukes seconded this proposal. Cllr Dunford proposed Cllr Ashe and Cllr Dukes to be the 2 representatives. Cllr Flaherty seconded this proposal.

Agree specific responsibilities: **ADD Group representatives** – Cllr Ashe and Cllr LeMay are happy to continue.
Highways responsibilities – Cllr Dukes and Cllr Flaherty will continue.
Budget responsibility – Cllr Armstrong is happy to continue.

1. **Apologies for Absence:** Apologies were received from Cllr LeMay, Cllr Armstrong, CC Humby and DC Thacker. Councillors were concerned that DC Thacker is not attending many Upham Meetings and Councillors asked the Clerk if she would get in touch with DC Thacker and ask her if she could attend more, although we fully understand that DC Ruffell and DC Thacker do have many parishes to cover.
2. **The Minutes of the Meeting held on Monday 24th April, 2017 were agreed and signed as a correct record.**
3. **Declarations of Interests under the Code of Conduct.** Any amendments to the Declaration Forms. There were no amendments to the Forms. No Declarations were made under the Code of Conduct for this Meeting.
4. **Matters Arising:**
 - 4.1 Highways Report – Cllr Dukes/Cllr Flaherty/Clerk. Cllr Dukes confirmed the timetable of the Meeting with Ben H-B to be held on 18th May. CC Humby has asked Andy Smith of HCC to send through any information which might be useful for Ben to read prior to the Meeting. CC Humby will be asked how he is going to manage the process as our County Councillor. Clerk has asked Peter (Lengthsman) to cut back nettles alongside Slash Pond. Clerk had received a complaint about some trees which have been felled outside of The Woodman in Upham Street on the highway. Lisa has been informed and HCC Legal Team are investigating this complaint. A pot hole was reported outside of Appletree Cottage,
 - 4.2 Section 106 funds for Upham from SDNP. Clerk received a response from Barbara Holyome, but she had referred the matter to Tim Slaney for a response. Tim Slaney replied by stating what the current situation is and which Applications have had money paid from them. Clerk has responded detailing the Applications which appear to have been caught up in the timeframe between the 106 Fund ceasing and the CIL Funding commencing at SDNP on 1st April, 2017.

- 4.3 Update from ADD Group – Cllr Ashe/Cllr LeMay. Cllr Ashe reported that a decision will be made at the Meeting on 20th July. It is likely that Options B and C will be approved therefore it is likely that this will lead to a Public Enquiry. It is hoped that there will be a big attendance at this Meeting to oppose Options B and C.
- 4.4 Upham Emergency Plan – Cllr Flaherty said that this is now completed and a copy has been sent to HCC Emergency Planning Officer and WCC. A summary will also go on the village website so that parishioners can view the Plan.
- 4.5 Update on Village noticeboards. Both village noticeboards are now up. Cllr Ashe has inspected them and will speak to Mike about a few amendments which need to be made and then he is happy for the invoice to be paid. Clerk has given keys to OVOV so that village notices can be put up when required.
- 4.6 Meeting with Tree Surgeon – Cllr LeMay. No further update available.
- 4.7 Joint OVOV/PC Meeting and Meeting with Ben Hamilton-Ballie. Confirmed for 18th May. Cllr Dukes reported that HCC will not be sending a representative to attend the Meeting. A summary Meeting will be at 5.30 p.m. in the Pavilion if this time is agreeable with Ben.
- 4.8 Update on Torbay Farm. Clerk said that a Pre-allocation Event will be held at the Village Hall. The date is yet to be confirmed. A response was read out from Cllr Horrill regarding the affordable housing allocations. Councillors were not happy that Upham residents (and those who have an Upham connection) are not being given priority for the affordable homes as we had been led to believe. Councillors agreed that this is not satisfactory as this was the only reason for the whole development being given full public support and the support of Upham Parish Council. It was agreed that this issue will be followed up by DC Ruffell and Clerk. There has been no development on a consultation for the highways improvements along Sciviers Lane despite the Clerk writing to Bargate and HCC again. Cllr Ashe has not spoken to the developer about the play area. He said that he will speak to Bargate about the details proposed in the play area.
- 5. Public Participation items by invitation of the Chairman.** Cllr Dunford asked if the Village would wish to celebrate the end of World War One as it is 100 years since the end of the First World War in November, 2018. Councillors agreed that this would be a good idea, but we would need to see what interest there was in the parish as it should not be Parish Council led, but a Sub Committee formed to arrange the Event. Clerk will put a mention in the Parish Council Report and a Note will go into the next Upham Update. This item will also be put on the Agenda for our next Meeting.
- 6. Neighbourhood Watch/Community Safety:**
 - 6.1 Neighbourhood Watch Report. Cllr Dukes had circulated a Report, but there was nothing to report in Upham.
- 7. City and County Reports:**
 - 7.1 HCC – CC R Humby reported to the Clerk that he has spoken to Cllr Horrill about the affordable housing allocations in Torbay Farm and will continue to follow this up. He has met with Margaret Paren regarding achieving a better working relationship with SDNP and WCC on Planning. He has asked Andy Smith to respond with information for the Highways Meeting with Ben H-B.
 - 7.2 WCC – DC L Ruffell and DC A Thacker. The District Report was given by DC Ruffell and he said that a full Council Meeting will be held shortly to decide on positions for Officers at WCC. WCC have purchased Winchester Bus Station and Cllr Ruffell explained how it might be developed in the future. It is hoped that buses will not need to go down the pedestrian walkway. Cllr Ashe and Cllr Dukes will meet with Julie Pinnock to discuss how parishes can be listened to when commenting on Planning Applications. Cllr Ruffell will arrange a Meeting in Winchester.
 - 7.3 SDNP – DC A Thacker. No Report available.
- 8. Correspondence:**
 - 8.1 Sign Deed of Variation for Torbay Farm as agreed. Councillors viewed the Deed of Variation and it was agreed that we should hold back from signing the Deed at the moment until issues regarding affordable housing, highways

and the play area are sorted out to the satisfaction of the Parish Council. Cllr Ashe will then sign the Deed on behalf of Upham Parish Council.

- 8.2 A letter was received asking for a donation towards Victim Care. Councillors agreed that a donation would not be made on this occasion.
- 8.3 Clerk received an e-mail about some old photographs of Upham from BW Museum. Cllr LeMay will get in touch with the Museum as she might be holding a History Event which will show old items of interest from Upham.

9. Planning:

9.1 PENDING:

- 9.1.1 (SDNP/16/05423/PRE). Meadow View, Winchester Road, Upham. Erection of 6 no. dwellings and offices with associated access, car parking and landscaping.
- 9.1.2 (SDNP/17/00549/FUL). Woodcote Farm, Woodcote Farm Lane, Upham. Extension to the existing main barn to form a dwelling (amended scheme for planning approval 10/01651/FUL).
- 9.1.3 (SDNP/17/01582/LIS) & (SDNP/17/01625/HOUS). 2 Rays Farm House, Shoe Lane, Upham. Single storey side extension and associated works.
- 9.1.4 (SDNP/17/01797/HOUS). Bigpath Farmhouse, Bigpath Lane, Upham. Conversion of part of stables into ancillary accommodation and construction of replacement implement store.
- 9.1.5 (SDNP/17/01092/HOUS). Holly Farm, Winchester Road, Upham. Remodelling of existing dwelling including single and two storey extensions and alterations to roof.
- 9.1.6 (SDNP/16/06014/FUL). Popes Farm, Popes Lane, Upham. Part retrospective Application for the importation of waste and to restore an area to working grazing pasture and preserve the health of the adjoining copse by infilling a disused chalk pit.

9.2 NEW:

- 9.2.1 (17/00867/LIS)(17/00866/HOU). Woolstreet Farm, Winchester Road, Upham. Demolish existing lean-to conservatory and replace with orangery style conservatory. Councillors agreed in principle to the application, but felt that the design was not sympathetic to the original listed building. It was also difficult to assess the impact without existing elevations.
- 9.2.2 (SDNP/17/01984/HOUS). Apple Tree Cottage, Upham Street, Upham. Demolition of one outbuilding and proposed extension to an existing cottage and to connect the existing house with the garage. Councillors agreed that they accepted the application in principle but agreed that the cladding at the top of a sloping roof cannot be easily maintained. The dormers are too large and the scale is too over-whelming. Councillors agreed that the scale is too dominant and object to some design elements in relation to the original building.
- 9.2.3 (SDNP/17/01638/HOUS). 3 Meadow View, Winchester Road, Upham. Dropped kerb and construction of new driveway entrance and new wall to the front of the property. Councillors agreed that they would have to make an objection to this application on the grounds of safety. This property is on a busy junction and notorious for accidents. There is no turning space in the front of the property and backing out onto the main road would be dangerous. Councillors also object to the hedge being removed.

9.3 DECISIONS:

- 9.3.1 (SDNP/17/00306/LIS). The Old Fir Tree, Upham Street, Upham. Re-design of existing patio; replacing with existing paving slabs with Indian sandstone, planting new hedgerow to replace existing old hedge. **Approved.**
- 9.3.2 (SDNP/16/05827/FUL). Victoria Villa, Winchester Road, Upham. Construction of 2 x 3 bed dwellings with associated car parking and access from Upham Street. Amended plans. **Approved.**

10. Recreation and Amenities:

- 10.1 Pavilion changing room Grants. HPFA Grant approved for £250. Clerk will obtain invoices from UFC and then send them in to receive the Grant. The May Day Event went well and raised some funds for these alterations. Councillors asked that the Clerk write to UFC congratulating them on bringing back the May Day celebrations to Upham. Some staging has been left behind the Pavilion which needs to be removed before it falls on someone or is used to climb on top of the roof. Clerk will ask UFC to remove it. Clerk will also ask when the crowd barrier is going to be finished.
- 10.2 Play Area Inspection – painting. Cllr Dunford said that a date needs to be agreed for the remainder of the maintenance work to be completed. Peter/Steve Comley could be asked to carry out some of the work once the equipment has been pressure washed. The strimming around the wooden posts and play area equipment is causing concern. Clerk has written to John Clements and asked him to take care. A further letter will be written to John. Peter will be asked to look at the wood on the slide. Cllr Dunford said that one of the springers need replacing. Clerk will contact Playdale. A thank you will go into the Parish Council Report to all those who helped with the maintenance and cleaning work on the play equipment.
- 10.3 Heavy duty basketball hoop. Clerk said that Rospa had recommended trying Online Playgrounds. The price for a heavy duty basketball hoop was £125 plus vat. Councillors agreed that this could be purchased if it was solid not a tube, but if it was broken again then it would not be replaced.
- 10.4 Defibrillator outside of Pavilion. This has now been installed and is operational. Clerk will inform the Ambulance Service. Clerk will add it onto our Insurance Policy. An outside security light has also been fitted.

11. Upham Primary School: No report available.

12. The Village Hall: No report available.

13. Parish Magazine Report: Clerk will submit.

14. Finance:

14.1 Financial report for May, 2017 (circulated). This was noted.

15. Items for Future Consideration at next Meeting: Cllr Ashe sent his apologies for the next Meeting.

16. Dates of Future Meetings: Monday 26th June, 2017; Monday 24th July, 2017; No August Meeting; Monday 25th September, 2017; Monday 23rd October, 2017; Monday 27th November, 2017; No December Meeting.

17. THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.45 p.m.